

**FRANKLIN TOWNSHIP YORK COUNTY PA
BOARD OF SUPERVISORS (BOS)
REGULAR EETING MINUTES
January 15, 2025 - 6:00 PM**

(X) Chair Mark Wenrich (X) Vice Chair Dave Buckwash (X) Supvr. Duane Anthony (X) Supvr. Tom Keefer
(X) Kevin Cummings (X) Solicitor Bret Shaffer (X) Secretary Traci Kauffman (X) Engineer Phil Brath (X) ZO Wayne
Smith (X)Treasurer/HR Administrator Pam Williams (X) Asst. Secretary Marie Wilcox

Call to Order – January 15, 2025, Franklin Township BOS Meeting was called to order at 6:18 pm by Mark. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer – Pledge and prayer were led by Mark.

Police – Chief Lash provided a verbal and written report. There were 110 calls with two crashes and fifty-five traffic stops. One cadet graduated from the academy and is in field training and three cadets have entered the academy. The new building exterior is 95% finished and two-thirds under roof.

Public Comment – Frank Belkins from LowV security was present via Zoom to discuss estimates for the cameras for the parks. He will meet with Dave and tour the parks.

ZO/CEO Report – A verbal and a written report was provided by Wayne, please see the report attached to the meeting packet. Also discussed was amending the zoning ordinance for conditional use, “Accessory uses customarily incidental to the above permitted used (1, 000 square feet or larger). Discussion ensued.

Approval of Minutes – A motion was made by Dave to approve the CUH 2024-06 Meeting Minutes of December 11, 2024. Second by Duane. Motion passed. Kevin abstained as he was not a BOS Supervisor at that time.

A motion was made by Dave to approve the CUH 2024-07 Meeting Minutes of December 11, 2024. Second by Duane. Motion passed. Kevin abstained as he was not a BOS Supervisor at that time.

A motion was made by Dave to approve the CUH 2024-08 Meeting Minutes of December 11, 2024. Second by Duane. Motion passed. Kevin abstained as he was not a BOS Supervisor at that time.

A motion was made by Dave to approve the CUH 2024-09 Meeting Minutes of December 11, 2024. Second by Duane. Motion passed. Kevin abstained as he was not a BOS Supervisor at that time.

A motion was made by Kevin to approve the BOS regular meeting minutes of December 11, 2024. Second by Tom. Motion passed.

Organization Reports:

FIRE – No report was provided.

EMA – No report was provided.

DAA – Written minutes were provided, and Calvin provided a verbal report.

EMS – Penn State – A written report was provided.

ROADMASTER REPORT – A written report was provided.

PARKS & REC – There was no December meeting.

BCO/ACS – A written report was provided.

LAND & SEA SERVICES – A written email was provided.

ENGINEER – A written report was provided.

A map of the detour for Route 194 was provided. Brandon Slatt, Carroll Township, gave permission to place weight limit signs as long as a written request is provided, and Franklin Township will put up and maintain the signs. These signs will be placed to limit heavy truck traffic from the detour.

313 Franklin Church Road – Greenview LLC – The application they sent for CUH 2024-4 was not complete and the hearing was not held. They paid \$530 for the hearing and the Township should refund that amount. A motion was made by Dave to refund the \$530 to Greenview LLC, 313 Franklin Church Road. Second by Kevin. Motion passed.

Subdivision and Land Development –

A written report was provided by Phil.

715/717 Range End Road – will present a new land development plan.

There was no habitat for Bog Turtles found at the Water Street Bridge and reports have been filed.

Approval & Payment of Bills – A motion was made by Mark to approve and pay the bills. Second by Dave. Motion passed.

Treasurer's Report – A motion was made by Mark to approve the Treasurer's Report. Second by Dave. Motion passed.

Treasurer's Memo –

- I received a letter of support for the LSA Grant from Representative Mark Anderson.
- An ordinance needs to be passed for the volunteer fire fighters tax credit. Discussion ensued. More information will be forthcoming.
- Maureen Wilson would like to decline the Board of Auditors (BOA) pay.
A motion was made by Duane to allow Maureen Wilson to decline the BOA pay. Second by Dave. Motion passed.
- Supervisor Compensation can be adjusted to the maximum \$4,190 threshold if the BOS chooses.
A motion was made by Duane to leave the current supervisors compensation as is at \$2,500. Second by Kevin. Motion passed.

The treasurer notified the BOS of several monetary issues.

The SEK Audit will take place from 2/24/025 to 2/26/2025.

The Liquid Fuels Audit was held on 1/10/2025 and we have not received a report.

The mature Members 1st CD money is being placed at F & M Bank at 4% for one year.

When recalculated Eric Nacce's salary came out to \$23.39 at a 3% increase not \$23.93. Eric was paid the rate that was in the minutes for this last pay period.

An Executive Session was held from 7:43 pm to 7:55 pm for a personal matter and no decisions were made.

A motion was made by Duane to correct the amount of Eric's pay to \$23.39 at the 3% increase. Second by Mark. Motion passed.

Bob King will be retiring December 31, 2025.

Solicitor –

- The Fire Fighter Tax Credit Ordinance was discussed earlier.
- The Solar Ordinance will be reviewed by the York County Planning Commission this month.
- The ordinance to amend forms will be sent to York County Planning Commission soon.
- The Employee Handbook is still being worked on and will be provided for review soon.
- The SFTF update is still being worked on.
- The Solicitor was present at Water Street for the Bog Turtle survey.
- Republic Services is willing to extend their contract under the current terms of keeping the existing rates for another two-year period. Discussion was held regarding individual trash contracts instead of a single-hauler contract. Discussion ensued.

New Business –

- PSATS Conference and Luncheon – A motion was made by Kevin to approve the PSATS conference for all days and the luncheon at \$214.00. Second by Kevin. Motion passed.
- Zoning ordinance change was discussed earlier. No decisions were made.
- The correspondence from District Justice Jason Loper was discussed regarding a sewer issue with rental property. More research will be done on this issue.

- The BOS requested that the PC look at the pumping districts in our ordinance to recommend changes.
- Some of the office staff need new computers to be able to update Microsoft. A motion was made by Kevin to get quotes for two laptops and three desk tops. Second by Duane. Motion passed.
 - A motion was made by Mark to accept the resignation of Richard Wisher from the Planning Commission. Second by Tom. Prior approval was made for advertising, but now the Township will be advertising for two PC positions and one DAA position. Motion passed.

Old Business –

Building Improvements were discussed regarding new carpet and ceiling tiles for the meeting room. Other options were discussed for the building renovations. The appraiser looked at the lots across the street and will provide the appraisal soon.

A motion was made by Dave for Pam to look at loans and interest rates after the appraisal price is provided for the lots across the street as quickly as possible. Second by Kevin. Getting a loan could help keep the funds in reserve, but we can use the funds we currently have to make the purchase. Motion passed.

Possibly painting the ceiling grid in the meeting room was discussed. This will be looked into further.

Office procedures were discussed:

- The cleaning contract has expired, and the contract provided to the BOS should be reviewed by the next meeting for discussion.
- Focus Pest Control has been assigned a key fob, but it has not been picked up yet.
- At the November 20, 2024 Fee Schedule Meeting it was discussed to allow Marie to forgo her raise and provide her with two extra paid vacation days.
A motion was made by Kevin for Marie to receive two paid vacation days instead of a pay increase. Second by Dave. Motion passed.
- Social Media has caused an increase in foot traffic in the office with requests to review plans.

Correspondence – Thanks you notes were received from New Hope Ministries and Dillsburg Farmers Fair for the Township's donation to their organization. Donation requests from the Dillsburg Library, The Polar Bear Foundation and Adams Rescue Mission were received, and the BOS has decided not to donate at this time and may revisit these at a later date.

Adjournment – A motion was made by Kevin at 9:06 p.m. to adjourn. Second by Dav. Motion passed.

Respectfully submitted,

Traci Kauffman

Traci Kauffman, Secretary
Franklin Township