**FRANKLIN TOWNSHIP YORK COUNTY PA**

**BOARD OF SUPERVISORS (BOS)**

**FEE SCHEDULE MEETING MINUTES**

**October 23, 2024**

Call to Order:

The October 23, 2043, Franklin Township Board of Supervisors (BOS) Fee Schedule Meeting was called to order at 6:28pm by Mark W.. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Roll Call:

Present: ( X ) Chair Mark Wenrich ( X ) Vice Chair Dave Buckwash ( X ) Supvr. Duane Anthony ( X) Secretary Traci Kauffman ( X ) Treasurer/Asst. Sec. Pam Williams ( X ) Office Assistant Marie Wilcox

Absent: Supvr. Paula Kostick, Supvr. Tom Keefer

Pledge of Allegiance and Prayer: Pledge of Allegiance and Prayer were led by Mark W.

Current Business:

Several fee schedule amendments were discussed.

Gary Morrow is resigning as the SEO but would be willing to stay on as the alternate during the transition to a new SEO.

Due to more information being sent digitally, the Township will be requiring the applicant to provide all of their paper copies. If they do not, we will be charging them for copies per page according to our fee schedule or according to the price charged for larger copies that need sent out. A check list will be placed on the website as to what the applicant needs to provide.

If commercial buildings expand or build a new facility, should we charge a fee toward public safety, fire, roads, etc. Will we need a separate resolution or ordinance to implement this fee or can the Fee Schedule Resolution for that year cover it? We will check with the solicitor regarding this. If this is allowed, a one-time fee for commercial building expansion or new construction would pay .50 per square foot for a public safety fee. This will be discussed with the Solicitor.

Do we need to pay the State Building Fund fee for a demo permit since Approved Code Services (ACS) is in charge of the UCC permitting? A call will be made to ACS to get an answer.

The Solicitor fees are not required to be shown on the Fee Schedule. They are provided on the BOS Reorganiztion minutes each January.

Give a deadline of November 13 for the Fee Schedule fees to be submitted to the office.

The fees for the Right-to Know requests will be used from the PA Right-to Know website and provided in the 2025 Fee Schedule and on our Township website.

Engineer Phil Brath will be requested to attend the next Fee Schedule meeting to review the Subdivision and Land Development fees and the Geothermal fees.

Parks & Recreation day use Sports Camps will be $25 per park/per day. There are still volunteers needed for the Parks and Recreation Board.

Pavilion rental refunds will be given if the Township is notified thirty (30) days before the scheduled use date.

Marie W. indicated that due to personal circumstances she is not eligible to receive a raise and requested two (2) paid days off. This will be looked into further. If this is not possible, it will be left in the General Fund.

Permission is needed to advertise the ordinance to be able to change forms.

A motion was made by Mark W. to give permission to advertise the Ordinance Hearing to be able to amend forms. Second by Dave B. There was no discussion. The motion carried.

A new date was scheduled to be advertised for the next Fee Schedule meeting to be held on November 20, 2024 at 6:00 p.m. This will be the final Fee Schedule review.

Other Business:

Dave B. indicated that the six (6) lots are for sale across the street from the Township building. It is 9.93 acres. Dave B. will research this to provide more information regarding possibly purchasing for a new building.

There was no public comment.

There was no Executive Session.

A motion was made by Dave B. to adjourn the meeting at 7:38pm. Second by Duane A. There was no discussion. The motion carried.

Respectfully submitted,

Traci Kauffman

Traci Kauffman, Secretary

Franklin Township