

**FRANKLIN TOWNSHIP YORK COUNTY PA  
BOARD OF SUPERVISORS (BOS)  
REGULAR MEETING MINUTES  
October 9, 2024 - 6:00 PM**

( X ) Chair Mark Wenrich ( X ) Vice Chair Dave Buckwash ( X ) Supvr. Duane Anthony ( X ) Supvr. Tom Keefer  
( X-via ZOOM ) Supvr. Paula Kostick ( X ) Solicitor Bret Shaffer ( X ) Secretary Traci Kauffman ( X ) Engineer Phil Brath  
( A ) ZO Wayne Smith ( X-via ZOOM )Treasurer/Asst. Sec. Pam Williams

Call to Order – October 9, 2024, Franklin Township BOS Meeting was called to order at 6:20 pm by Mark W. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer – Pledge and prayer were led by Mark W.

Police – Chief Lash provided a written report and indicated for the Township there were 92 calls for September and 70 traffic stops.

Approval of Minutes – A motion was made by Dave B. to approve the BOS regular meeting minutes of September 11, 2024 as written. Second by Mark W. There was no discussion. Motion carried.

A motion was made by Dave B. to approve the BOS budget meeting minutes of August 22, 2024 as written. Second by Mark W. There was no discussion. Motion carried.

Executive Session:

Executive Session was held regarding a personnel matter starting at 6:25 p.m. where no decisions would be made. It ended at 6:34 p.m.

Public Comment – Stephen Walters for 196 Lost Hollow Road was requesting to move his driveway closer to the front door of his house due to his wife having a stroke and being in a wheelchair. The 196 and 198 Lost Hollow Road parcels are on separate deeds. An application will need provided and the requirements need to be met. It can be up to under 1,000 square feet before needing a stormwater plan. It was determined that the driveway is for 198 and they could place a driveway on 196.

A motion was made by Duane A. to grant a waiver, if necessary, if the existing driveway is on the larger property or if the lots should have been previously consolidated and this would be a second driveway onto the public road, conditionally meeting the driveway site triangles and should be less than 1,000 square feet surface area. Second by Mark W. There was no discussion. Motion carried.

Blair and Sherry Mason, 811 Baltimore Road attended the meeting to inform the Board of Supervisors that they received a letter from TRG, Inc. requesting that they give up part of their property so that the Lexington Field Residential Development could place their northbound left turn lane to be installed on Baltimore Road (194). Solicitor Bret Shaffer indicated that the BOS has not and will not authorize any Eminent Domain as part of this project and from what we understand PennDot is not utilizing Eminent Domain as part of this project. It is the resident's decision whether or not they choose to voluntarily comply with this request.

**Organization Reports:**

FIRE – No Report was provided.

EMA – No report was provided.

DAA – Written minutes were provided. Calvin Hipp indicated that all of the lead and copper pipes have been replaced.

EMS – Penn State – A written report was provided.

ROADMASTER REPORT – A written report was provided.

PARKS & REC – There was no September meeting.

BCO/ACS – A written report was provided.

LAND & SEA SERVICES – A written report was provided.

ZO/CEO Report – A verbal and a written report was provided by Wayne S. Please see the report attached to the meeting packet.

Engineer – A written report was provided.

The Planning Commission (PC) reviewed the revisions and some questions from Bret S. and with some recommended language changes the PC Solar Ordinance was forwarded to the BOS to review and adopt in the future. Bret S. has not reviewed since the PC meeting. This is for discussion next month.

The PC asked if they could reconsider the wording on the 2-acre minimum lot zoning that was created a few years ago and return to the 4-acre minimum lot size. Discussion ensued. The BOS indicated that they do not want to have this revisited.

The BOS would like the PC to revisit the Sign ordinance.

PennDot called Phil B. regarding the autism sign. An “Autist Child” sign is not an approved sign for on the road. A “Watch Children” sign can be placed on the road. It is the responsibility of the Township to purchase, install, and maintain. PennDot will mark the location where the sign can be placed within 60 days. We will notify the residents that if they want the sign, they will need to pay for it and the Township will maintain it.

A motion was made by Duane A. to contact the homeowner about installing the “Watch Children” sign if they are willing to pay for the signs. Second by Mark W. There was no discussion. The motion carried.

PC recommended conditional approval for the minor subdivision plan on 531 Clear Spring Road, Micah Stiffler to be sent to the BOS.

Subdivision and Land Development – Final Minor Subdivision Plan for the Boy Scouts of America – 400 Tuckahoe Road was presented. Mike Wadell with Waddell-Mell indicated the purpose of the plan is to consolidate four adjoining properties (4 deeds) of approximately 1,267 acres and to then to subdivide the consolidated property into two lots (Proposed Lot 1 of 361.206 acres to remain with Boy Scouts and Lot 2 of 906.0 acres of unimproved wooded lot to be conserved.) No earthmoving, building or construction of any kind is proposed by this Plan. The property is located at the western end of Tuckahoe Road (T-891) with an emergency egress/access to Chainsaw Road (T-944). Approximately half of the property is in Franklin Township and half is South Middleton with a small portion in Monroe. It is located in the Open Space district. Discussion ensued. Two waivers were requested for the plan. One was to allow a larger plan scale to be able to show it on the plan and the other was for larger contour intervals due to the size of the property. The Central Pennsylvania Conservancy will purchase 906 acres that will be open for public use and that will leave the Boy Scouts of America with the 361 acres operating as Camp Tuckahoe. Discussion ensued.

A motion was made by Mark W. for approval of Waivers 1 and 2 of Philip Brath’s comment letter dated October 4, 2024. Second by Dave B. There was no discussion. The motion carried.

A motion was made by Mark W. for conditional approval of the Final Minor Subdivision Plan for the Boy Scouts of America – 400 Tuckahoe Road conditioned on satisfaction of Phil Brath’s October 4, 2024 comment letter. . Second by Tom K. There was no discussion. The motion carried.

Approval & Payment of Bills – A motion was made by Mark W. to approve and pay the bills. Second by Dave B. There was no discussion. The motion carried.

Treasurer’s Report – A motion was made by Mark W. to approve the Treasurer’s Report. Second by Dave B. There was no discussion. The motion carried.

Treasurer’s Memo – The Budget meeting date needs to be changed.

A motion was made to change the Budget Meeting from October 16, 2024 to October 17, 2024 at 6:00 p.m. Second by Duane A. There was no discussion. The motion carried.

The Treasurers’ Notary Commission needs renewed. Costs are listed on the Treasurer’s memo.

A motion was made by Mark W. to renew the Notary Commission for Treasurer Pam Williams at a cost of \$264.00. Second by Tom Keefer. There was no discussion. The motion carried.

MRM Policy of Property and Liability Insurance will do an automatic renewal at 5%.

Health Insurance was provided on September 19, 2024 to be decided at the October 17, 2024 meeting.

The third quarter Fire Company donation was made for \$8,272.90. The balance for the fourth quarter will be \$1,872.75. This will bring the total to the budgeted amount for the year of \$162,250.00.

A QuickBooks representative will work on the Treasurer on some adjustments.

The ARPA money needs to be dedicated by December 31, 2024.

Solicitor's Report – In each ordinance a section needs added to say the forms can be adjusted administratively from time to time. The changes for Zoning and SALDO may need to be reviewed by York County Planning Commission (YCPC). Bret S. will make sure this needs to be reviewed by YCPC and then be advertised. Employee Handbook is still being reviewed. SFTF should be finished by this month.

The PNDI information and hydraulics inspection needs to be resubmitted for Water Street. A motion was made by Mark W. to authorize Phil B. to move forward with these resubmissions. Second by Tom K. There was no discussion. The motion carried.

An Executive Session was not needed.

#### New Business –

- Halloween will be held on October 31, 2024 from 6 to 8:00 p.m. A resolution will be written by Bret S. to always celebrate Halloween on the last Thursday in October every year so that we do not need a motion to hold it each year.

A motion was made by Mark W. to allow Bret S. to write a resolution holding Halloween on the last Thursday in October every year from this year going forward. Second by Duane. There was no discussion. The motion carried.

- Gary Morrow is resigning as SEO at the end of December 2024.
- The York County Quick Response Team will not be receiving a donation due to the ARPA money being frozen.

#### Old Business –

Office procedures were discussed:

- On September 25, 2024 Dave met with LowV regarding placing cameras in the parks and the cost.
- The LSA Grant was submitted, and a decision will be made by March or May of 2025. A resolution needs to be completed for the LSA Grant to authorize two representatives of the Township to sign forms.
- The Tax Exoneration form has been completed and needs reviewed.
- The 2025 Reorganization meeting was going to be combined with the regular BOS meeting, and it has been determined that it will become an exceptionally long meeting. The Reorganization meeting will be held on January 6, 2025 and the regular BOS meeting will be held on January 15, 2025 at 6:00 p.m.

A motion was made by Duane A. to advertise the 2025 Reorganization meeting on January 6, 2025 and the regular BOS meeting on January 15, 2025 at 6:00 p.m. Second by Mark W. There was no discussion. The motion carried.

Correspondence – A letter was provided with information regarding York County Agricultural Land Preservation Board zoning aspect of the YCALPB ranking system. The Planning commission will look into changing this so that more farms qualify for preservation.

Adjournment – A motion was made by Mark W. at 8:07 p.m. to adjourn. Second by Duane A. There was no discussion. Motion carried.

Respectfully submitted,

*Traci Kauffman*

Traci Kauffman, Secretary  
Franklin Township