

**FRANKLIN TOWNSHIP YORK COUNTY PA  
BOARD OF SUPERVISORS (BOS)  
REGULAR EETING MINUTES  
February 12, 2025 - 6:00 PM**

( A ) Chair Mark Wenrich ( X ) Vice Chair Dave Buckwash ( X ) Supvr. Duane Anthony ( X ) Supvr. Tom Keefer ( X ) Kevin Cummings ( Zoom ) Solicitor Bret Shaffer ( X ) Secretary Traci Kauffman ( X ) Engineer Phil Brath ( A ) ZO Wayne Smith ( Zoom )Treasurer/HR Administrator Pam Williams

Call to Order – January 15, 2025, Franklin Township BOS Meeting was called to order at 6:01 pm by Dave. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer – Pledge and prayer were led by Dave.

Police – Chief Lash provided a verbal and written report. There were 139 incidents in the Township with five crashes. Corporal John Morley is retiring after 32 years. The new building construction is on hold with the inclement weather.

Planning Commission Appointment – Amotion was made by Dave to appoint Matt Osmulski to the Planning Commission. Second by Kevin. Motion passed.

Public Comment –

Andy Warntz of Republic Services was present to answer questions regarding weather delays for trash pickup. Tony Acri, 335 Franklin Church Road spoke regarding the trash delays and when double the amount is to be picked up, it is not being picked up.

Steve Martinez, Ex. Director of the SPCA spoke and informed the BOS that if they did not sign the contract the SPCA would no longer be allowed to rescue animals in need and provide them with shelter from our Township. The BOS indicated that they would still like to work with the SPCA. The BOS will have Bret review the contract and discuss this again at a later date.

ZO/CEO Report – A written report was provided by Wayne, please see the report attached to the meeting packet.

ENGINEER – A written report was provided.

A Conditional Use Hearing will be held for Greenview LLC, Lots 2 through 10 on Franklin Church Road on March 12, 2025 at 5:30 p.m.

The letter regarding the weight restriction signs on Stoney Run Road for trucks was sent to Brandon Slatt at Carroll Township. They agreed to let us place the signs and we will need to maintain them.

The road improvement/stone bids will be started by Phil and Andy in March or April.

Subdivision and Land Development –

A written report was provided by Phil.

**Organization Reports:**

ROADMASTER REPORT – A written report was provided.

BCO/ACS – A written report was provided.

FIRE – A written report was provided.

DAA – Written minutes were provided.

EMA – No report was provided.

EMS – Penn State – A written report was provided.

PARKS & REC – They held their reorganization meeting and are getting organized.

Approval of Minutes –

A motion was made by Kevin to approve the January 6, 2025 Reorganization Meeting Minutes. Second by Tom. The correction for the one salary that was figured incorrectly will not be part of these minutes. It will be corrected within the January BOS regular meeting minutes.

On page 5 when we designate the bank and depositories, should we use a motion or a resolution? A motion was passed at the January 6, 2025 meeting. Bret indicated that either a motion or a resolution was sufficient. Motion passed.

A motion was made by Kevin to approve January 15, 2025 CUH 2024-10 Meeting Minutes. Second by Duane. Motion passed.

A motion was made by Kevin to approve January 15, 2025 Regular Meeting Minutes. Second by Duane. Motion passed.

Approval & Payment of Bills – A motion was made by Dave to approve and pay the bills. Second by Duane. Motion passed.

Treasurer's Report – A motion was made by Kevin to approve the Treasurer's Report. Second by Dave. Motion passed.

Treasurer's Memo –

The Audit will be from February 24 to the 26<sup>th</sup>.

Pam was going to check into a mortgage for the land across the street, but it has been sold. Ponderosa was mentioned as a site for new office facilities. The BOS may look at other lands to build.

The LSA grants will be awarded in September 2025 of this year.

Solicitor –

- The vacant lot across for the Township is no longer for sale. This was discussed earlier in the meeting.
- Bret will be continuing work on the Fire Fighter Tax Credit Ordinance.
- Upon review of the Solar Ordinance, Bret would like to advertise for a hearing.  
A motion was made by Kevin to advertise for the Solar Energy Ordinance with the Solicitor's and the Engineer's comments being satisfied. Second by Dave. The most recent version was provided in the meeting packet. It is noted that there is a differentiation between the accessory systems that are ground mounted and should not exceed twelve kilowatts, with no limitation for a roof mounted system. Ground mounted becomes an accessory use to a house and a roof mounted is already accessory use for the primary structure. A limitation is being removed with a roof mounted system so we have dual use of space, and no zoning permit will be required. Motion carried.
- The BOS gave permission to send to YCPC the Ordinance to Amend forms.
- The first SFTF new agreement packet will be sent tomorrow as a test to get the new agreement signed. If everything goes as planned, the rest will be sent at a later date.

New Business –

- Due to a date conflict for the PSATS Conference a new voting delegate needs to be appointed. A motion was made by Dave to authorize Marie Wilcox as the Conference Voting Delegate. Second by Duane. Motion passed.
- The appointment to the Planning Commission was taken care of earlier in the meeting.

Old Business –

The building improvements were discussed earlier in the meeting.

Office procedures were discussed:

- The cleaning contract was given to Bret for review. Discussion ensued. Upon review, this will be sent out for quotes.
- Due to upgrades to the computers an app for a second identification verification is required on personal cell phones and the remote door lock has to be used to allow entrance to the building in the off hours. A motion was made by Dave to provide a \$25.00 per month stipend for Traci and Marie for their cell phones. Second by Kevin. Motion passed.
- The computer/laptops were purchased, and the upgrades were implemented. These were purchased and a quote was not needed because they were within the allowable amount.
- LowV will be supplying a quote for cameras in the park within the next few days.

Correspondence – The York County Office of Emergency Management is having a seminar on 3/1 and 3/3 from 9 to 11.

The Dillsburg Area Senior Center sent a thank you letter for the donation.

Adjournment – A motion was made by Kevin at 7:00 p.m. to adjourn. Second by Duane . Motion passed.

An Executive Session was held following the meeting and no decisions were made.

Respectfully submitted,

*Traci Kauffman*

Traci Kauffman, Secretary  
Franklin Township