

**FRANKLIN TOWNSHIP YORK COUNTY PA
BOARD OF SUPERVISORS (BOS)
REGULAR MEETING MINUTES
March 12, 2025 - 6:00 PM**

(X) Chair Mark Wenrich (X) Vice Chair Dave Buckwash (X) Supvr. Duane Anthony (X) Supvr. Tom Keefer (X) Supvr. Kevin Cummings (X) Solicitor Bret Shaffer (X) Secretary Traci Kauffman (X) Engineer Phil Brath (X) ZO Wayne Smith (Zoom) Treasurer/HR Administrator Pam Williams

Call to Order – March 12, 2025, Franklin Township BOS Meeting was called to order at 6:41 pm by Mark. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer – Pledge and prayer were led by Mark.

Police – Chief Lash provided a verbal and written report. There were 106 incidents in the Township with seventy-six crashes. NYCRPD had twenty-one officers on scene at the UPMC Hospital. One NYCRPD officer was injured and is still recovering. The new building is under roof and the inside is seeing progress.

Trash Bids – There were three envelopes. Republic Services sent a letter indicating they would not be placing new bid specs due to having the extension of the current contract. Penn Waste sent a letter indicating they would not be placing a bid. Good’s Disposal sent a bid of Option A: \$135.03 a quarter or Option B: \$15.00 a bag. This is more than what the two-year extension on the current Republic contract would be. The BOS decided to stay with Republic Services and all bids were rejected.

A motion was made by Mark to stay with Republic Services under the current contract of \$97.50 a quarter or \$13.30 bag. Second by Dave. The motion should also include that this is an extension of the current contract for two more years.

An amended motion was made by Mark to stay with Republic Services, and this is an extension of the current contract of \$97.50 a quarter or \$13.30 bag for two more years to June of 2027. Second by Dave. Motion passed.

Public Comment – There was no public comment.

Organization Reports:

Fire – Hector Morales indicated the total calls for February were 31 and 12 of those were in the Township with a total of twenty-seven this year for the Township. Fire Company will hold a dinner on April 13 from 11 to 1p.m. The new engine is being built with reports being provided every Friday on the progress. Late April or May it will be delivered. The ladder truck is ordered and scheduled for completion by May 2028.

DAA – The minutes were provided. Calvin Hipp reported that current customers will be paying a flat rate fee for their sewer service only.

EMA – Laurin Fleming reported projects for Spring would be resuming again.

Solar Ordinance Hearing:

The Solar Ordinance Hearing commenced at 7:01 p.m. by Bret Shaffer. The ordinance was sent to YCPC and they recommended adoption, all amendments and corrections were completed before being sent to be advertised. There was no public present.

A motion was made by Dave to adopt Solar Ordinance 2025-1 an ordinance amending the Franklin Township Zoning Ordinance (Ordinance No 2006-1, as amended) to define and regulate Solar Energy Systems. Second by Mark Motion passed. The hearing ended at 7:04 p.m.

ZO/CEO Report – Wayne Smith provided a written report, please see the report attached to the meeting packet.

Engineer –Phil Brath provided a written report, please see the report attached to the meeting packet. Phil, Wayne, and Joe Nardella, the Flood Plain Manager from Gibson-Thomas had a remote meeting with PEMA, where they did an audit discussion on our Flood Plains.

Subdivision and Land Development –

Phil Brath provided a written report and indicated that the PC conditionally approved Joseph Machine, 595 Range End Road, and those plans will be forth coming in a few months.

Roadmaster – A written report was provided.

A quote for a mini paver of \$52,335.00 and a planer of \$16,707.60 were provided for review.

A motion was made by Mark to purchase the MG-7 Paver by Ag-Industrial at \$52,335.00 and the Bobcat planer at \$16,707.60 contingent on confirmation of a third bid for the planer, at a total cost of \$69,042.60 using budgeted funds of \$40,000.00 from Capitol Improvements from the General Fund and the remaining amount out of the General Fund. Second by Kevin. Motion passed.

EMS – Penn State – A written report was provided.

Parks & Rec – Progress is being made with the committee learning their duties. There is still two positions open and we have two interested people.

A motion was made by Dave to appoint Susan and Paul Struble to the Parks & Recreation Board. Second by Kevin. They have been attending the last few meetings. Motion passed.

Dave would like to step down as the Chairman and Travis Snyder would like to be appointed the Chairman. This will take place at the March meeting.

Approval & Payment of Bills – A motion was made by Mark to approve and pay the bills. Second by Dave. Motion passed.

Treasurer's Report – A motion was made by Kevin to approve the Treasurer's Report. Second by Dave. Motion passed.

Treasurer's Memo –

- Pam would like to attend a virtual information grant training course for \$80.00. A motion was made by Duane for Pam to attend the Unlocking Success virtual training for \$80.00 Second by Mark. Motion passed.
- The liquid fuels payment was received and was about \$5,000.00 more than estimated.
- The liquid fuels audit was completed, a copy is in the packet, and there were no findings.
- Mark informed everyone that we applied for a \$151,000.00 LSA grant and Representative Marc Anderson's office will be giving the Township \$90,000.00 of that requested amount. Senator Dawn Keefer's office will be supplying an additional \$13,000.00 dollars toward that grant for the Townships' building fund. Their offices will reach out for the disbursement of the funds.

Solicitor –

- The original plan for Twin Hills required residents to place light poles on every other lot and now some of those are broken or missing. There is no HOA. It was determined that there is no way to enforce this requirement after 20 years.

Approval of Minutes –

A motion was made by Dave to approve the February 12, 2025 regular meeting minutes. Second by Tom. Motion passed. Mark abstained because he was not present for the February meeting.

Solicitor –

- The Fire Fighter Tax Credit information will be sent to the fire chief for review.
- The ordinance to amend forms will be sent to YCPC this month for review.
- The Employee Handbook is almost completed and will be ready for a vote soon.
- A Small Flow Treatment Flow packet was sent to Marie, and they will be going out after being reviewed.
- A resident inquired about an interim tax bill late fee being waived, but it was determined it was for school district taxes and not the Township taxes.

New Business –

- Can authorization be given to the fire company to put a burn ban in effect more quickly? A resolution could possibly be passed allowing that. Bret indicated that the ordinance may need to be changed and will check into it. There was a recommendation to place Resolution 2025-2 burn ban in effect for thirty days. A motion was made by Dave to put in effect Resolution 2025-2 burn ban starting March 12 for 30 days. Second by Mark. Motion passed. An inquiry was made as to how the public would be notified.

- The candidate for the DAA representative was not available. The request will be made for the candidate to come to next month's BOS meeting.
- Information on the York County Office of Emergency Management Spring Exercise was provided for anyone who would like to attend.
- Tax collector Rhonda Harpster will be retiring on December 31, 2025. If there are no candidates, someone can be appointed or the county will provide assistance for two years.

Old Business –

- The SPCA contract was reviewed by Bret, and he indicated that the contract should not be signed until a waiver for the interest is received. A motion was made by Kevin to sign the contract for the SPCA pro-rating as of March, Mark may sign contingent upon Bret getting verification from the SPCA of the fee. Second by Mark. Motion passed.
- The building improvements were discussed and the cost for the Boxx Modular units will be investigated.
- Office procedures were discussed:
The office cleaning contract will be amended for the office to be cleaned every Thursday instead of bi-weekly. Proof of liability insurance will need to be provided.

Correspondence –

No action was taken on the Habitat for Humanity letter.

Adjournment – A motion was made by Mark at 8:15 p.m. to adjourn. Second by Kevin . Motion passed.

Respectfully submitted,

Traci Kauffman

Traci Kauffman, Secretary
Franklin Township