

**FRANKLIN TOWNSHIP YORK COUNTY PA  
BOARD OF SUPERVISORS (BOS)  
REGULAR MEETING MINUTES  
April 8, 2026 - 6:00 PM**

( X ) Chair Mark Wenrich ( X ) Vice Chair Dave Buckwash ( X ) Supvr. Duane Anthony  
( X ) Supvr. Thomas E. Keefer Jr. ( X ) Supvr. Stuart Keckler  
( X ) Solicitor Bret Shaffer ( X ) Secretary Lyndsey Gibb ( X ) Engineer Phil Brath  
( X ) ZO Wayne Smith ( X ) Treasurer/HR Administrator Pam Williams  
( X ) Assist. Secretary Marie Wilcox

Call to Order – April 8, 2026, Franklin Township BOS Meeting was called to order at 6:00 pm by Mark. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer – Pledge and prayer led by Mark.

Police – Chief Lash reviewed the submitted report in the packet as well as provided department updates. The Board of Supervisors questioned what the procedure is for stray animals. It was stated that the department does not handle this and it is the finders responsibility.

Public Comment – There was no public comment.

CEO/ZO – Wayne Smith was present to give his report that is included in the meeting packet. 200 Franklin Church Road is now compliant with stormwater and permits have been issued. 160 Glenwood Road is doing infiltration testing and will be discussed further at the May Board of Supervisors meeting.

Engineer – Phil Brath provided a written report that is part of the meeting packet.

- Subdivision/ Land Development-

Greenview LLC Time Extension- A motion was made by Duane to accept the time extension request for the land development plan for Greenview LLC through June 12, 2026. Second by Dave, motion passed.

A motion was made by Dave to accept the time extension request for the land development plan for Boxx Modular at 10 Century Lane through July 17, 2026. Second by Duane, motion passed.

A motion was made by Duane to accept the time extension request for the land development plan for 599 Range End Road through September 18, 2026. Second by Stuart, motion passed.

JVI/ Range End Road Property- No current update on this. Phil will work on a follow up and writing violations.

### Reports –

Roadmaster – A motion was made by Mark to allow Andy to accept Crain Roofing quote to re-shingle the bathroom roof at Century Lane Park for the price of \$3,875 without the extra warranty. Second by Dave, motion passed.

BCO – No report was provided

Fire – The fire report was included in the packet.

EMA – No report provided

DAA – Calvin Hipp was present to give a report on the water authority and share updates.

EMS – No Report was provided.

Parks & Rec – No Update

### Approval of Minutes –

- A motion was made by Dave to approve March 11, 2026, CUH 26-3 minutes as written. Second by Duane, motion passed.
- A motion was made by Dave to approve March 11, 2026, Regular Board of Supervisors meeting minutes as written. Second by Stuart. No discussion, motion passed.

Approval & Payment of Bills – A motion was made by Mark to approve and pay the bills. Second by Dave, motion passed.

Treasurer's Report – A motion was made by Mark to accept the Treasurer's Report, second by Duane, motion passed.

### Treasurer's Memo –

- The buyout for the previous pension plans was included in the report. The decision was made to keep the pension plan frozen in hopes it levels back out.
- A motion was made by Duane to renew the vision insurance with the 2% rate increase. Second by Dave, motion passed.
- Since December \$30,000 from the general fund has been transferred to the State Highway Fund to pay bills. A motion was made by Mark to leave that money in the state highway fund and not transfer it back to the General Fund. Second by Tom, motion passed.
- The financial audit for 2025 review came back and there were no deficiencies listed.

### Solicitor –

- The employee handbook is to be recirculated to be voted on at the May Board of Supervisors meeting.
- The status of Water St is that Phil has submitted the Registration Transfer Permit, and we are waiting for confirmation that is all that DEP needs. Andy has taken care of all signage on the road. Discussion of moving the stop sign at the Lake Lea end or adding some sort of slow sign will be discussed with Andy and written up by Bret.

- The Data Center Ordinance will be in front of the York County Planning Commission on April 21<sup>st</sup>. The Board of Supervisors will authorize advertising at the May meeting and hopefully adopt the Ordinance at the June meeting.

#### New Business –

- CUH 2026-5 was scheduled for May 13, 2026 at 5:30 pm.
- CUH 2026-6 was scheduled for May 13, 2026 at 5:45 pm.
- The Board of Supervisors authorized Celebration Church to use Ponderosa Park parking lot as overflow parking Sunday mornings with the request that they revisit this request with the Board of Supervisors next year if it is still needed and that parking on designated areas only and not on the grass.
- Pumping Enforcement- Issues with a resident not complying with pumping regulation have arisen. They have been to court twice with the township already and received numerous letters. It was determined Bret will send a letter informing them of potential daily violations and court orders. There is also issues with approved pumping companies in the township not enforcing the \$10 fee. Phil will be getting a DEP contact to find out about enforcing this. It will be discussed at Mays meeting.
- A motion was made by Duane to extend employment to Charles Hummel for a roadcrew position starting at \$26 an hour increasing to \$27 an hour after a 90-day probation. Second by Dave, motion passed.

#### Old Business –

- New Building Update- Bret and Phil reviewed the new design contracts from COR Construction. A motion was made by Dave to accept design proposals from KD3 Design Studio and Shamenek Engineering as supplied by COR Construction in a March 20, 2026 email. Second by Mark, motion passed.
- The topic of dog officer or handling stray dogs in the township was tabled until the May Board of Supervisors meeting.
- Office Procedures: To be discussed in an Executive Session

#### Correspondence –

- Adams rescue mission donation request was not budgeted for therefore no donation will be given.

#### Executive Session –

An executive session was called after adjournment to discuss personnel, but no decisions were made.

#### PSATS Voting Resolutions –

A motion was made by Dave to agree with the solutions to support or deny as the resolution committee has determined. Second by Duane, motion passed.

Adjournment – A motion was made by Mark at 7:35 pm to adjourn the meeting, second by Dave. Motion passed.

Respectfully submitted,  
*Lyndsey Gibb*  
Lyndsey Gibb, Secretary  
Franklin Township