

**FRANKLIN TOWNSHIP YORK COUNTY PA
BOARD OF SUPERVISORS (BOS)
REGULAR EETING MINUTES
May 14, 2025 - 6:00 PM**

(X) Chair Mark Wenrich (X) Vice Chair Dave Buckwash (X) Supvr. Duane Anthony (X) Supvr. Thomas Keefer (X) Supvr. Kevin Cummings (X) Solicitor Bret Shaffer (X) Secretary Traci Kauffman (X) Engineer Phil Brath (A) ZO Wayne Smith (X) Treasurer/HR Administrator Pam Williams

Call to Order – May 14, 2025, Franklin Township BOS Meeting was called to order at 6:00 pm by Mark. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer – Pledge and prayer were led by Mark.

Executive Session – Regarding a personnel matter, started at 6:01 p.m. no decisions were made and ended at 6:03 p.m.

Police – Chief Lash reported 106 calls in the Township, 2 crashes, 42 traffic stops and 154 citations on S. Mountain Road and 12 citations on 194 and Bypass Road.

Water Street & Union Church Road Stop Sign Request – A Speed Data Analysis was done from 4/19/2025 at 5:22 am to 4/24/2025 until 10:17 pm. Based on these findings, the NYCRPD will be addressing these issues further to apprehend those that are in violation.

Public Comment – Dave Getz of Wix, Wenger, and Weidner and Kevin Brown of Elysian Partner, LLC spoke regarding the possibility of placing a data center in Franklin Township and Carroll Township. The project is in the planning stages and the BOS requested more information.

Blair & Sherry Mason of 811 Baltimore Road spoke regarding receiving a fourth letter from the Transportation Resource Group, Inc. (TRG) requesting that the property owners surrender their rights to their property so a turning lane can be created for the Lexington Fields Conditional Plan for the Development Project. They inquired whether the Township or PennDot was going to eminent domain a portion of their property. The BOS indicated they have no intention of doing that. The residents would need to speak to PennDot as the Township cannot speak on their behalf. The TRG and the Lexington Fields project is not a Township or PennDot project, so this private company has no right to eminent domain the property. The Solicitor has been asked to notify PennDot as to how they are being represented in the TRG letter.

CEO/ZO – Wayne Smith provided a written report that is part of the meeting packet and reviewed several items within the report.

Wayne inquired whether he could attach the Township email to his private email. The BOS informed him that if he did that and litigation came up, his personal email could be scrutinized along with the Township emails. He declined.

Engineer – Phil Brath provided a written report that is part of the meeting packet.

A Conditional Use Hearing date needs set for 20 Circle Drive, Lobar. The date was set for June 11, 2025 conditionally upon the stenographer being available.

The road improvement and stone bids need to be awarded. Due to unintentional oversight, one of the bids was received by the due date and on time but was not found in the drop box until the next day. The BOS decided to readvertise for that bid opening on Monday, May 19, 2025 with a special meeting to be held at 5:35 p.m. to award the bids.

The bridge repair signage on Stoney Run Road has been moved and is working to detour the traffic around the bridge repair on Route 194.

Joseph Machine will be requesting a time extension for their plan.

The Solicitor indicated that the Engineer should possibly review the Comprehensive Plan from Carroll Township and Dillsburg Borough and supply comments. The BOS decided that since they were not part of the plan, it is not necessary for our Engineer to supply comments.

Reports –

Roadmaster –

A written report was provided by the Roadmaster and is part of the meeting packet.

The Pavijet that was ordered is subject to a tariff and the Roadmaster inquired because that changes the price that was approved by the BOS. The tariff is not a price increase, but they are passing it through to the purchaser. The Solicitor indicated that in the contract the quote said the price could be subject to change. Upon a call to the Roadmaster, he indicated that the Pavijet had been ordered and arrived. A motion was made by Dave to amend the price for the Pavijet from \$52,335.00 to \$54,901.08 an increase caused by the tariff. Second by Kevin. There was no discussion. Motion passed.

DAA – Calvin Hipp provided a verbal report. The minutes from March 18, 2025 were provided.

BCO – A written report was provided and is part of the meeting packet.

Fire – No report was provided.

EMA – No report was provided.

EMS – No report was provided.

Parks & Rec – No report was provided.

Approval of Minutes –

A motion was made by Kevin to approve the April 9, 2025 BOS Regular Meeting minutes. Second by Dave. On page three, did the BOS define the burn ban exceptions? No, there were no exceptions approved. Motion passed.

Approval & Payment of Bills – A motion was made by Mark to approve and pay the bills. Second by Duane. Motion passed.

Treasurer's Report – A motion was made by Mark to accept the Treasurer's Report. Second by Kevin. Motion passed.

Treasurer's Memo –

- Bob King will be retiring in December 2025. Dates were given for the advertising and hiring by October 1, 2025 - a 90 day overlap with Bob's current position. Pam will write up the advertisement. A motion was made by Mark for Pam to advertise the road crew position starting August 1, 2025. Second by Kevin. Motion passed.
- The Highmark Vision Insurance is up for renewal. A motion was made by Duane to continue the Highmark Visions Ins. from June of 2025 to May of 2026. Second by Tom. The motion carried.
- The Defined Pension Benefit Plan can be bought out or continue to be frozen. A motion was made by Kevin to continue to freeze the Defined Benefit Pension. Second by Dave. This will not affect Bob King when he retires and files for his pension. Motion passed.
- The fourth ARPA report was submitted.
- The MRM Workers Compensation dividends and Property, Liability and Trust dividends were provided for informational purposes.
- A copy of the approved dental plan was provided that was approved last month.
- The LSA Grant contract will reimburse \$106,159.00 and we have from March 18, 2025 to June 20, 2028 to request reimbursable funds.
- The treasurer provided vacation dates and availability.

Solicitor –

- Carroll/Dillsburg Comprehensive Plan Review was discussed earlier in the meeting.
- Fire Fighter Tax Credit Ordinance – Tabled.
- Ordinance to Amend Forms – The Solicitor will be providing new drafts in the future.
- Employee Handbook Amendments/Revisions – Final copy to be reviewed.
- SFTF Update/Review – There has been no feedback from the first letter that went out.

New Business – There was no new business.

Old Business –

- Building Improvement – Boxx Modular provided information regarding a trailer we could use for a temporary office upon the construction of the new building. They will prepare an estimate. Discussion ensued regarding the new building.
- LowV will be providing information and quotes for cameras in the parks.

- Office Procedures – The quotes from the three cleaning companies were reviewed. Candace Wagner Cleaning, CLG Services LLC, and Koppola Cleaning. All of these quotes were for the Township office and the Park bathrooms. Please see the quotes in the meeting packet. The contract was awarded to Koppola Cleaning.
A motion was made by Kevin to award the cleaning contract to Koppola Cleaning starting on July 1, 2025. Second by Duane. Motion passed.
- A motion was made to terminate Reisinger Cleaning on June 30, 2025. Second by Duane. Motion passed.

Republic Services provided their recycling guide and upon our approval, they will supply it to our residents.

Correspondence – There was no correspondence.

Adjournment – A motion was made by Mark at 8:05 p.m. to adjourn. Second by Dave. Motion passed.

Executive Session – Regarding Water Street and no decisions were made.

Respectfully submitted,

Traci Kauffman

Traci Kauffman, Secretary
Franklin Township