

**FRANKLIN TOWNSHIP YORK COUNTY PA  
BOARD OF SUPERVISORS (BOS)  
REGULAR MEETING MINUTES  
July 9, 2025 - 6:00 PM**

( X ) Chair Mark Wenrich ( X ) Vice Chair Dave Buckwash ( X ) Supvr. Duane Anthony ( X ) Supvr. Thomas Keefer ( X ) Supvr. Kevin Cummings ( X ) Solicitor Bret Shaffer ( X ) Secretary Traci Kauffman  
( X ) Engineer Phil Brath ( X ) ZO Wayne Smith ( X ) Treasurer/HR Administrator Pam Williams

Executive Session: Started 6:28 pm, ended 6:44 pm. A personnel matter was discussed; no decisions were made.

Call to Order – July 9, 2025, Franklin Township BOS Meeting was called to order at 6:44 pm by Mark following CUH 2025-4 and an Executive Session. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer – Pledge and prayer were led by Mark.

Police – Chief Lash reported 122 incidents, 6 crashes in June. The new headquarters may be completed by the third week in August (weather permitting). The ribbon cutting ceremony/open house for the new headquarters will be September 13, 2025 from 10 am to 1 pm. Three cadets graduated from the academy and are in field training. Three new cadets started the academy on Monday.

Public Comment –

Robin Brice of 805 Baltimore Road has received a letter from TRG and was inquiring whether or not the Township or PennDot would be using eminent domain to take part of her driveway for a turning lane. The Township does not plan to use eminent domain. The Township cannot speak for PennDot. TRG is a private company and cannot use eminent domain. The Engineer has indicated that they will only be using the right-of-way, but it will interfere with the residents existing driveway. PennDot ROW is 25 feet from center and in their legal right to use that property.

Ron Staley, Jr. of 807 Baltimore Road indicated that TRG requested to purchase part of his property. He has several concerns. They are safety, high density travel for the school district, environmental issues, property value will decline, and the utilities will be burdened.

CEO/ZO – Wayne Smith provided a written report that is part of the meeting packet and reviewed several items within the report.

Several driveway issues are still being worked on.

Jason Ross of 163/165 Glenwood Road provided current registrations for all of the cars located on his property. The BOS determined the issue to be resolved.

Adam Miller of 11 Franklin Church Road provided a business statement that clarified that all of the “junk” vehicles are for use within the business only and not for purchase by outside vendors. The BOS determined the issue to be resolved.

Mike Yoder of 339 Franklin Church Road has dismantled the driveway in his neighbors right-of-way that he did not have permission to build. The BOS has determined the issue to be resolved.

Engineer – Phil Brath provided a written report that is part of the meeting packet.

The Engineer had determined that the Sturbridge Phasing Schedule has not changed since last year. A letter will be sent to Philip Garland, Stoneford Investment Group, LLC, indicating the schedule is sufficient.

Subdivision and Land Development – Philip Brath discussed the M950AA Form from TRG. The BOS has indicated they will not sign the form at this time. The Engineer will write a letter on behalf of the BOS indicating that the BOS does not approve of restricting any directional turns out of a current driveway because multiple residents have come forward with concerns.

Reports –

EMA – No report was provided. The Memorandum of Understanding was tabled at this time.

Fire – A written report was provided and is part of the meeting packet.

DAA – Minutes from April and May 2025 were provided and are part of the meeting packet.

Roadmaster – A written report was provided and is part of the meeting packet.

Parks & Rec – There was a meeting on June 17, 2025 and several items were discussed that will be available for review in those meeting minutes. There will be no July 15, 2025 meeting.

BCO – A written report was provided and is part of the meeting packet.

EMS – A written report was provided and is part of the meeting packet.

Approval of Minutes –

A motion was made by Kevin to approve June 11, 2025 BOS Regular Meeting minutes. Second by Tom.

Motion passed. (Dave abstained because he was not present at the meeting.)

A motion was made by Kevin to approve June 12, 2025 CUH 2025-4 Conditional Use Hearing minutes. Second by Tom. Motion passed. (Dave abstained because he was not present at the meeting.)

Approval & Payment of Bills – A motion was made by Mark to approve and pay the bills. Second by Kevin.

Motion passed.

Treasurer's Report – A motion was made by Mark to accept the Treasurer's Report. Second by Duane. Motion passed.

Treasurer's Memo –

- The treasurer provided future budget meeting dates. The first meeting will be on 8/27/25 at 6:00 pm. The second meeting will be 9/24/25 at 6:00 pm.
- The BOS indicated that the Treasurer could proceed with filing the application for the LSA Grant. A motion was made by Kevin to allow the Treasurer to apply for and pay the \$600.00 application fee for the 2025 LSA Grant Application. Second by Dave. Motion passed.
- The BOS authorized the Treasurer to apply for the Recycling Grant.
- The EMA received an EMC Grant for \$2,814 from York County and made purchases in excess of \$3,339. The excess will be charged to the EMA budget.
- Defined Benefit Plan - GASB Exhibits and Required Supplementary Information ending 12/31/2024 are available for review.
- The second installment of the Real Estate Taxes collected through 6/30/25 for the NYCFR second quarter is \$137,300.

Solicitor –

- Fire Fighter Tax Credit Ordinance – Tabled.
- Ordinance to Amend Forms – Tabled
- Employee Handbook Amendments/Revisions – Tabled
- SFTF Update/Review – Tabled

New Business – Action on Resolution 2025-4 Disposition of Records

A motion was made by Mark to approve Resolution 2025-4 Disposition of Records. Second by Tom. Motion passed.

July 4, 2026 is the 250 Anniversary of the USA – Looking to possibly combine a celebration with other local municipalities around the area.

Old Business –

Building Improvement – No new information.

Office Procedures – Dave and Tom attended the fire company steering committee meeting and viewed their new engine. The fire company has reserved a new ladder truck to lock in the price. The fire company would like us to sign a contract with them. We have a resolution. NYCFR looked into having a fully paid staff. It is not feasible at this time. There was discussion on out-of-area drivers specifically on Route 15 that require fire service charges to be invoiced to the person who caused the crash for the charges incurred. Invoicing would not be for anyone in the 17019-zip code.

Correspondence – A thank you was received from New Hope Ministries for the donation.

Adjournment – A motion was made by Mark at 8:16 p.m. to adjourn. Second by Duane. Motion passed.

Respectfully submitted,

*Traci Kauffman*

Traci Kauffman, Secretary  
Franklin Township