FRANKLIN TOWNSHIP YORK COUNTY PA
BOARD OF SUPERVISORS (BOS)
REGULAR MEETING MINUTES
September 9, 2026 - 6:00 PM

(X) Chair Mark Wenrich (X) Vice Chair Dave Buckwash (X) Supvr. Duane Anthony (X) Supvr. Thomas E. Keefer Jr. (X) Supvr. Stuart Keckler (X) Solicitor Bret Shaffer via zoom (X) Secretary Lyndsey Gibb (X) Engineer Phil Brath
( ) ZO Wayne Smith (X)Treasurer/HR Administrator Pam Williams via zoom

Call to Order –
September 9, 2026, Franklin Township BOS Meeting was called to order at 6:00 pm by Mark. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer –
Pledge and prayer led by Mark.

Police –
Lt. Eiker was present to give the monthly report as well as a submitted copy in the packet. Chief Lash was present via zoom to present a recommendation to increase hours of service. The recommendation will be further discussed at the budget meeting on September 22, 2026.

Public Comment –
Rick Hoffman at 120 Century Ln- Questions for the Board of Supervisors regarding the Stormwater Management Plans for the property of 244 Coffeetown Road. Phil provided Rick with a copy of his most recent comment letter that needs addressed before issuing the permits.

Don Snelbaker at 145 Ridge Dr- Requested that a recording of the meetings be live streamed by the township. The Board of Supervisors denied this request.

CEO/ZO –
A written report was provided in the packet.

715/717- A plan was submitted by the property's engineer showing the updated plan for the property. Phil let them know that an official Land Development plan must be submitted to the planning commission for approval.

Engineer –
Phil Brath provided a written report that is part of the meeting packet.

- Subdivision/ Land Development-

730/731 Range End Road Subdivision- Vincent with Akens Engineering presented the plan. The goal of the plan is to shift to a common boundary line. There are no waiver requests being submitted. A motion was made by Mark to approve the subdivision plan

based on the engineers comment letter dated August 24, 2026 letter. Second by Tom, motion passed.

599 Range End Road- A motion was made by Duane to accept the time extension on the plan review through January 22, 2027. Second by Tom, motion passed.

Planning Commission is continuing to work on the low frequency and infrasound control ordinance and will have it to the Board of Supervisors hopefully at the next regular meeting. Phil requested Bret's review as well as an acoustic engineer. The request for Bret to review was granted and a motion was made by Dave to authorize the acoustic engineer recommended by Phil to review the current noise ordinance draft for up to 4 hours of their time at the rate of $260 an hour not to exceed $1,040. Second by Mark, motion passed.

Reports –
Roadmaster – No report was provided
BCO – No report was provided
Fire – A written report was provided, and Hector Morales was present.
EMA –The drill scheduled for September 12, 2026, was cancelled.
DAA – Calvin Hipp was present to give a report. There is a hole in a sewer line that will need to be replaced in Sherwood Forrest that DAA is aware of and planning to fix. The pump on well number 3 on Greenhouse Rd went out and was replaced. Lexington Fields completed a feasibility study which shows sewer was okay, but the water supply remains an issue. DAA will soon begin the process of looking for another well as the process through DEP can be extensive.
EMS – No Report was provided.
Parks & Rec – The ordinance establishing the Parks and Recreation Committee will need to be updated to reflect the current number of members.

Approval of Minutes –
A motion was made by Dave to approve August 12, 2026, CUH 2026-8 meeting minutes with the correction of fixing the attendance list to include Duane who was present. Second by Duane, motion passed. Tom abstained as he was not present

A motion was made by Dave to approve August 12, 2026, CUH 20226-9 meeting minutes with the correction of fixing the attendance list to include Duane who was present. Second by Duane, motion passed. Tom abstained as he was not present.

A motion was made by Dave to approve the August 12, 2026 regular Board of Supervisors meeting minutes as written. Second by Duane. During discussion Dave questioned why the township is involved with Boxx Modular rental request of 715/717 Range End Rd. Phil clarified this is because Franklin Township has a settlement agreement with the 715/717 Range End Rd which transfers to the new property owner. It needed to be cleared that this wouldn't violate that agreement. Motion passed.

Approval & Payment of Bills –
A motion was made by Mark to approve and pay the bills. Second by Duane, motion passed.

Treasurer's Report –
A motion was made by Mark to approve the Treasurer's Report, second by Duane, motion passed.

Treasurer's Memo –

- Pam stated that the wire transfer from the Millers for the portion of Water St was received resulting in the treasurers bond amount needing to be raised. A motion was made by Duane to increase the treasures bond to 3.5 million dollars. Seconded by Dave. No discussion, motion passed.
- A motion was made by Dave to accept the 2027 MMO for the nonuniform pension plan as well as authorize the treasurer to sign required paperwork. Second by Duane. No discussion, motion passed.
- A motion was made by Dave to approve and accept the 5%renewal increase for the township property and liability trust insurance. Seconded by Duane. No discussion, motion passed.
- The Board of Supervisors authorize Pam to apply for the upcoming LSA grant to replace the backup generator or public works portion of the building.

Solicitor –

- Water St- The wire transfer for the $500,000 was received. The liquid fuels accounts need updated to remove that portion of the road from the townships account.
- Trash Hauling/Recycling- Contract documents will be done for review by the September 22, 2026 budget meeting in which Bret will request authorization to advertise.
- An oversight occurred in relation to setting the speed and weight limit on the newly paved section of Willow Glenn Road from Franklintown Road to the Franklin Township line. Ordinance 1990-1 sets the speed limit for Willow Glenn Rd at 40 MPH and Ordinance 2001-2 set it 35 MPH, but the newly paved portion of that road is not included in either of those. An ordinance update will need to be done to set those limits.
- An ordinance to remove a stop sign on Water St/Lake Lea will begin being worked on.

New Business –

- The YCSPCA submitted a contract proposal for 2027. This will be further discussed at the next budget meeting on September 22, 2026.
- Laptop quotes were provided and it was decided to go with the HP Omnibook after verifying compatibility with Jason Stamm. This will be discussed further at the next budget meeting.

Old Business –

- New Building Update- No new updates at this time.
- Office Procedures- No discussion.

Correspondence –

- New Hope Ministries Donation Request- A yearly donation is made and this will be further discussed at a budget meeting
- West Shore Wild Life Center- Will be further discussed at a budget meeting.
- A motion was made by Mark to accept the letter of interest and appoint Dianne Buckwash as a Franklin Township Representative for Dillsburg Area Authority. Second by Duane. During discussion Calvin Hipp shared the next DAA meeting to include Dianne. Motion passed.

Executive Session –

An executive session was called after adjournment to discuss a personnel issue, but no decisions were made.

Adjournment –

A motion was made by Mark at 7:59 pm to adjourn the meeting, second by Duane. Motion passed.

Respectfully submitted,
Lyndsey Gibb
Lyndsey Gibb, Secretary
Franklin Township