

Instructions:

Complete 1 – 5; sign and date;
Return to Township with \$60 check,
money order or cash.

**APPLICATION
ROAD OCCUPANCY
PERMIT**

(Revised 3/21/2023)

Permit No. _____ Date received: _____

1. Applicant Name: _____ Phone: _____

2. Address (Applicant): _____

3. Address (Property): _____

4. Contractor Name: _____

5. Application Reason: _____ New Drive Construction _____ Alter Existing Drive _____ Utility Installation _____ Other
(Other description) _____

Scheduled Begin Date: _____ Scheduled Complete Date: _____

INTENDED USE:

_____ Residential _____ Commercial _____ Industrial _____ Other

For Driveways (6-9): Applicant to place two (2) stakes at the end of driveway showing width.

6. Proposed driveway location:

Road name and number: _____

Nearest Intersection name: _____

Distance to nearest intersection: _____

For the purpose of measuring sight distance, the drivers eye height shall be 3.50 feet above the proposed access surface and highway pavement surface and the vehicles' height shall be 4.25 feet above the proposed access surface and highway pavement surface.

7. Posted Speed Limit _____ MPH 8. Roadway sight distance _____ ft. right Roadway sight distance _____ ft. left

9. Driveway Radius _____ ft. right Driveway Radius _____ ft. left (Radius (R) of both driveway curves must be a least five feet for cars.)

10. Completed sketch (if required) _____

For Utility Installations (11-14):

11. Length of Excavation _____ 12. Depth of Excavation _____

13. Location (distance to nearest intersection) Beginning from: _____
Ending: _____

14. Sketch or Engineering plan (if required): _____

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15. Bond (if required, when work encroaches into Township right-of-way): _____

16. Certificate of insurance (provide Contractor's Certificate of Insurance) _____

17. Fee Totals: \$ _____ = a. Issuing permit \$ _____ AND b. Township Inspection fee: \$ _____

18. Applicant shall place a stake at the desired location which shall coincide with submitted sketch. (A stake is to be placed to mark location of proposed improvements. **NOTE: APPLICANT TO SIGN AND DATE**)

Permission is hereby granted to construct a driveway or utility station from the Township road stated in number three (3) as per specification of Township Roadmaster hereon. (Description of work):

Under and subject to all the conditions, restrictions, and regulations prescribed by the Township Supervisors on the reverse hereof, a true copy whereof is attached and made a part hereof, with the same force and effect as if written or printed herein and subject to the special conditions, restrictions, and regulations hereinafter forth.

The Applicant hereby agrees to comply with all relevant Ordinances of the Township (including this Ordinance) and statutes of the Commonwealth of Pennsylvania, together with all relevant resolutions and regulations promulgated under either. The Applicant agrees to defend, protect, and save harmless the Township and its officers, agents and employees from any and all loss and liability rising out of any work to be performed pursuant to this permit, and shall fully indemnify the Township, its officers, agents and employees.

This application shall be considered as an application only – it may be considered a township road occupancy permit only at the time the specification of the Township Roadmaster is entered hereon, and a complete copy(s) furnished to the applicant.

All work under this permit is to be completed on or before six (6) months from the date of permit issuance. The Township Supervisors may at any time revoke and annul this permit for non-performance of, or non-compliance with any of the conditions, restrictions, and regulations hereof.

Signature of Applicant: _____ Date: _____

Accepted by: _____ Date: _____

Pre-Inspection by: _____ Date: _____

Issued by: _____ Date: _____

Final Inspection by: _____ Date: _____

THIS APPLICATION IS FOR TOWNSHIP USE ONLY

