

**FRANKLIN TOWNSHIP YORK COUNTY PA
BOARD OF SUPERVISORS (BOS)
REGULAR MEETING MINUTES
March 13, 2024 - 6:00 PM**

(X) Chair Mark Wenrich (X) Vice Chair Dave Buckwash (X-via Zoom) Supvr. Duane Anthony (X) Supvr. Tom Keefer
(X) Supvr. Paula Kostick (X) Solicitor Bret Shaffer (X) Secretary Traci Kauffman (X) Engineer Phil Brath
(X) ZO Wayne Smith (X) Treasurer/Asst. Sec. Pam Williams

Call to Order – March 13, 2024, Franklin Township Board of Supervisors Meeting was called to order at 6:33 pm by Mark W. The delay was due to the Conditional Use Hearing held immediately before the meeting. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer – Pledge and prayer were led by Mark W.

Police – A verbal and written report was provided by Lt. Migatulski. At last month's commissioners' meeting the construction contract was approved for the new headquarters. A \$3,000,000.00 grant was applied for. The Heinz group is building warehouses behind where the shooting range is currently located, and the shooting range will need to be realigned by the Heinz group at no cost to the police department. RFP went out for the cell tower construction at the Dave Thome substation giving cell service to the Porters Seidling area. The Commission next meeting will be on March 23rd instead of the 16th.

Approval of Minutes –

A motion was made by Dave B. to approve the CUH 2024-01 meeting minutes of 2/14/2024 as written. Second by Mark W. There was no discussion. Motion carried.

A motion was made by Dave B. to approve the BOS regular meeting minutes of 2/14/2024 as written. Second by Tom K. There was no discussion. Motion carried.

Public Comment (written request pertaining to Agenda items only) –

There was no public comment.

Organization Reports:

Fire – A written report for February 2024 was provided. For the month of February there were twenty calls, and six calls were in the Township. The yearly total for the Township is eighteen. The fire company completed 227-man hours of training. NYCF&R recognized the Township for their support with a plaque.

EMA – Laurin Fleming verbally reported they will be participating in a monitoring and decontamination drill for radiological patients with York County and other local responders at Northern High School on March 26 as part of a Peach Bottom exercise. They are scheduled for several more training courses. York County approved a grant for \$2,110.00 and depending on where the items are purchased they will provide an invoice or an increase in the EMA credit card will need to be approved for the purchases and then be reimbursed.

A motion was made by Dave B. to approve a temporary increase on the EMA credit card to \$2,110.00 for the next 30 days for purchases, with the primary option being an invoice being provided instead of the credit card being used. Second by Mark W. There was no discussion. Motion carried.

DAA – Calvin Hipp provided a verbal report, and the DAA February meeting minutes were provided. DAA received a grant for \$200,000.00 for their waterline. Cameras will be placed at well sites by LowV because DEP is mandating that all sites be secured with cameras and sensors. Lead and copper removal is on schedule as required by DEP.

EMS – Penn State – A written report was provided.

ROADMASTER REPORT – A written report was provided.

PARKS & REC– Permission was given to advertise to fill the open positions. All of the Certificates of Liability and a schedule of use for the fields was provided. Next Level Sports is requesting using the fields for summer camps. Only Century Lane Park will be used for the soccer Shootout in October.

BCO/ACS – A written report was provided.

Land & Sea Services – A written report was provided. Land & Sea was presented with a list of the properties that still need to be completed. They are contacting these property owners to see how their projects are progressing.

ZO/CEO Report – A written report was provided with ZO Wayne Smith reviewing the properties listed and any actions taken. Please see the written report attached to the meeting packet.

Engineer – A written report was provided.

Warrington Farms at 156 Old Cabin Hollow Road submitted a Stormwater plan but they still need to submit a Land Development Plan.

The Elicker property at 715/717 Range End Road had a site performance inspection done by the District back in December with a follow up report and a follow up again today by our Engineer. The Township has been receiving complaints about the dirt and mud on the road and were told they needed to provide a solution to this problem.

Confirmation needs provided that they are not violating the steep slope ordinance by the grading and placing of new materials, meeting the required setbacks, and confirm the site is following the improvements included on the NPDES permit. They were advised to inform us of their intent to move forward with their land development plans and that we will be seeking the annual 10% bond increase.

The signs to be placed regarding the restrictions for the Old Cabin Hollow Road Bridge need to be addressed by several municipalities. Franklintown Borough has agreed to post the signs on 194. Warrington Township has not responded. Carroll Township agreed and they would like it to be axle restricted. Discussion ensued.

Tam Systems (L-Cubed) at 771 Range End Road sewer planning is under review, they have their NPDES approval and new plans will be provided and reviewed by the Engineer and the BOS.

Subdivision and Land Development –

Lexington has met the requirements to submit the HOP (traffic study) and it is being reviewed.

The Final Add-On Subdivision of Jay & Vivian Knaub at 956 South Mountain Road was presented. This is a minor plan. The purpose of this proposed plan is to add proposed Lot 2 Add-on (0.390 acres) lands of Jay L. and Vivian A. Knaub (18.053) to existing lands of Graham Shumaker (1.256 acres). The resulting lot for Shumaker's is proposed as 1.646 acres and the Knaub's residual is proposed as 17.663 acres. Discussion ensued.

A motion was made by Mark W. to conditionally approve the Final Add-On Subdivision for Jay L. & Vivian A. Knaub conditioned on satisfaction of the comments in the Engineer's March 7, 2024 letter. Second by Dave B. There was no discussion. Motion carried.

The Final Subdivision Plan, Lot #1 Spring Drive Estates For Austin Miller was presented. This is a plan for a new single-family dwelling and a request to place the driveway in a different location than on the original Crooked Creek subdivision plan. The Township Roadmaster will need to go and check the site distance on the new driveway. Discussion ensued.

A motion was made by Mark W. to grant Waivers 1 to 5 as listed in the Engineer's March 7, 2024 letter for the Final Subdivision Plan, Lot #1 Spring Drive Estates. Second by Dave B. There was no discussion. Motion carried.

A motion was made by Mark W. to conditionally approve the Final Subdivision Plan, Lot #1 Spring Drive Estates conditioned on satisfaction of the comments in the Engineer's March 7, 2024 letter. Second Dave B. There was no discussion. Motion carried.

Approval & Payment of Bills – A motion was made by Mark W. to approve and pay the bills. Second by Duane A. There was no discussion. The motion carried.

Treasurer's Report – A motion was made by Mark W. to approve the Treasurer's Report. Second by Dave B. There was no discussion. The motion carried.

Treasurer's Memo –

The Liquid Fuels Fund received \$229,689.76 for 2023. That is an increase of about \$2,200.00 more than the budgeted amount of \$227,450.19.

The Township received \$7,574.10 revenue from the Small Games of Chance/Tavern Games on 2/28/2024.

We will be using Focus Pest Control starting on 3/29/2024.

ARPA Funds need to be dedicated by December 31, 2024 and expended by December 31, 2026. Any unspent funds will need to be returned.

Solicitor's Report –

The decision for CUH 2024-01 for 771 Range End Road needs to be reviewed by the Engineer and if he has no further comments it can be signed by the BOS.

The Employee Handbook – Drug and Alcohol Policy is still being revised.

The SFTF Update/Review will be moved to next month.

The Solar Ordinance will be sent back to the Planning Commission for review of some definitions and wording.

No Executive Session was needed.

New Business –

Appointment of Matthew Thomas to the Planning Commission.

A motion was made by Dave B. to appoint Matthew Thomas to the Planning Commission. Second by Tom K.

There was no discussion. Motion carried.

Appointment of Maureen Wilson to the Board of Auditors.

A motion was made by Dave B. to appoint Maureen Wilson to the Board of Auditors. Second by Paula K. There was no discussion. Motion carried.

Approval of PSATS PC Training for BOS, PC Committee, Engineer, ZO and Office Staff at a cost of around \$35 each on 3/27/24 from 6 to 8 p.m.

A motion was made by Mark W. to allow the above-mentioned to participate in the PSATS PC Training at a cost of around \$35 each. Second by Dave B. There was no discussion. Motion carried.

Appointment of Bill Stahl to the Parks & Rec Board. He will be appointed until 2025.

A motion was made by Mark W. to appoint Bill Stahl to the Parks & Rec. Board. Second by Paula K. There was no discussion. Motion carried.

Old Business –

While waiting to hear whether the RAC-P grant had been approved, other avenues of funding are being pursued.

Employee Handbook provided to BOS for any changes or amendments.

A lamination unit was authorized for purchase at around \$35.

A new system for storing the recorded subdivision plans has been ordered.

Correspondence –

A request was received for the Township to submit a letter of support for a RAC-P grant for York Chiefs' & Fire Fighters' Association of York County Inc. (YC&FFAYC)

A motion was made by Dave B. to submit the letter of support for the YC&FFAYC RAC-P grant. Second by Paula K. There was no discussion. Motion carried.

Public Comment –

Robert McDermott of 821 Baltimore Road was inquiring whether any action has been taken regarding 823 Baltimore Road burning illegal items and storing junk on his property. Discussion ensued. Regional has visited this address and it was recommended that Mr. McDermott continue to call the police.

Executive Session – There was no Executive Session.

Adjournment – A motion was made by Mark W. at 7:41 p.m. to adjourn. Second by Dave B. There was no discussion. Motion carried.

Respectfully submitted,

Traci Kauffman

Traci Kauffman, Secretary

Franklin Township