

**FRANKLIN TOWNSHIP YORK COUNTY PA
BOARD OF SUPERVISORS (BOS)
REGULAR MEETING MINUTES
April 13, 2022**

FINAL

Call to Order

The April 13, 2022, Franklin Township Board of Supervisors (BOS) Meeting was called to order at 7:00 PM by Chairman Mark Wenrich. The meeting was held via Zoom and in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Roll Call:

Present: Chairman Mark Wenrich, Vice-Chairman David Buckwash, Supervisor Duane Anthony, Supervisor Naomi Decker, Supervisor David Christensen, Secretary Traci Kauffman
Solicitor Bret Shaffer, Treasurer/Asst. Secretary Pam Williams

Absent: Engineer Phil Brath

Pledge of Allegiance and Prayer

Pledge of Allegiance was led by Chairman Mark Wenrich and Prayer was led by Supervisor Naomi Decker.

Approval of Minutes

A Motion was made by Vice-Chair Dave Buckwash to approve the January 12, 2022 BOS Regular Meeting Minutes as written.

Second by Supervisor Duane Anthony.

Discussion: There was no discussion

The motion carried.

A Motion was made by Vice-Chair Dave Buckwash to approve the February 9, 2022 BOS Regular Meeting Minutes as written.

Second by Supervisor Dave Christiansen.

Discussion: There was no discussion

The motion carried.

Public Comment (*written request pertaining to Agenda items only*)

Roy Jones, 901 Baltimore Road, Dillsburg, PA 17019 indicated he is pleased with Republic Trash Service and the trash receptacles they provide and has had no issues.

Todd Weidner, spoke representing the Boy Scouts and Camp Tuckahoe regarding the 204 Chainsaw Road driveway issue. They have used the right-of-way since 1948 (over 75 years) as an emergency exit out of the camp and would like to be able to continue to use it. Laurin Fleming indicated that is an important contingency plan exit for the Emergency Management of Camp Tuckahoe.

Organization Reports

Police –

A written Monthly Activity Report was submitted for February 2022. A written Statistical Recap for February and Year-to-Date 2022 was provided. A written letter was provided regarding Route 15 and the lack of lighting within the newly created “jug handles”. A written Memorandum of Understanding was provided regarding the agreement between Northpoint Development, LLC, Manchester Township, and NYCRPD for the new police building, the land it will be built on, and road improvements. Chief Lash gave a verbal report. Discussion ensued.

Fire –

Both a written report and Incidents per Personnel Report was submitted for March 2022.

EMS –

The pamphlet regarding the subscription to join the ambulance service will be posted on the website.

DAA – No written report was provided.

Emergency Management –

A verbal report was presented by Laurin Fleming. CERT Drill will be held May 7, 2022. September CERT Drill for Supervisors and staff date to be determined

Route 15 Transportation – No Report

Engineer’s Report –

A February 2022 written report was submitted by Engineer Todd Trabucco for Engineer Phil Brath.

Subdivision and Land Development –

Lexington Fields Traffic Impact Study: Traffic Engineer has reviewed the study and Engineer Phil Brath is going over the comments. Engineer Phil Brath is recommending release of the Construction Bond for the Harvey Property at 160 Hickory Road and retaining the Operation and Maintenance Bond. Waiting for the PNDI clearance for Water Street Bridge from US Fish & Wildlife regarding the Bog Turtle.

Approval & Payment of Bills

A Motion was made by Chairman Mark Wenrich to approve and pay the bills.

Second by Supervisor Dave Buckwash.

Discussion: Supervisor Naomi Decker inquired regarding the Inkjet Printing invoice. Treasurer Pam Williams indicated it was t-shirts, hats, and jackets for the CERT exercise that Laurin Stough ordered.

The motion carried.

Treasurer's Correspondence

Treasurer's Report

A motion was made by Chairman Mark Wenrich to accept the Treasurer's Report.

Second by Vice-Chair Dave Buckwash.

Discussion: Supervisor Duane Anthony questioned a Members First CD renewal date. Treasurer Pam Williams indicated it was renewed.

The motion carried.

Treasurer's Memorandum

Treasurer Pam Williams provided a written report. Treasurer Pam Williams indicated that the Zoning Hearing Board Alternate has been attending and participating in all of the meetings and wanted clarification whether they are to be paid. Vice Chair indicated that he is in favor of the Alternate being paid.

A motion was made by Vice-Chair Dave Buckwash to pay the Zoning Hearing Board Alternate for his attendance at the Zoning Hearing Board Hearings as a regular member.

Second by Supervisor Dave Christensen.

Discussion: There was no discussion.

The motion carried.

Treasurer Pam Williams indicated the Liquid Fuels funding for 2022 was received in the amount of \$224,372.00 and included in the Treasurer's packet is an American Rescue Funding Newsletter for informational purposes and she attended a webinar regarding reporting procedures for the American Rescue Fund.

Pension Percentage Increase

Treasurer Pam Williams indicated the full-time employees requested a pension percentage increase. This item will be revisited at the next meeting after the BOS has had a chance to review the information provided to them.

Animal Control

No response has been forthcoming from the Humane Society and until one is received it will be revisited at the next meeting.

Release of Surety – 166 Hickory Road -SFSTF

A Release of Surety for 166 Hickory Road in the amount of \$2,000.00 was approved and commended by Engineer Phil Brath.

A motion was made by Supervisor Duane Anthony to release the \$2,000.00 bond back to the Harveys.

Second by Supervisor Dave Christensen.

Discussion: There was no discussion.

The motion carried.

A motion was made by Chairman Mark Wenrich to add 119 Tuckahoe Road to the agenda due to the seventeen junk cars currently on the property and because it is a recurring issue.

Second by Supervisor Duane Anthony.

Discussion: There was no discussion.

The motion carried.

BCO / Zoning Officer Report

A March 2022 Written Report & Invoicing from Land and Sea was submitted

A March 2022 Written Report from Zoning Officer Wayne Smith was submitted. ZO Wayne Smith provided information on his written report. He indicated he will be working with Solicitor Bret Shaffer to prepare a letter to be sent to the property owner at 119 Tuckahoe Road. Zoning Officer Wayne Smith shared a power point presentation regarding some nuisance complaints. Discussion ensued.

Solicitor

The EMS Agreement was returned to Penn State EMS with Solicitor Bret Shaffer's comments and they have not responded.

Clint & Joann Williams – They need to record their Storm Water Operation Agreement because it references the wrong lot of their subdivision because when they recorded it, there was only one lot, but the subdivision created a second lot and that is the one they need to reference.

Stough/Mason SFTF – Solicitor Bret Shaffer will be working on this.

Evans Driveway Discussion – Solicitor Shaffer explained the Driveway Release and indicated it was ready for all signatures.

Executive Session – There was no Executive Session at this time.

Municipality Reports

Parks & Recreation – Terry Hoffman indicated that they have a candidate to complete their committee. The candidate is Barb Morgret and the BOS indicated that she needs to submit her letter of interest to be approved for the Parks and Rec. Committee. Terry Hoffman also discussed paying for the benches that were ordered in November. They are trying to find someone to build the Library Houses, so they are not so expensive.

Roadmaster – A written report from Roadmaster Andy Gibb was provided in the Treasurer's packet.

The bid for the F550 Ford Dump Truck came in at \$16,100.00.

A motion was made by Supervisor Duane Anthony to accept the bid for the F550 Ford Dump Truck for \$16,100.00

Second by Supervisor Dave Christensen.

Discussion: There was no discussion.

The motion carried.

The bids for Stone and Roadway Projects were sent to PennDot for approval, it was approved and a motion needs made for the packet to be sent out for bids.

A motion was made by Chairman Mark Wenrich to allow the Stone bid to be sent out.

Second by Supervisor Duane Anthony .

Discussion: There was no discussion.

The motion carried.

A motion was made by Supervisor Duane Anthony to allow the Roadway Surfacing project bid to be sent out.

Second by Vice-Chair Dave Buckwash.

Discussion: There was no discussion.

The motion carried.

Planning Commission – No written report was provided.

Zoning Hearing Board – No written report was provided.

New Business

A motion was made by Chairman Mark Wenrich to add to the agenda the letter to South Middleton Township regarding their Comprehensive Plan.

Second by Supervisor Dave Buckwash.

Discussion: The reason for the addition is because it is urgent for us to respond by their deadline date, so we do not interfere with their plans.

The motion carried

PSATS Proposed By-Law changes were tabled until the end of the meeting.

At the BOS Special Meeting on April 7, 2022, it was decided to freeze the ARPA funds for building improvement. Chairman Mark Wenrich would like to provide a portion of the ARPA Funds to the NYCPRD for ½ of the cost of a license plate reader. Discussion ensued.

A motion was made by Supervisor Dave Christensen to give the NYCPRD \$10,000.00 for a License Plate reader from the ARPA funds.

Second by Supervisor Dave Buckwash.

Discussion: Supervisor Naomi Decker indicated she would prefer to donate \$5,000.00 instead of \$10,000.00. Discussion ensued.

Opposed: Supervisor Naomi Decker

The motion carried

Old Business

PA One Call needs approval for Roadmaster Andy Gibb to be able to use the service. Discussion ensued.

A motion was made by Chairman Mark Wenrich to have Franklin Township listed as a contractor with PA One Call for the annual fee of \$125.00.

Second by Supervisor Dave Christensen.

Discussion: There was no discussion.

The motion carried

There will be several different companies visiting to give their input about placing cameras in both Township parks due to recent incidents of vandalism. Discussion ensued.

The carpet replacement bids were discussed by Treasurer Pam Williams. Supervisor Naomi Decker indicated that we put a hold onto getting new carpet until the Township decides on the renovations for the building. Getting new carpet for the meeting room is tabled at this time.

Treasurer Pam Williams indicated that it was told to her that all employees are eligible for dental/vision insurance. Through checking to sign up our new part-time employee for dental insurance you must work 30 hours per week and for vision you must work 25 hours per week. Treasurer Pam Williams is inquiring if our new part-time employee could get more hours to be eligible for the vision insurance. Discussion ensued. No action was taken.

Solicitor Bret Shaffer indicated that a motion was made to add to the agenda the letter to South Middleton Township regarding their Comprehensive Plan, but no action was taken on it.

A motion was made by Chairman Mark Wenrich was to have Franklin Township accept the letter as drafted and send it to South Middleton Township.

Second by Vice Chair Dave Buckwash.

Discussion: Supervisor Naomi Decker requested to see a copy of the letter and discussion ensued.

The motion carried

A rough sketch of the building was provided for the Building Improvements/Additions to the building. Discussion ensued.

Correspondence

There was no correspondence.

Public Comment (Resident Concerns)

There was no public for comment.

Executive Session

There was no Executive Session held.

The PSATS Voting Resolutions were provided on the record to Secretary Traci Kauffman, the voting delegate.

Adjournment

A motion was made by Vice Chair Dave Buckwash at 9:31p.m. to adjourn.

Second by Supervisor Duane Anthony.

Discussion: There was no discussion.

The motion carried.

Respectfully submitted,

Traci Kauffman

Traci Kauffman

Secretary

Franklin Township