***FINAL***

**FRANKLIN TOWNSHIP**

**BOARD OF SUPERVISORS (BOS)**

**BUDGET MEETING MINUTES**

***August 22, 2024, 6:00 PM***

**Call to Order**

**Roll Call: (x) Wenrich (x) Buckwash (x) Anthony (x) Keefer ( ) Kostick**

 **(x) Williams**

Chairman Mark Wenrich called the meeting to order at 6:03 PM

Treasurer Williams included some budget notes for each fund and a copy of the most recent Treasurer’s Report showing the actual funds in the bank.

**ROADMASTER ANDY GIBB**

Andy distributed and reviewed with the Board of Supervisors (BOS) a list of items he preferred to be included in the 2025 budget. He’d like to replace the Kubota 2018 F-3990 mower with 1,545 hours on it with a Kubota ZD1211L at the COSTARS price of $17,461.70. This is the same as the most recent mower purchased. Andy stated you could mow under trees further with this vs. the current one. Vice-Chairman Dave Buckwash asked Andy how much he thought he could sell the current one for and Andy stated approximately $6,000.

Andy recommended the 2008 F 550 Dump Truck with 98,300 miles on it be replaced with a 2024 F 600 Chassis at the price of $74,185.00. Andy said this price could be lower when the firmer price is released. The chassis is not a COSTARS price. The bed, spreader, and snow plow upfit, which is COSTARS, would be $64,079.92 making the total $138,264.92. This will be 10’ blade vs. the current 9’ and 22,000 lbs. Andy estimated the old truck would probably sell for $15,000.

Also needed is a 3” operated gas pump, Honda model #WT30XK4A for approximately $1,700 along with hoses and fittings for $550. The rental price of the light tower and 110 and 220, one- and two-inch pumps, were approximately $1,500 when recently rented for the ByPass bridge work. Andy reiterated that paving of the roads and oil and chip has to be done too especially since no paving was done this year. Approximately $58,000 was spent for oil/chip in 2024 and $25,000 for ByPass bridge.

Discussion ensued on whether putting Willow Glen back out for bid for 2024 is possible. Andy said he wants to see that road paved as there are approximately eight houses on that road now. Gameland Road will still have to remain a partial dirt road. It was approximately $200,000 to do a base repair on Franklintown Rd. from Capitol Hill to Franklin Church roads.

Pam stated a message came out from our PADot rep stating Liquid Fuels funding would be reduced by 2% per year for the next five years. She also stated we have $96,000 in our Road Improvement Fund. Water Street bridge also still needs repaired/replaced.

The BOS asked what amount of money was put aside in the 2024 budget for the backhoe. Pam stated $25,000 had been placed in the General Fund in 2024 in line item 430.70, Capital Purchases. The total is now $40,000.

Pam asked if there was anything Andy presented that would take precedence to the backhoe. Andy stated he wasn’t yet worried about replacing the backhoe and said you get more for your money replacing your trucks.

**NYCFR**

Hector Morales, Mark Snyder and Chris Delvecchio from Northern York County Fire and Rescue (NYCFR) attended to discuss their 2025 Budget request. They are requesting $252,643 from Franklin Township. This is $59,464 (31%) more than the NYCFR 2024 budget request of $193,179. The township budgeted amount for 2024 is $162,250 based on the .59 tax calculated from our real estate assessment. The 2025 budget request from NYCFR is $90,393 more than what the township budgeted in 2024. Pam asked what constituted that much of an increase for 2025 vs. 2024. Mark said the majority of the increase is in apparatus needs.

The truck is for sale and is being replaced by a Quint. $60,000 in repairs has been spent on the current truck through July of this year and is for sale. The Quint has a ladder, a pump but no basket. The engine is also up for sale.

The Apparatus Fund is at $230,000 and they’re projecting the fund to increase to $375,000. A new Quint is approximately $1.3 million. They will be able to put rescue equipment on it which will remove the need to replace one of their rescue trucks.

Pam asked if the paid crew time is expanding and/or if their salaries are being raised for 2025. Mark Snyder stated that they will be adding weekend hours. Salaries were increased in 2024 from $18 or $19 to $20 per hour. They are making decisions before securing funding.

The BOS asked about Washington Township and why they are only budgeted for $8,000 in comparison to Carroll and Franklin Townships and the Dillsburg Borough. Mark Snyder said they have repeatedly had discussions with them to provide more of the share of the funding. Supervisor Kostick spoke to one of the Washington supervisors recently and he did not seem in favor of supporting the fire company and explained the chief situation. They have no equipment, no department/crew; just a chief and discussion ensued on whether they file the required reports to the state along with liability and legal repercussions. Mark Snyder said they do pay towards worker’s compensation. Mark Snyder also stated they’ve also reached out to Wellsville and East Berlin. Franklintown Borough does not contribute any funds nor pay towards workers compensation costs.

The BOS said they’d like to discuss this issue with Washington Township representatives and would like to invite them to a BOS meeting.

NYCFR representatives said there has been a 15% increase in labor and parts for all of their repairs. They were told insurance is being raised 7%. Their free reporting system is going away, and they will now be buying software for the reporting. Supervisor Keefer questioned the testing; what’s tested, how is it done and is a private company doing the testing. They also stated that if the fire company or ambulance/EMS use any disposables from the fire company, i.e., AED pads ($79 for an adult AED) the fire company uses before the ambulance arrives, EMS/the ambulance company won’t replace them. This was done in the past. The BOS asked why they won’t replace them if the ambulance/EMS runs out of the hospital and they’re billing for these items. Supervisor Kostick asked if they ever considered billing the insurance. NYCFR would need an ordinance to do that and have had that discussion with Dillsburg Borough (where the station is located). This would be a benefit as it would be a reimbursement to the fire company. The BOS would like an EMS representative to attend the next BOS meeting to discuss this issue.

Mark Snyder stated there would be an 8-16% increase for utilities. There are more improvements that need to be made in the Franklintown kitchen. They cited the warehouses being built as another increase in expense. NYCFR is applying for three grants. Supervisor Kostick asked why there was an $8,000 decrease for Farmer’s Fair revenue.

Supervisor Anthony commented on the trend of the operating income and expenses. He stated he didn’t feel we should have to raise taxes each year to meet the increasing requested budget amounts of NYCFR. The Dillsburg Borough is aware of the budget increase. NYCFR has not yet met with Carroll Township. The BOS questioned if NYCFR ever received the promised donation from R. F. Fager. The promised donation has not yet been made per NYCFR representatives.

**PARKS AND RECREATION**

Review of Income:

* 367.14, Pavilion Rental was increased to $4,500 for 2025 from $3,500 in 2024
* 367.21, Dillsburg Soccer Club was increased to $700 for 2025 from $500 in 2024
* 392.01, Contribution from General Fund was decreased to $15,0000 for 2025 from $22,888 in 2024. In 2024, additional funds of $10,802 were added to the previous $12,086 and transferred from the General Fund for the purchase of playground equipment.

Review of Expenses:

* 405.34-Advertising/Printing-was left at $50.00 due to Vice-Chairman Buckwash stating one of the goals of the P&R committee is to do a newsletter in 2025.
* 454.15-Stone-discussion ensued when the walking trails were made. Questions that will be asked of Andy is when the trails were constructed, when will the stone need replaced and how much stone will be needed. 2021/2022 was when the trails were first constructed.
* 454.21, Parts-Mower was decreased to $1,000 for 2025 from $1,500 in 2024.
* 454.23-Waste Disposal-Andy recommended leaving a handicapped porta potty at Ponderosa all year round for delivery drivers, etc. due to our restrooms being in the back of the park. The one at Century Lane could be taken out. This would only be for two months as they would need to be put back in place in the beginning of November when our restrooms are closed for the winter.
* 454.25, General Maintenance/Repair was increased to $8,000 for 2025 from $3,400 in 2024.
* 454.28, Capital Improvements was decreased to $3,360 for 2025 from $13,348 in 2024. The ADA Renovations to the bathrooms scheduled for 2024 were completed and the new playground equipment was purchased in 2024.
* 454.37, Memorial Trees Expense was decreased to $500 for 2025 from $1,000 in 2024
* 454.38, Equipment Rental was decreased to zero for 2025 from $300 in 2024

The BOS was provided a copy of the LGAC newsletter including the article that was included from Franklin Township. Discussion ensued on whether to include the ByPass Road bridge work. The BOS agreed that should be included.

**STATE HIGHWAY**

Review of Income:

* 341.01-Interest Income Checking was increased to $3,000 for 2025 from $2,000 in 2024
* 355.02-Liquid Fuels Funding-Pam stated the 2025 LF funds final amount has not yet been released but will come out in early September. The PA.Dot representative said to plan for a 2% decrease for the next five years.

Review of Expenses:

* 432.24, Anti-Skid Material was decreased to $2,000 for 2025 from $4,000 in 2024. In 2023, actual use cost was $2,007 and in 2024, $500. Andy stated that the anti-skid is not utilized as much on roads.
* 432.26, Salt-this stayed the same as 2023 and 2024; the salt bin is currently full.
* 433.14, Traffic Control Devices was increased to $1,000 for 2025 from $500 in 2024.
* 436, Storm Sewers and Drains was decreased to $3,000 for 2025 from $5,000 in 2024.

The BOS stated to check with Andy if he has more weight limit signs to purchase in 2025 and if so, a projected cost for line item 433.34, Road/Street Signs & Posts. Another question is if there will be drainage work in 2025 and if so, any projections on how much and the cost for line item 436, Storm Sewers and Drains.

The BOS would like a potential list of roads for oil/chip and paving for 2025 with an estimated cost. The BOS would like to use the budgeted amount in 439.61, Construction Projects for Water St. The State Highway Budget will be reviewed in further detail at the next budget meeting.

For the next meeting on September 19, we will continue the State Highway budget review after the Estimated Liquid Fuels Payment amount is released and begin reviewing the General Fund

Budget.

**A** **motion was made** by Chairman Mark Wenrich to adjourn the meeting at 8:17 PM.

**Second** by Vice-Chairman Dave Buckwash

**Discussion:** There was no discussion.

**The motion passed.**

Pamela Williams

Pamela Williams-Treasurer/Asst. Secretary