

**FRANKLIN TOWNSHIP YORK COUNTY PA
BOARD OF SUPERVISORS (BOS)
REGULAR MEETING MINUTES
December 10, 2025 - 6:00 PM**

(X) Chair Mark Wenrich (X) Vice Chair Dave Buckwash (X) Supvr. Duane Anthony(via Zoom) (X) Supvr. Thomas E. Keefer Jr. (X) Supvr. Kevin Cummings () Solicitor Bret Shaffer(via zoom) (X) Secretary Lyndsey Gibb (X) Engineer Phil Brath (X) ZO Wayne Smith (X)Treasurer/HR Administrator Pam Williams

Call to Order – December 10, 2025, Franklin Township BOS Meeting was called to order at 6:00pm by Mark. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer – Pledge and prayer led by Mark.

Police – Sgt Erika Eiker reviewed the submitted report in the packet as well as provided department updates.

Public Comment – There was no public comment.

CEO/ZO – Wayne Smith provided a written report that is part of the meeting packet.

Engineer – Phil Brath provided a written report that is part of the meeting packet.

- Data Center Ordinance- the Planning Commission hopes to finalize the ordinance at their January meeting and have it before the Board of Supervisors in February.
- Joseph Machine Company Time Extension- A motion was made by Kevin to grant the Joseph Machine Company request for a time extension. Second by Mark, motion passed.

Reports –

Roadmaster –

- Salt Shed Repairs- An estimate of the salt shed repairs were included in the packet. A motion was made by Mark to approve the salt shed repairs. Second by Tom, motion passed.
- Permission to list the Kubota Mower on Municibid- A motion was made by Mark to allow Andy to list the Kubota mower on Municibid. Second by Dave, motion passed.
- A motion was made by Kevin to approve to pay \$55 for each member of our road crew to hold and attend the Flagger Training Refresher course run through PSATS being held here at Franklin Township. Second by Mark, motion passed.

Fire – No report was provided.

DAA – Calvin Hipp was present and gave an oral report. He provided the update that a reserve charge will be put in place for properties that are vacant or are not using the

public sewer but still have the lateral connection to the sewer main effective January 1st, 2025.

EMS – A Written report was provided in the packet.

EMA – Larry Harbold was present and the conclusion was made that we are still waiting to receive the updated version of the MOU for NYCHAPS for the Board of Supervisors to review.

Parks & Rec – A meeting did take place in November. Dave shared the updates that inflatables and splash pads were decided against. Paul Struble was named co-chair. Bulletin boards will be purchased and hung at the parks for the rules and regulations to be posted on. A walking path being put in Twin Hills was discussed but is still under review. Dave Buckwash also submitted his resignation from the Parks and Rec Board.

BCO – No report was provided.

Approval of Minutes –

A motion was made by Tom to approve November 12, 2025, BOS Regular Meeting minutes. Second by Kevin, motion passed.

Approval & Payment of Bills – A motion was made by Kevin to approve and pay the bills. Second by Mark, motion passed.

Treasurer's Report – A motion was made by Kevin to accept the Treasurer's Report, second by Dave. Motion passed.

Treasurer's Memo –

- A motion was made by Dave to approve the price increase on two items from the laboratory, analytical, and biological services company that does our water testing and authorizes the treasurer to sign the agreement. Second by Kevin, motion passed.
- A motion was made by Dave to approve a \$25 a month cell phone stipend as well as obtain Robert Weaver a credit card with a \$500 limit beginning January 1st, 2026. Second by Kevin, motion passed.
- The LSA Grant application was submitted based on the most recent Lobar quote provided. Dave made a motion to approve Resolution 2025-6 authorizing specific township personnel to execute documents and agreements between Franklin Township and the Commonwealth financing authority to assist in obtaining the requested grant. Second by Kevin, motion passed.
- Beginning 11/17/25 a compliance audit was initiated for the uniform pension plan covering years 2020-2024. The treasurer will continue to work on that.
- A motion was made by Mark to adopt the General, State Highway, and Parks and Rec budgets. Second by Dave, motion passed.
- The Fee schedule was reviewed, and a motion was made to add a \$40 Revision Fee owed to Franklin Township for Building Permits that are submitted for revisions. Second by Dave, motion passed.

Solicitor –

- A disapproval letter regarding the Lexington Fields Auxiliary Lane was received and provided to the Board of Supervisors to make them aware of the township receiving it.

New Business –

- Toshiba Printer- Motion made by Dave to agree to the new investment schedule proposal regarding the Toshiba Printer contract created for Franklin Township. Second by Kevin, motion passed.
- Planning Commission Vacancies- A motion was made by Mark to reappoint Mathew Osmulski and Thomas Keefer III both to serve on Planning Commission for 5-year terms ending on 12/31/31. Second by Kevin, motion passed. Another motion was made by Dave to advertise the planning commission vacancy. Second by Mark, motion passed.
- PSATS Conference/Luncheon – It was determined that this was already budgeted for the staff to attend, permission granted.

Old Business –

- Dave gave an update on the new version of the employee handbook. It was decided to prorate personal days off from date of hire.
- The ordinance index spreadsheet is still being updated and will be disbursed once it is complete. Dave has also worked on reviewing accuracy of the zoning ordinances that have been amended over time and compiling them into a more up to date version.
- Building Updates- Discussion of wanting to hire a company to act as a General Manager position. Will be discussed more at the first regular on January 14th, 2026.

Correspondence –

- A. Speeding Complaint Email- Was given to Sgt Erika Eiker for investigation.

Executive Session – An Executive Session was called prior to adjournment, but no decisions were made.

Adjournment – A motion was made by Dave at 7:03 pm to adjourn the meeting, second by Kevin. Motion passed.

Respectfully submitted,

Lyndsey Gibb

Lyndsey Gibb, Secretary
Franklin Township