

**FRANKLIN TOWNSHIP YORK COUNTY PA
BOARD OF SUPERVISORS (BOS)
REGULAR MEETING MINUTES
February 9, 2022**

FINAL

Call to Order

The February 9, 2022, Franklin Township Board of Supervisors (BOS) Meeting was called to order at 7:00 PM by Supervisor David Buckwash. The meeting was held via Zoom and in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Roll Call:

Present: Chairman Mark Wenrich, Vice-Chairman David Buckwash, Supervisor Duane Anthony, Solicitor Bret Shaffer, Engineer Phillip Brath, Treasurer/Asst. Secretary Pam Williams, Secretary Traci Kauffman

Absent: Supervisor Naomi Decker, Supervisor David Christensen

Pledge of Allegiance and Prayer

Pledge of Allegiance and Prayer was led by Chairman Mark Wenrich .

Approval of Minutes

Approval of December 8, 2021 Regular BOS Meeting Minutes was tabled until next month.

Public Comment (*written request pertaining to Agenda items only*)

There was no public present to discuss Glenview Circle.

Dave Buckwash indicated there was a good turnout at the Franklintown Borough Meeting. Residents were in favor of changing street names, against changing numbers and requested better street signage. They will send a survey to the residents and Home Owners Association. This is tabled until the next meeting.

Austin Miller, 20 West Hanover Street, Dillsburg was requesting approval for a new driveway and to get rid of the existing one on his property on Lot 1 , Spring Drive, Dillsburg. Attorney Brian Lisenbach will issue a Declaration for Relocation of a Proposed Driveway. Discussion ensued.

A Motion was made by Chairman Mark Wenrich to approve the Declaration for Relocation of a Proposed Driveway with the condition of revisions that meet Solicitor Bret Shaffer and Engineer Phil Brath's satisfaction.

Second by Vice-Chairman Dave Buckwash

Discussion: There was no discussion.

The motion carried.

Organization Reports

Police –

A. A written Monthly Activity Report was submitted for November 2021.

B. A written Monthly Activity Report was submitted for December 2021.

C. A written Statistical Recap was submitted for December 2021.

A verbal report was given by Chief Lash.

Fire –

A. A written report was submitted for January 2022.

Vice-Chair Dave Buckwash gave a brief report regarding the meeting. Discussion ensued. Vice-Chair Dave Buckwash indicted that the fire department is being called for every medical call. He provided a request for dispatch changes that the fire department would only be dispatched on lift-assist and AED responses. Solicitor Shaffer reviewed it and Chief Morales elaborated on the reason for the medical calls.

A Motion was made by Vice-Chair Dave Buckwash to amend the agenda to add the CAD Administrator form that resulted from the fire report.

Second by Chairman Mark Wenrich.

Discussion: This is something that needs addressed immediately for the health, safety, and welfare of the Township residents because it pertains to emergency response.

The motion carried.

A Motion was made by Vice-Chair Dave Buckwash to authorize the BOS Chairman Mark Wenrich to sign CAD Administrator form requesting changes that they only be dispatched on lift assist and AED responses.

Second by Supervisor Duane Anthony.

Discussion: There was no discussion.

The motion carried.

Chief Hector Morales reported that for the month of January 2022, fifty-eight calls for the year and twenty-four of those were in Franklin Township. A verbal report was given by Chief Morales. Discussion ensued.

EMS –

A. A written report for November 2021 Emergency Services was provided.

B. A written report for December 2021 Emergency Services was provided

DAA –

A. November 12, 2021 and December 17, 2021 meeting minutes were provided as a courtesy.

Emergency Management –

A. Ponderosa Park will be used for their CERT Exercises on May 7th, 2022.

Township wide drill in September with the date to be determined. A verbal report was presented by Laurin Fleming.

Route 15 Transportation – No written report was provided.

Discussion ensued regarding speaking with PennDot about painting lines to indicate where to stop on the roads that were repaved.

Engineer's Report –

A. A December 2021 written report was submitted.

B. Glenview Drive/Glenview Circle and Glenview Circle Ext. were discussed above under Public Comments.

C. Engineer Phil Brath provided a general scope of services to do a routine safety inspection of By Pass bridge. He is looking for approval to get that done.

A Motion was made by Chairman Mark Wenrich to allow Gibson-Thomas Engineering to do the inspection of the bridge on By Pass Road not to exceed \$2,141.00.

Second by Vice-Chair Dave Buckwash.

Discussion: There was no discussion

The motion carried.

Approval & Payment of Bills

A Motion was made by Chairman Mark Wenrich to approve and pay the bills.

Second by Supervisor Duane Anthony.

Discussion: There was no discussion

The motion carried.

Treasurer's Correspondence

Treasurer's Report

Treasurer's Memorandum

Treasurer Pam Williams provided a written report.

The GASB 67 & 68 costs can be taken directly out of the Pension Fund or be invoiced separately.

A Motion was made by Chairman Mark Wenrich to take the GASB 67 & 68 cost right out of the pension plan itself.

Second by Vice-Chair Dave Buckwash.

Discussion: There was no discussion

The motion carried.

Treasurer Pam Williams provided the ARPA Funding webinar pages. Discussion ensued.

A Motion was made by Vice-Chair Dave Buckwash to authorize Treasurer Pam Williams to take the standardized deduction plan for the ARPA funds.

Second by Chairman Mark Wenrich.

Discussion: There was no discussion

The motion carried.

Treasurer Pam Williams discussed the remaining parts of her written report.

A Motion was made by Chairman Mark Wenrich to accept the Treasurer's Report as written.

Second by Vice-Chair Dave Buckwash.

Discussion: There was no discussion

The motion carried.

BCO / Zoning Officer Report-

A January 2022 Written Report & Invoicing from Land and Sea was submitted

A January 2022 Written Report from Zoning Officer Wayne Smith was submitted.

ZO Wayne Smith provided information on his written report.

ZO Wayne Smith requested to be a part-time employee, not an outside contractor. Discussion ensued. The BOS would like him to provide a written letter explaining his expectations. It will be tabled until the next meeting.

Subdivision and Land Development

Final Minor Subdivision Plan for Franklin Church Road, Eli Dobrinoff Estate. The purpose of the plan is to subdivide an existing lot of approximately 65.6 acres that crosses Route 15 into two lots and add to an existing lot to create a total of two lots subdivided across Route 15. Discussion ensued with the Board regarding each of the items within the Engineer's letter dated February 4, 2022. The waivers were reviewed.

A motion was made by Chairman Mark Wenrich to grant all waiver requests in the February 4, 2022 Gibson-Thomas Engineering letter regarding the Eli Dobrinoff Estate, Franklin Church Road Subdivision.

Second by Vice-Chair Dave Buckwash.

Discussion: There was no discussion.

The motion carried.

A motion was made by Chairman Mark Wenrich to recommend approval of the Final Minor Subdivision Plan for Eli Dobrinoff Estate, Franklin Church Road, contingent upon addressing all of the following comments in Phillip Brath's Comment Letter dated February 4, 2022.

Second by Supervisor Duane Anthony.

Discussion: There was no discussion.

The motion carried.

Akens Engineering and Richard Gladwell, 853 Range End Road are requesting the BOS to grant a 30-day extension of their subdivision plan.

A motion was made by Chairman Mark Wenrich to accept their grant of the 30-day extension for the Richard Gladwell, 853 Range End Road Subdivision.

Second by Vice-Chair Dave Buckwash.

Discussion: There was no discussion.

The motion carried.

Solicitor –

The EMS Agreement was reviewed by the Solicitor.

Clint & Joann Williams – A written letter was provided by the Solicitor.

Stough/Mason SFTF – Solicitor Bret Shaffer needs to follow up on this.

Recovery Act Funds – Discussed earlier in the meeting.

Records Resolution – The resolution will adopt the Policy of the Disposition of Records in the Municipal Manual and will authorize disposal of records that have already been pulled.

A motion was made by Chairman Mark Wenrich to adopt Resolution 2022-2 as written.

Second by Vice-Chair Dave Buckwash.

Discussion: There was no discussion.

The motion carried.

Executive Session – There was no Executive Session at this time, it will be held later in the meeting.

A. Water Street Litigation

B. Bennington/Lexington Fields Plan Litigation/Legal Concerns

Municipality Reports

Parks & Recreation –

A. No minutes were provided.

Roadmaster –

A. A written report from Roadmaster Andy Gibb was provided in the Treasurer's packet.

B. Discussion regarding "No Truck" sign for Hickory Road. Discussion ensued. Engineer Brath indicated that it is not a problem for all trucks but is a tractor trailer issue and a sign can be installed.

A motion was made by Chairman Mark Wenrich to allow Roadmaster Any Gibb to purchase "No Truck" signs for \$524.00

Second by Vice-Chair Dave Buckwash.

Discussion: There was no discussion.

The motion carried.

Information from PennDot was provided regarding Route 194, Baltimore Pike repaving project South of Franklinton Borough.

Planning Commission – No written report was provided.

Zoning Hearing Board – No written report was provided.

New Business

A motion was made by Chairman Mark Wenrich add three items to New Business. The first item is to talk about the Franklinton Borough Park Grant, the second is to talk about Franklinton Borough Waiver of Subdivision, and the third is to talk about Sherwood Forest timbering complaint.

Second by Vice-Chair Dave Buckwash.

Discussion: There was no discussion.

The motion carried.

In the contract we have the option to renew the Republic Trash Service contract. Republic provided information showing a 5% increase. Discussion ensued.

There were two complaints regarding trash service, and we would request Andy Warntz, Manager, Municipal Sales address these concerns. Discussion ensued.

Camera installation at Ponderosa Park. Supervisor Dave Christensen is to be working with Jason Stamm to get more details.

Franklinton Borough is requesting a letter of support to be sent by Franklin Township to receive additional funds from DCNR for acquisition of the property for their park.

A motion was made by Vice-Chair Dave Buckwash to write a letter in support of Franklinton Borough for their DCNR York County Open Spaces Grant to add land to their park.

Second by Chairman Mark Wenrich.

Discussion: There was no discussion.

The motion carried.

Franklinton Borough Subdivision for their park would like the Franklin Township to grant a waiver for review of the subdivision process in the Township. Discussion ensued.

A motion was made by Vice-Chair Dave Buckwash to grant the waiver for review of the subdivision plan to Franklinton Borough for the property they are purchasing that is partially in Franklin Township to add to their park area.

Second by Supervisor Duane Anthony.

Discussion: There was no discussion.

The motion carried.

A written complaint was provided for the timbering that is being done at Sherwood Forest. There were several residents who indicated concern regarding whether the timbering was being done according to the conservation plan. The conservation district will be going out to see what is being done. Discussion ensued.

Old Business

The BOS will be choosing the top five contenders for the part-time position by weeks end and interviews will be set up. Discussion ensued.

No final decisions have been made for the carpet. We are getting bids.

Republic Trash Service was already discussed earlier in the meeting.

The Working Supervisor pay discussion was tabled until the other two Supervisors are present. Discussion ensued.

Correspondence

A thank you note was received from New Hope Ministries for the donation that Franklin Township provided.

Public Comment (Resident Concerns)

There were no public comments.

Adjournment

A motion was made by Chairman Mark Wenrich at 9:00 p.m. to adjourn.

Second by Supervisor Duane Anthony.

Discussion: There was no discussion.

The motion carried

Executive Session

The BOS went into Executive Session at 9:01 p.m. for the Water Street Litigation and the Lexington Fields Litigation following the meeting and no decisions were made. Executive Session ended at 9:45 p.m.

Respectfully submitted,

Traci Kauffman

Traci Kauffman

Secretary

Franklin Township