

**FRANKLIN TOWNSHIP YORK COUNTY PA**  
**BOARD OF SUPERVISORS (BOS)**  
**REGULAR MEETING MINUTES**  
**January 14, 2026 - 6:00 PM**

( X ) Chair Mark Wenrich ( X ) Vice Chair Dave Buckwash ( X ) Supvr. Duane Anthony  
( X ) Supvr. Thomas E. Keefer Jr. ( X ) Supvr. Stuart Keckler ( X ) Solicitor Bret  
Shaffer(via zoom) ( X ) Secretary Lyndsey Gibb ( X ) Engineer Phil Brath ( X ) ZO  
Wayne Smith ( X )Treasurer/HR Administrator Pam Williams

Call to Order – January 14, 2026, Franklin Township BOS Meeting was called to order at 6:00pm by Mark. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer – Pledge and prayer led by Mark.

Police – Chief Lash reviewed the submitted report in the packet as well as provided department updates.

Public Comment – Jason Hollinger resident of 145 Franklinton Rd currently and proposed buyer of 531 Capitol Hill Rd came before the Board of Supervisors asking questions regarding a covered riding arena they would like to put on the new property should the sale be successful. He stated there is no intention of the property or arena being used for commercial purposes. It was determined this would need a conditional use hearing. The Board set a date for CUH 2026-2 for the Hollinger's as February 11, 2026 at 5:45 prior to February's Board of Supervisors meeting.

CEO/ZO – Wayne Smith provided was present to give his report that is included in the meeting packet.

Engineer – Phil Brath provided a written report that is part of the meeting packet.

- Subdivision/ Land Development - Greenview LLC is being reviewed by the Planning Commission currently. Josph Machine Company plans to be before the board next month. Sturbridge had preliminary plan approval and their plan for final approval is planned for October of 2027. JVI on Range End Rd was supposed to have held up agreement regarding landscaping and has not. Phil and Wayne are going to investigate the situation. Warrington Farm Meats is still in progress of proposed plans.
- CUH 2026-1 for 599 Range End Road was scheduled for February 11<sup>th</sup>, 2026 at 5:30pm prior to CUH 2026-2 and the Board of Supervisors Meeting.
- Data Center Ordinance- The Planning Commission has finalized their review and has now passed it onto the Board of Supervisors. Phil provided the board members with a notated copy. This will be placed back on the agenda for February once the board has time to review.

Reports –

Roadmaster –No Report Given

BCO – No report was provided

Fire – No report was provided.

EMA –Laurin Flemming was present to give an oral report. A revised copy of the MOU was given to the Board of Supervisors with the changes discussed. A motion was made by Dave to accept the Memorandum of Understanding as amended between Franklin Township, York County and Northern York County Historical and Preservation Society as amended and signed. Second by Duane. All in favor, motion passed.

DAA – No report was provided.

EMS – A Written report was provided in the packet.

Parks & Rec – No meeting was held in the month of December.

Approval of Minutes –

- A. A motion was made by Mark to approve September 24<sup>th</sup>, 2025, Budget Meeting minutes. Second by Tom, motion passed. Dave abstained as he was not present at the meeting.
- B. A motion was made by Dave to approve October 15, 2025, Budget Meeting Minutes. Second by Duane. No discussion, motion passed.
- C. A motion was made by Dave to approve December 10, 2025, BOS Regular Meeting Minutes. Second by Mark. No discussion, motion passed.
- D. A motion was made by Dave to approve January 5, 2026, Reorganization Meeting Minutes. Second by Duane. No discussion, motion passed.

Approval & Payment of Bills – A motion was made by Mark to approve and pay the bills with the addition of a bill from York building Products for the amount of \$547.74.. Second by Dave, motion passed.

Treasurer's Report – A motion was made by Mark to accept the Treasurer's Report, second by Dave. Motion passed.

Treasurer's Memo –

- A situation regarding monies owed to the township by a resident occurred regarding payment of a pavilion rental in June of 2025. Pam has sent multiple invoices, and the money has not been paid. A motion was made by Duane to have Pam write a letter to the residents under Solicitor Brett Shaffers review to send to the resident. Second by Tom. All in favor, motion passed.
- A motion was made by Dave to accept the request of Maureen Wilson and David Cummings to decline their pay of \$18.00 for the 2026 Board of Auditors meeting. Second by Tom. All in favor, motion passed.
- A motion was made by Mark to take the \$500 fee off of the pension assets fund and let it be drawn from there opposed to writing a check. Second by Dave. All in favor, motion passed.
- Pam is to get prices for new computers for her and Wayne and present those to the Board of Supervisors.

- Pam noted that the state highway fund showed a negative balance in which she indicated is only because she needs to make a transfer.
- Pam shared that we received \$250,000 from the LSA Grant.
- The Pension Audit for years 2020 through 2024 is complete with only one minor finding.
- A motion was made by Dave to add the title Chief Executive Officer for Pension Plan to the human resources job description giving Pam the additional title. Second by Mark. All in favor, motion passed.

Solicitor –

- A motion was made by Mark to appoint Dave and Tom to attend the mediation meeting as representatives for Franklin Township. Second by Duane. All in favor, motion passed.

New Business –

- Planning Commission Vacancy- Motion made by Mark to advertise the planning commission vacancy for 2 more weeks. Second by Duane. All in favor, motion passed.
- Motion by Dave to allow Lyndsey to attend the PSATS secretaries 1 day course at the member rate of \$130. Second by Mark. All in favor, motion passed.

Old Business –

- New Building Update-Dave is in the process of meeting with Cor Construction Services to go over the new building project about potentially being a General Contactor on the project.
- Updated Employee Handbook- Dave has made the final discussed changes and Bret will review the updated employee handbook and prepare the Resolution to adopt it.

Correspondence –

- A. The Supervisors reviewed the thank you letter sent by New Hope Ministries thanking them for their donation.

Executive Session – An Executive Session was called at 7:39 prior to adjournment, but no decisions were made during the session.

Adjournment – A motion was made by Mark at 7:39 pm to adjourn the meeting, second by Dave. Motion passed.

Respectfully submitted,  
*Lyndsey Gibb*  
 Lyndsey Gibb, Secretary  
 Franklin Township