

FINAL

**FRANKLIN TOWNSHIP YORK COUNTY
BOARD OF SUPERVISOR (BOS)
REORGANIZATION MEETING
January 3, 2023**

(X) Mark Wenrich **(X) Naomi Decker-** via Phone **(X) Dave Buckwash**
(X) Pamela Williams **(X) Duane Anthony-** via ZOOM **(X) Kevin Cummings**
(X) Traci Kauffman **(X) Marie Wilcox**

CALL TO ORDER

Supervisor Mark Wenrich called the meeting to order at 7:01 PM. The meeting was held at 150 Century Lane, Dillsburg, PA. There were no visitors in attendance.

PLEDGE OF ALLEGIANCE AND PRAYER

The Pledge of Allegiance and opening prayer were given by Supervisor Mark Wenrich.

APPOINTMENT OF TEMPORARY CHAIRMAN

A motion was made by Supervisor Dave Buckwash to appoint Supervisor Mark Wenrich Temporary Chairman.

Second by Supervisor Kevin Cummings.

All in favor. The motion carried.

APPOINTMENT OF CHAIRMAN

A motion was made by Supervisor Dave Buckwash to appoint Mark Wenrich as Chairman.

Second by Supervisor Kevin Cummings.

All in favor. The motion carried.

APPOINTMENT OF VICE-CHAIRMAN

A motion was made by Chairman Mark Wenrich to appoint Supervisor Dave Buckwash as Vice Chairman.

Second by Supervisor Kevin Cummings.

All in favor. The motion carried.

EXECUTIVE SESSION-WAGES

The BOS went into Executive Session at 7:13 PM to discuss employee wages. They returned at 7:19 PM.

APPOINTMENT OF SOLICITOR

A motion was made by Supervisor Kevin Cummings to retain the firm of Schiffman, Sheridan & Brown with Bret Shaffer as Township Solicitor at the rate of **\$160.00** per hour; a \$20.00 increase from 2022.

Second by Supervisor Duane Anthony.

All in favor. The motion carried.

APPOINTMENT OF ENGINEER

A motion was made by Supervisor Kevin Cummings to retain Phillip Brath, Gibson-Thomas Engineering as Township Engineer at the rate of **\$141.00** per hour for 2023, an increase of \$4.00 per hour from 2022.

Second by Supervisor Duane Anthony.

All in favor. The motion carried.

APPOINTMENT OF TRAFFIC ENGINEER

A motion was made by Supervisor Kevin Cummings to retain Phillip Brath as Township Traffic Engineer at his firm of Gibson-Thomas Engineering at the rate of **\$141.00** per hour for 2023, an increase of \$4.00 per hour from 2022.

Second by Chairman Mark Wenrich.

All in favor. The motion carried.

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APPOINTMENT OF SEWAGE ENFORCEMENT OFFICER

A motion was made by Supervisor Kevin Cummings to appoint Gary Morrow as Township SEO at an hourly rate of \$60.00 and as per the submitted fee schedule for 2023.

Second by Vice Chair Dave Buckwash.

All in favor. The motion carried.

APPOINTMENT OF ALTERNATE SEWAGE ENFORCEMENT OFFICER

A motion was made by Supervisor Kevin Cummings to appoint David Morrow as Alternate Township SEO at an hourly rate of \$60.00 and as per the submitted fee schedule for 2023 as provided by CEO Gary Morrow above.

Second by Vice Chair Dave Buckwash.

All in favor. The motion carried.

APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR

A motion was made by Supervisor Kevin Cummings to reappoint Laurin Fleming as the Township Emergency Management Coordinator at the 2023 budgeted wage.

Second by Vice Chair Dave Buckwash.

All in favor. The motion carried.

APPOINTMENT OF ASSISTANT EMERGENCY MANAGEMENT COORDINATOR

A motion was made by Supervisor Kevin Cummings to reappoint Larry Harbold as the Township Assistant Emergency Management Coordinator at the 2023 budgeted wage.

Second by Vice Chair Dave Buckwash.

All in favor. The motion carried.

APPOINTMENT OF BCO

A motion was made by Supervisor Kevin Cummings to retain Land & Sea Services as Building Codes Official at an hourly rate of \$43.00 and as per the submitted fee schedule.

Second by Vice Chair Dave Buckwash.

All in favor. The motion carried.

APPOINTMENT OF BUILDING INSPECTOR

A motion was made by Supervisor Kevin Cummings to retain Land & Sea Services as Building Inspector at an hourly rate of \$43.00 and as per the submitted fee schedule.

Second by Vice Chair Dave Buckwash.

All in Favor. The motion carried

APPOINTMENT OF ZONING OFFICER

A motion was made by Supervisor Kevin Cummings to appoint Wayne Smith, as the Zoning Officer and the Code Enforcement Officer at the rate of \$50.00/ per hour. This is a \$12.50 increase from 2022

Second by Chairman Mark Wenrich.

All in favor. The motion carried.

APPOINTMENT OF CODE ENFORCEMENT OFFICER

A motion was made by Supervisor Kevin Cummings to appoint Wayne Smith, as the Zoning Officer and the Code Enforcement Officer at the rate of \$50.00. This is a \$12.50 increase from 2022

Second by Vice Chairman Dave Buckwash.

All in favor. The motion carried.

APPOINTMENT OF SOLICITOR OF THE ZONING HEARING BOARD (ZHB)

A motion was made by Supervisor Kevin Cummings to retain Linus Fenicle, as the ZHB Solicitor, at an hourly rate of \$160.00 and as per the submitted 2022 fee schedule.

Second by Vice Chair Dave Buckwash.

All in favor. The motion carried.

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APPOINTMENT OF STENOGRAPHER

A motion was made by Chairman Supervisor Kevin Cummings to retain Roxy Cressler as the Stenographer for \$100/per hour as per the submitted 2023 fee schedule.

Second by Vice Chair Dave Buckwash.

All in favor. The motion carried.

APPOINTMENT OF VACANCY BOARD CHAIRMAN

A motion was made by Supervisor Kevin Cummings to reappoint Page Shumaker as the Vacancy Board Chairman.

Second by Vice Chair Dave Buckwash.

Discussion: Supervisor Naomi Decker and Supervisor Duane Anthony indicated that they thought it was time to appoint a new Chairman for the Vacancy Board. They would like to nominate Brian Galbraith. Chairman Mark Wenrich indicated that there was no "Letter of Intent" to serve presented by Brian Galbraith. There was a "Letter of Intent" to serve from Page Shumaker and, therefore, Brian could not be chosen.

Opposed: Supervisor Naomi Decker and Supervisor Duane Anthony.

The motion carried.

APPOINTMENT TO ZONING HEARING BOARD

A motion was made by Supervisor Kevin Cummings to appoint Leonard McLaughlin to a 3-year term on the Zoning Hearing Board.

Second by Vice Chair Dave Buckwash.

All in favor. The motion carried

APPOINTMENT TO PLANNING COMMISSION

A motion was made by Chairman Mark Wenrich to advertise for the vacancy on the Planning Commission.

Second by Vice Chair Dave Buckwash.

All in favor. The motion carried

APPOINTMENT TO PARKS AND RECREATION COMMISSION

A motion was made by Vice Chair Dave Buckwash to appoint Janet Davis to a 5-year term on the Parks and Recreation Commission.

Second by Chairman Mark Wenrich.

All in favor. The motion carried

APPOINTMENT OF NORTHERN YORK COUNTY REGIONAL POLICE DEPARTMENT COMMISSIONER & ALTERNATE

A motion was made by Vice Chair Dave Buckwash to appoint Mark Wenrich as the Northern York County Regional Police Department Commissioner and to appoint Duane Anthony as the Northern York County Regional Police Department Commissioner Alternate.

Second by Chairman Mark Wenrich.

All in Favor. The motion carried.

APPOINTMENT OF DELINQUENT TAX COLLECTOR

A motion was made by Vice Chair Dave Buckwash to retain York Adams Tax Bureau as the Delinquent Tax Collector for 2022.

Second by Chairman Mark Wenrich.

All in favor. The motion carried.

APPOINTMENT OF TOWNSHIP DELEGATES TO STATE ASSOCIATION CONVENTION

A motion was made by Vice Chair Dave Buckwash to appoint any available Supervisors who wish to attend as delegates to the State Association Convention.

Second by Chairman Mark Wenrich.

All in favor. The motion carried.

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APPOINTMENT OF TOWNSHIP VOTING DELEGATE TO STATE ASSOCIATION CONVENTION

A motion was made by Vice Chair Dave Buckwash to appoint the Township Secretary as the voting delegate to the State Association Convention.

Second by Chairman Mark Wenrich.

All in favor. The motion carried.

EXECUTIVE SESSION – WAGES

The Executive Session was held earlier in the meeting.

APPOINTMENT OF SECRETARY

A motion was made by Vice Chair Dave Buckwash to reappoint Traci Kauffman as the Secretary at an hourly rate of \$21.00 a 5% increase for 2023.

Second by Supervisor Kevin Cummings.

All in favor. The motion carried.

APPOINTMENT OF TREASURER

A motion was made by Vice Chair Dave Buckwash to reappoint Pamela Williams as Treasurer/Asst. Secretary at an hourly rate of \$28.96, a 5% increase for 2023.

Second by Chairman Mark Wenrich.

All in favor. The motion carried.

APPOINTMENT OF ROADMASTER

A motion was made by Vice Chair Dave Buckwash to reappoint Andy Gibb as Roadmaster at a projected hourly rate of \$34.53, a 5% increase for 2023.

Second by Chairman Mark Wenrich.

All in favor. The motion carried.

APPOINTMENT OF ASSISTANT SECRETARY

A motion was made by Vice Chair Dave Buckwash to reappoint Marie Wilcox as Office Assistant at a projected hourly rate of \$19.95, a 5% increase for 2023.

Second by Chairman Mark Wenrich.

All in favor. The motion carried

Full Time Road Crew

A motion was made by Vice Chair Dave Buckwash to retain Eric Nace as full-time Road Crew employee for the 2023 calendar year at the hourly rate of \$21.63, a 5% increase and Bob King as full-time Road Crew employee for the 2023 calendar year at the projected hourly rate of \$26.81, a 5% increase for 2023.

Second by Chairman Mark Wenrich.

All in favor. The motion carried.

Seasonal/Temporary Employees

A motion was made by Vice Chair Dave Buckwash to keep the wage for Seasonal/Temporary Employees at an hourly rate of \$21.00 for 2023.

Second by Chairman Mark Wenrich.

All in favor. The motion carried.

SUPERVISORS COMPENSATION

Currently set by Board of Auditors at \$21.00 per hour.

A motion was made by Chairman Mark Wenrich to keep the wage for “working supervisor” at \$21.00 per hour for 2023.

Second by Supervisor

Abstain: Supervisor Dave Buckwash.

The motion carried.

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DATES FOR SUPERVISOR MEETINGS IN 2023

A motion was made by Vice Chair Dave Buckwash to set the Supervisors meeting on the second Wednesday of each month beginning at 7:00 PM. January 11, February 8, March 8, April 12, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13 of 2023.

Second by Supervisor Duane Anthony.

Discussion: Chairman Mark Wenrich inquired whether or not the Board of Supervisors and all others affected would like to change the meetings to 6:00 p.m. instead of 7:00 p.m. The Secretary will inquire if that is suitable for those affected and the BOS will vote at the January 11, 2023 Board of Supervisors Regular Meeting.

All in favor. The motion carried.

ESTABLISH MILEAGE REIMBURSEMENT RATE

A motion was made by Vice Chair Dave Buckwash to accept the set mileage reimbursement rate from the IRS at 65.5 cents per mile for 2023.

Second by Chairman Mark Wenrich.

All in favor. The motion carried.

DESIGNATE TOWNSHIP BANKS & DEPOSITORIES

A motion was made by Vice Chair Dave Buckwash to retain Members 1st ACNB, F&M, & First National Bank as the Township's banks and depositories for 2023.

Second by Supervisor Kevin Cummings.

All in favor. The motion carried.

SUPERVISOR LIAISONS

Road Department

A motion was made by Vice Chair Dave Buckwash to appoint Chairman Mark Wenrich as the Road Department Liaison.

Second by Supervisor Kevin Cummings.

Abstain: Chairman Mark Wenrich

The motion carried.

Administrative Department

A motion was made by Vice Chair Dave Buckwash to appoint Supervisor Naomi Decker as the Administrative Department Liaison.

Second by Chairman Mark Wenrich

Abstain: Supervisor Naomi Decker.

The motion carried.

CONVENTIONS, SEMINARS & MEETINGS HELD OUTSIDE THE TOWNSHIP OFFICE

County Convention

A motion was made by Vice Chair Dave Buckwash to authorize all Supervisors, Appointed Officials and Employees to attend the County Convention using allocated funds for fees, expenses, mileage and the meeting fee upon BOS approval.

Second by Supervisor Kevin Cummings.

All in favor. The motion carried.

State Convention

A motion was made by Vice Chair Dave Buckwash to authorize all Supervisors, Appointed Officials and Employees to attend the State Convention using allocated funds for fees, expenses, mileage and the meeting fee upon BOS approval.

Second by Supervisor Kevin Cummings.

All in favor. The motion carried.

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Seminars

A motion was made by Vice Chair Dave Buckwash to authorize all Supervisors, Appointed Officials and Employees to attend Seminars using allocated funds for fees, expenses, mileage and the meeting fee upon BOS approval.

Second by Supervisor Kevin Cummings.

All in favor. The motion carried.

MEETINGS HELD OUTSIDE TOWNSHIP OFFICE

A motion was made by Vice Chair Dave Buckwash to authorize all Supervisors, Appointed Officials and Employees to attend meetings held outside of the township office using allocated funds for fees, expenses, mileage and the meeting fee upon BOS approval.

Second by Supervisor Kevin Cummings.

All in favor. The motion carried.

SET TREASURER'S BOND

A motion was made by Vice Chair Dave Buckwash to keep the Treasurer's Bond at \$2,000,000.00 for 2023.

Second by Supervisor Kevin Cummings.

All in favor. The motion carried.

POLICY FOR PAYMENT OF BILLS

A motion was made by Vice Chair Dave Buckwash to continue the policy to approve and pay the bills at monthly BOS Regular Meetings for 2023.

Second by Supervisor Kevin Cummings.

All in favor. The motion carried.

RESOLUTION FOR ESTABLISHING CERTAIN FEES (Resolution 2023-1)

A. Review Miscellaneous Fees submitted for review in the new schedule – There were none.

B. Review and adopt Fee Schedule Resolution 2023-1

A motion was made by Vice Chair Dave Buckwash to adopt the Franklin Township Resolution 2023-1 schedule of fees as written.

Second by Chairman Mark Wenrich.

All in favor. The motion carried.

OTHER BUSINESS

EXECUTIVE SESSION

No Executive Session was needed.

ADJOURNMENT

A motion was made by Chairman Mark Wenrich to adjourn the 2023 Reorganization Meeting at 7:47 PM.

Second by Vice Chair Dave Buckwash.

All in favor. The motion carried.

Respectfully submitted,

Traci R. Kauffman

Franklin Township Secretary