

FINAL

FRANKLIN TOWNSHIP YORK COUNTY
BOARD OF SUPERVISOR
REORGANIZATION MEETING
January 4, 2021

(X) Mark Wenrich (X) Naomi Decker (X) Pamela Williams, Treasurer/Asst. Secretary
(X) Brian Galbraith (X) David Christensen (X) Kerri Smith, Secretary

ABSENT: David Buckwash

CALL TO ORDER

Chairman Mark Wenrich called the meeting to order at 7:00 PM. The meeting was held via Zoom and at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

PLEDGE OF ALLEGIANCE AND PRAYER

The Pledge of Allegiance and opening prayer were given by Chairman Mark Wenrich.

APPOINTMENT OF TEMPORARY CHAIRMAN

A motion was made by Supervisor Naomi Decker to appoint Mark Wenrich as Temporary Chairman.

Second by Supervisor David Christensen.

All in favor. The motion carried.

APPOINTMENT OF CHAIRMAN

A motion was made by Supervisor Naomi Decker to appoint Mark Wenrich as Chairman.

Second by Supervisor David Christensen.

All in favor. The motion carried.

APPOINTMENT OF VICE-CHAIRMAN

A motion was made by Chairman Mark Wenrich to appoint Brian Galbraith as Vice Chairman.

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

EXECUTIVE SESSION

None was needed.

APPOINTMENT OF SOLICITOR

A motion was made by Supervisor David Christensen to retain the firm of Schiffman, Sheridan & Brown with Mr. Bret Shaffer as Township Solicitor at the rate of **\$140.00** per hour; no change from 2020.

Second by Chairman Mark Wenrich.

Opposed by Supervisor Decker.

The motion carried.

APPOINTMENT OF ENGINEER

A motion was made by Supervisor David Christensen to retain Phillip Brath as Township Engineer at his new firm of Gibson-Thomas Engineering at the rate of **\$137.00** per hour for 2021.

Second by Chairman Mark Wenrich.

All in favor. The motion carried.

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APPOINTMENT OF TRAFFIC ENGINEER

A motion was made by Chairman Mark Wenrich to retain Phillip Brath as Township Traffic Engineer at his new firm of Gibson-Thomas Engineering at the rate of **\$137.00** per hour for 2021.

Second by Supervisor David Christensen.

All in favor. The motion carried.

APPOINTMENT OF SEWAGE ENFORCEMENT OFFICER

A motion was made by Supervisor Naomi Decker to appoint Gary Morrow as Township SEO an hourly rate of \$60.00 and as per the submitted fee schedule for 2021.

Second by Chairman Mark Wenrich

All in favor. The motion carried.

APPOINTMENT OF ALTERNATE SEWAGE ENFORCEMENT OFFICER

A motion was made by Chairman Mark Wenrich to Phillip Brath or another appointed person to be determined from his new firm of Gibson-Thomas Engineering as Alternate Sewage Enforcement Officer at rates provided for 2021.

Second by Supervisor Naomi Decker.

Discussion-Phillip will provide the name of the person from his firm once it has been determined.

All in favor. The motion carried.

APPOINTMENT OF SECRETARY

A motion was made by Supervisor Naomi Decker to reappoint Kerri Smith as the Secretary at a projected hourly rate of \$23.35.

Second by Chairman Mark Wenrich.

All in favor. The motion carried.

APPOINTMENT OF TREASURER

A motion was made by Chairman Mark Wenrich to reappoint Pamela Williams as Treasurer/Asst. Secretary at a projected hourly rate of \$26.78.

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

APPOINTMENT OF ROADMASTER

A motion was made by Chairman Mark Wenrich to reappoint Andy Gibb as Roadmaster at a projected hourly rate of \$31.93.

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

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APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR & ASSISTANT EMERGENCY MANAGEMENT COORDINATOR

A motion was made by Chairman Mark Wenrich to reappoint Laurin Fleming as the Township Emergency Management Coordinator at the 2021 budgeted wage.

Second by Supervisor Decker.

All in favor. The motion carried.

A motion was made by Chairman Mark Wenrich to reappoint Larry Harbold as the Township Assistant Emergency Management Coordinator at the 2021 budgeted wage.

Second by Supervisor David Christensen.

The motion carried.

APPOINTMENT OF BCO

A motion was made by Chairman Mark Wenrich to retain Land & Sea Services as Building Codes Official at an hourly rate of \$43.00 and as per the submitted fee schedule.

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

APPOINTMENT OF BUILDING INSPECTOR

A motion was made by Chairman Mark Wenrich to retain Land & Sea Services as Building Inspector at an hourly rate of \$43.00 and as per the submitted fee schedule.

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

APPOINTMENT OF ZONING OFFICER

A motion was made by Chairman Mark Wenrich to retain Land & Sea Services as temporary Zoning Officer, until a replacement can be hired, at an hourly rate of \$43.00 and as per the submitted 2020 fee schedule.

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

APPOINTMENT OF CODE ENFORCEMENT OFFICER

A motion was made by Chairman Mark Wenrich to retain Land & Sea Services as temporary Code Enforcement Officer, until a replacement can be hired, at an hourly rate of \$43.00 and as per the submitted 2020 fee schedule.

Second by Supervisor David Christensen.

The motion carried.

APPOINTMENT OF VACANCY BOARD CHAIRMAN

A motion was made by Chairman Mark Wenrich to reappoint Page Shumaker as the Vacancy Board Chairman at the 2021 budgeted wage.

Second by Supervisor David Christensen.

All in favor. The motion carried.

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APPOINTMENT OF NORTHERN YORK COUNTY REGIONAL POLICE DEPARTMENT COMMISSIONER & ALTERNATE

A motion was made by Supervisor Naomi Decker to appoint Mark Wenrich as the Northern York County Regional Police Department Commissioner.

Second by Supervisor Brian Galbraith.

All in favor. The motion carried.

A motion was made by Chairman Mark Wenrich to appoint David Christensen as the Northern York County Regional Police Department Commissioner Alternate.

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

APPOINTMENT OF DELINQUENT TAX COLLECTOR

A motion was made by Chairman Mark Wenrich to retain York Adams Tax Bureau as the Delinquent Tax Collector for 2021.

Second by Supervisor David Christensen.

All in favor. The motion carried.

APPOINTMENT OF TOWNSHIP DELEGATES TO STATE ASSOCIATION CONVENTION

A motion was made by Chairman Mark Wenrich to appoint any available Supervisors who wish to attend as delegates to the State Association Convention.

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

APPOINTMENT OF TOWNSHIP VOTING DELEGATE TO STATE ASSOCIATION CONVENTION

A motion was made by Supervisor Mark Wenrich to appoint the Township Secretary as the voting delegate to the State Association Convention.

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

APPOINTMENT TO ZONING HEARING BOARD

A motion was made by Chairman Mark Wenrich to reappoint Rick Hoffman to the Zoning Hearing Board for a 3-year term.

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

APPOINTMENT TO PARKS AND RECREATION BOARD

A motion was made by Chairman Mark Wenrich to reappoint Terry Hoffman to the Parks and Recreation Board for a 5-year term.

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

APPOINTMENT TO PLANNING COMMISSION

A motion was made by Chairman Mark Wenrich to reappoint John Perry to the Planning Commission for a 5-year term.

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

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WAGES

No Executive Session was needed.

Full Time Road Crew

A motion was made by Chairman Mark Wenrich to retain Eric Nace as full-time Road Crew employee for the 2021 calendar year at the hourly rate of \$20.00 (no increase until CDL is obtained) and Bob King as full-time Road Crew employee for the 2021 calendar year at the projected hourly rate of \$24.79.

Second by Supervisor Naomi Decker.

There was discussion about the status of Eric's obtaining his CDL and it was noted that he is currently working on it, and it has been delayed in part due to COVID-19.

All in favor. The motion carried.

Temporary Employees

A motion was made by Chairman Mark Wenrich to keep the wage for Temporary Employees at an hourly rate of \$20.00 for 2021.

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

SET DATES FOR SUPERVISOR MEETINGS IN 2021

A motion was made by Chairman Mark Wenrich to set the Supervisors' meeting on the second Wednesday of each month beginning at 7:00 PM

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

ESTABLISH MILEAGE REIMBURSEMENT RATE

A motion was made by Chairman Mark Wenrich to set the mileage reimbursement rate as set by the IRS at 56 cents for 2021.

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

DESIGNATE TOWNSHIP BANKS & DEPOSITORIES

A motion was made by Chairman Mark Wenrich to retain Members 1st FCU, ACNB, M&T, F&M, 1st National Bank as the Township's banks and depositories.

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

SUPERVISOR LIAISONS

Road Department

A motion was made by Supervisor Naomi Decker to appoint Chairman Mark Wenrich as the Road Department Liaison.

Second by Supervisor David Christensen.

All in favor. The motion carried.

Administrative Department

A motion was made by Chairman Mark Wenrich to appoint Supervisor Naomi Decker as the Administrative Department Liaison.

Second by Supervisor David Christensen.

All in favor. The motion carried.

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CONVENTIONS, SEMINARS & MEETINGS HELD OUTSIDE THE TOWNSHIP OFFICE

County Convention

A motion was made by Chairman Mark Wenrich to authorize all Supervisors, Appointed Officials and Employees to attend the County Convention using allocated funds for fees, expenses, mileage and the meeting fee upon BOS approval.

Second by Supervisor Naomi Decker.

All in favor. The motion carried.

State Convention

A motion was made by Chairman Mark Wenrich to authorize all Supervisors, Appointed Officials and Employees to attend the State Convention using allocated funds for fees, expenses, mileage and the meeting fee upon BOS approval.

Second by Supervisor David Christensen.

All in favor. The motion carried.

Seminars

A motion was made by Chairman Mark Wenrich to authorize all Supervisors, Appointed Officials and Employees to attend the State Convention using allocated funds for fees, expenses, mileage and the meeting fee upon BOS approval.

Second by Supervisor David Christensen.

All in favor. The motion carried.

MEETINGS HELD OUTSIDE TOWNSHIP OFFICE

A motion was made by Chairman Mark Wenrich to authorize all Supervisors, Appointed Officials and Employees to attend the State Convention using allocated funds for fees, expenses, mileage and the meeting fee upon BOS approval.

Second by Supervisor David Christensen.

All in favor. The motion carried.

SET TREASURER'S BOND

A motion was made by Supervisor David Christensen to set the Treasurer's Bond at \$1,000,000.00 for 2021.

Second by Chairman Mark Wenrich.

Discussion-A discussion was held on the current and proposed amount of the bond and whether it was adequate. Treasurer Williams said the average total funds range from approximately \$1.2-\$1.4 million.

All in favor. The motion carried.

POLICY FOR PAYMENT OF BILLS

A motion was made by Supervisor David Christensen to continue the policy to approve and pay the bills at monthly BOS Regular Meetings for 2021.

Second by Chairman Mark Wenrich

All in favor. The motion carried.

RESOLUTION FOR ESTABLISHING CERTAIN FEES (Resolution 2021-1)

A. Review Miscellaneous Fees submitted for review in the new schedule

A motion was made by Supervisor David Christensen to accept the changes to the fee schedule as discussed.

Second by Supervisor Naomi Decker.

Chairman Mark Wenrich abstained. The motion carried.

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B. Review and adopt Fee Schedule Resolution 2021-1

A motion was made by Supervisor David Christensen to adopt the 2021 Fee Schedule, Resolution 2021-1 with the discussed changes.

Second by Supervisor Naomi Decker.

Chairman Mark Wenrich abstained. The motion carried.

EXECUTIVE SESSION

Chairman Mark Wenrich announced the Board of Supervisors would be going into Executive Session at 7:50 PM. The BOS came out of Executive Session at 8:17 PM.

ADJOURNMENT

A motion was made by Chairman Mark Wenrich to adjourn the 2021 Reorganization Meeting at 8:18 PM.

Second by Supervisor Brian Galbraith.

All in favor. The motion carried.

Respectfully submitted,

Kerri J. Smith

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Franklin Township Secretary