

**FRANKLIN TOWNSHIP YORK COUNTY PA  
BOARD OF SUPERVISORS (BOS)  
REGULAR MEETING MINUTES  
July 12, 2023 - 6:00 PM**

**( X ) Chair Mark Wenrich ( X ) Vice Chair Dave Buckwash ( X ) Supvr. Naomi Decker ( X ) Supvr. Duane Anthony ( X ) Supvr. Kevin Cummings ( X ) Engineer Phil Brath ( X ) ZO Wayne Smith ( X ) Treasurer/Asst. Sec. Pam Williams ( X ) Solicitor Bret Shaffer ( X ) Secretary Traci Kauffman**

Call to Order – July 12, 2023, Franklin Township Board of Supervisors (BOS) Meeting was called to order at 6:00 pm by Mark W. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer – Pledge and prayer were led by Mark W.

Police – A verbal report was provided by Lt. Migatulski. Cal Robertson started as the department’s co-responder on June 27, 2023. Participation at National Night Out will be at Dover Borough from 5:30 to 8:00 p.m. Several Cadets are graduating, and a new class is starting at the HACC. No decision has been made regarding Spring Garden Township. There is still congestion and backups on Route 15 due to the construction zones.

Executive Session: An Executive Session was held at 6:03 p.m. regarding Lexington Fields with no decisions were made. Return from the session was 6:25 p.m.

Approval of Minutes –

A motion was made by Dave B. to approve the BOS Regular Meeting Minutes of May 10, 2023. Second by Naomi D. There was no discussion. Kevin C. abstained-was not present for last month’s meeting. The motion carried.

Public Comment (written request pertaining to Agenda items only) – There was no public comment.

Organization Reports:

Fire – A written report for June 2023 was provided. There were forty-five calls for June and 14 were for the Township. A Go Fund Me page has been set up for the family of Scott McClintock. The discussion group meeting was held on May 26, the fire company provided the apparatus replacement schedule. They are working on an increase of area in Washington Township. Residents need to be made aware the NYCF&R is not Franklinton Borough’s main responder and Franklinton Borough should have to pay their fair share for responses from NYCF&R. The burn ban was lifted on June 26, 2023. NYCF&R are regarded highly in their response time and that is due to the personnel that have been hired and are staffing the stations during the weekdays. The fire company will be working on their budget to be able to present figures to the Township for the upcoming year. The rescue truck that Franklin Township paid off will remain as property of the Township.

EMA – There was no report.

DAA – Calvin Hipp presented a verbal report. He provided information regarding upcoming projects that will commence. Written information was provided regarding the Dillsburg Area Authorities (DAA) Notice of Groundwater Withdrawal Application. An inquiry was made regarding the capacity of the sewer for the new development coming in. Mr. Hipp indicated that he would check that information and when he was employed at DAA there was quite a large amount of capacity remaining. Discussion ensued.

EMS – Penn State – A written report was provided.

BC0/ Land & Sea Services – A written report was provided.

Zoning Officer Report – A June 2023, written and verbal report was provided by Wayne Smith. Discussion ensued regarding properties listed in the written report that are not in compliance with zoning ordinances.

Engineer – A written report was provided.

Sturbridge Phasing Schedule – A written phasing schedule was provided. Discussion ensued. The BOS decided to table accepting the schedule until it could be reviewed further.

A motion was made by Mark W. to table the acceptance of the Sturbridge Phasing Schedule until the August 9 meeting. Second by Dave B. There was no discussion. Motion carried.

Greenview LLC/313 Franklin Church Road Preliminary Final Subdivision Plan – Dominic Picarelli was present to present the plan. The owners would like to subdivide the 40-acre tract into two lots, one will be 2.60 and the other will be 37.4 acres. The larger lot will be subdivided in the future. Explanation and discussion ensued.

A motion was made by Kevin C. to approve the plan for Greenview LLC., 313 Franklin Church Road based on the waivers and comments being satisfied as written in the letter by Engineer Phil Brath dated June 29, 2023, as approved by the Planning Commission (PC) on June 13, 2023. Second by Duane A. A discussion commenced regarding deferring a few items for when Lot 2 is subdivided. The motion carried.

A digital copy was requested upon the submission of the plan to be recorded at the courthouse.

Lexington – The 6/2/2023 plan was provided. Discussion ensued. This plan came in and Phil B. provided a comment letter and due to possibly duplicating information, the BOS decided not to review it. Plans should be submitted (the proper amount to be in compliance with the SALDO), a comment letter provided, and the BOS should review and discuss those plans and that letter.

Naomi D. stated for the record that a request was made by Bret S. for Mr. Garland and his Engineer to be present at the June meeting to provide the BOS with updated information regarding access to Lexington not to respond to the comments and fix the plan.

A motion was made by Kevin C. to table the Lexington Plan and review it at the August meeting. Second by Mark W. Discussion was held regarding the frustration. Motion carried.

Another revised plan and letter will be provided responding to the 7/5/2023 comment letter by 7/25/2023 for the 8/9/2023 meeting.

Northern York County Regional Comprehensive Plan – Carroll Township is requesting that Franklin Township join them in updating the regional comprehensive plan for the area. Discussion ensued. No decision will be made until more details and a cost is provided.

Approval & Payment of Bills – A motion was made by Mark W. to approve and pay the bills. Second by Kevin C. There was no discussion. The motion carried.

Treasurer's Report – A motion was made by Kevin C. to approve the Treasurer's Report. Second by Mark W. There was no discussion. The motion carried.

Treasurer's Memorandum – Phil B's company invoiced the Township for his work at 26 ByPass Road (the wetland disturbance), and the treasurer inquired whether we should rebill the homeowner. Discussion ensued. The BOS decided not to rebill the homeowner.

Northern York County Fire & Rescue budget adjustment needs to be made by resolution for the 2023 budget regarding the increase in funds for the fire company. The Township budgeted \$100,000.00 for 2023 but now the Township is contributing \$193,179.00. Bret S. will provide the resolution at the next meeting.

Naomi D. inquired about the large check to be paid to the fire company. The check was large because it is paid bi-annually, and the first portion was paid before the BOS motioned to provide more money to the fire company. This payment is the balance of the portion to be paid to the fire company.

Bret S. inquired whether the Township receives a portion of speeding tickets within our Township. We do. Automated ticketing may become valid when there is no officer present, but the municipality would not be paid. Discussion ensued.

Dates for Budget meetings need to be set. The forthcoming budget meetings will be August 16, August 30, and October 4 at 6:00 p.m.

The battery backups will be installed on the computer this Friday.

There is no Defined Pension Plan update.

Roadmaster's Report – Roadmaster road reports are included in your packet.

Solicitor's Report –

The Township received a letter from the York County Planning Commission regarding the Combined Ordinance that was submitted. They will look at it on July 18 and report back. The Solar Ordinance is still being reviewed and we have had no feedback.

Bret S. needs to confer and work with Dave B. regarding the Drug/Alcohol Policy for the Employee Handbook.

Bret S. is waiting for comments on the Small Flow Treatment Facilities (SFTF) information that he sent to the Department of Environmental Protection (DEP) for review. He reached out to them again and is waiting for a response.

No Executive Session was needed at this time.

New Business –

Duane A. is researching Cyber Security and it can be expensive. He is going to reach out to Jason Stamm regarding what our system currently has.

A motion was made by Mark W. to allow Traci K., Marie W. and Pam W. to attend the PSATS Southcentral II 2023 Regional Forum on 10/24/2023 in Gettysburg at \$99.00 each. Second by Duane A. There was no discussion. Motion carried.

A motion was made by Dave B. to renew the F. M. Berkheimer Service contract on the HVAC equipment. Second Mark W. Naomi D. inquired about a portion of the contract that indicated that if somebody else works on the system, it makes it null and void. Discussion ensued. The motion carried.

A motion was made by Mark W. to take out of the general fund money spent on Chief McClintock for funeral flowers. Second by Dave B. There was no discussion. The motion carried.

Old Business –

Dave B. met with Mike from Lobar regarding the renovations to the building. The discussion was to bring the cost down and allow our road crew to do part of the renovations at a cost savings to the Township. A list of items was provided in the packet. Discussion ensued. The meeting with Senator Regan’s office has been rescheduled to August 2<sup>nd</sup> at 1:00 p.m. to try to get his support in obtaining a RACP grant for the renovations. The RACP grant must be designated in its entirety for this project.

There was discussion on moving certain records out to the former recycle building storage area and getting a fire proof file cabinet to protect records here at the Township. Discussion ensued on the cost and size of the fire proof cabinets. In order to move the files out to the old recycling building, the old, broken filing cabinets need to be disposed of.

A motion was made by Kevin C. to buy the fire proof cabinets. Second by Dave B. Discussion ensued regarding getting these from a municipal market place used. The decision was made not to buy used. The motion carried.

The SAVVY Citizen app was discussed to possibly join to provide information to the community. The BOS decided not to join based on the cost.

A motion was made by Dave B. to take the old, broken file cabinets to Swope’s Salvage. Second by Mark W. There was no discussion. The motion carried.

Correspondence –

The BOS reviewed the two thank you letters provided in the packet from the York County Library System and New Hope Ministries.

Add on Items – There were none.

Public Comment – There was no public comment.

Discussion was held regarding literature provided on a weight increase for large trucks (tractor trailers) using our roads. The BOS decided no action needed to be taken.

Adjournment –

A motion was made by Dave B. at 8:48 p.m. to adjourn.  
Second by Duane A.  
There was no discussion.  
The motion carried.

Executive Session – An Executive Session was held at 8:49 p.m. to discuss Lexington, Brookshire MHP, Miller/Water Street and the combined ordinance update. No decisions were made.

Respectfully submitted,  
*Traci Kauffman*  
Traci Kauffman, Secretary  
Franklin Township