

**FRANKLIN TOWNSHIP YORK COUNTY PA
BOARD OF SUPERVISORS (BOS)
REGULAR MEETING MINUTES
June 12, 2024 - 6:00 PM**

(X) Chair Mark Wenrich (A) Vice Chair Dave Buckwash (X) Supvr. Duane Anthony (X) Supvr. Tom Keefer (X)
Supvr. Paula Kostick (X) Solicitor Bret Shaffer (X) Secretary Traci Kauffman (X) Engineer Phil Brath
(X) ZO Wayne Smith (Present via Zoom) Treasurer/Asst. Sec. Pam Williams

Call to Order – June 12, 2024, Franklin Township Board of Supervisors Meeting was called to order at 6:00 pm by Mark W. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer – Pledge and prayer were led by Mark W.

Police – Lt. Greg Anderson. Assistance was provided by NYCRPD for the Street Rod Show in York. The officers will be participating in firearms training, instead of quad training, it will be single officer training. The last week of June will be the police explorers academy for teenagers who are thinking about a job in public service. A DUI check point will be held in North York Borough near the end of the month.

Approval of Minutes – A motion was made by Duane A. to approve the BOS regular meeting minutes of 5/8/2024 as written. Second by Mark W. There was no discussion. Motion carried.

Approval of Minutes – A motion was made by Mark W. to approve the BOS special workshop meeting minutes of 5/28/2024 as written. Second by Duane A. There was no discussion. Motion carried.

Public Comment –

Nicholaus and Sarah Adams of 194 Spring Drive requested that the Franklin Township BOS contact Latimore Township by letter and request that their Zoning Officer investigate their complaint pertaining to the property located at the corner of County Line Road and Bushey’s School Road, the site of D&S Produce Township to request a review of their complaint and determine whether any code violations are occurring. This site is out of Franklin Township’s jurisdiction.

A motion was made by Duane A. for Solicitor Shaffer to write a letter to Latimore requesting that they look into Mr. & Mrs. Adam’s complaint regarding D&S Produce and have their Zoning Officer determine whether any code violations are occurring. Second by Tom K. there was no discussion. The motion carried..

Approval & Payment of Bills – A motion was made by Mark W. to approve and pay the bills. Second by Duane A. There was no discussion. The motion carried.

Treasurer’s Report – A motion was made by Mark W. to approve the Treasurer’s Report. Second by Duane A. There was no discussion. The motion carried.

Pam W. requested choosing dates to have the 2025 Budget Meetings. The first Budget Meeting will be on August 22, 2024 and the second will be on September 19, 2024 both at 6:00 p.m. The Defined Benefit Pension Update and Values as of 5/1/2023 were listed as \$390,970.83 and as of 3/31/2024 were listed as \$373,710.32. The BOS has chosen to keep the Defined Benefit plan “frozen” in hopes of the plan value catching up to the lump sum/buyout cost.

Lobar was here and will be working on the contract for the building renovations.

The QuickBooks update was received and downloaded but there was a price increase that took place in February and the cost was \$1,522.69 instead of the \$1,464.00 reported in May.

Rhonda Harpster was ill and will be asked to attend the July meeting.

ARPA Funds must be designated by December 31, 2024 and expended by December 31, 2026.

Organization Reports:

Fire – A written report for April 2024 was provided.

EMA – No report was provided.

DAA – No report was provided.

EMS – Penn State – A written report was provided.

ROADMASTER REPORT – A written report was provided.

There are several more weight restriction signs that need to be purchased, we need 68 signs sets at \$130.00 + or - each, for all of the different roads that were supposed to be posted according to our ordinance. It was decided to order half at this time. A motion was made by Mark W. to approve the purchase of the number of weight restriction signs, up to half, or the number of sets that can be purchased for up to \$5,000.00. Second by Duane A. there was no discussion. The motion carried.

There were three estimates provided for the Bypass Road Bridge concrete work repair. Waggoner came in at \$21,945.00, Seifert came in at \$20,905.00 and Lobar came in at \$50,3373.26. This will only take a few weeks to complete, as soon as the Roadmaster can get started.

A motion was made by Mark W. to approve Seifert at \$20,905.00 for the concrete bridge repair. Second by Paula K. That quote is viable considering one of the other ones was similar. The motion carried.

There is no state inspection needed and Phil along with Gibson-Thomas Engineers will be checking everything out as the repair progresses.

PARKS & REC – The P & R commission had their Reorganization Meeting.

BCO/ACS – A written report was provided.

Land & Sea Services – A written report was provided. There are several items that still need to be completed before the end of the year.

ZO/CEO Report – A written report was provided by Wayne S. reviewing the properties listed and any actions taken. A written report with photos attached is in the meeting packet. There are several driveway issues that the BOS requested Wayne S. deal with to bring these properties in compliance to resolve the is to deal. Bret S. will review the Ordinance and provide guidance for bringing these driveways into compliance.

Engineer – A written report was provided.

JVI (715-717 Range End Road) has provided the required 10% increase bond. Phil B. reviewed the bond, and it is acceptable. It is the same except the amount has increased from the original bond SUR0069501 from Argonaut Insurance Company in the amount of \$204,204.55 to the new bond 100416195 from Merchants National Bonding Inc in the amount of \$224,625.00. This new bond remains until released by the Township. A motion was made by Mark W. to accept the new bond as stated above. Second by Duane A. There was no discussion. The motion carried.

60 Spring Drive – A neighbor made a complaint that the property was being excavating and re-establishing a new ditch on the property. There may be wetlands, but Phil B. can find no documentation regarding this, so there is no erosion and sediment control plan. The Conservation District and DEP came out and erosion controls were put in place and DEP considers the complaint closed.

Craig Martek of 50 Spring Drive spoke regarding his concerns. He indicated the neighbor came onto his property and there was some damage. Phil B. said there was a swale in that area, and he could use erosion and control down to fill in, by using the native soil that is there.

Sturbridge Subdivision Plan Traffic Study and Phasing Schedule – The traffic study is for informational purposes. A new phasing schedule has been provided for 2024. Bret S. will provide a letter indicating the new schedule has been received. Discussion ensued.

Subdivision and Land Development –

595 Range End Road, working on several zoning issues with warehouse requirements needing to be met. 156 Old Cabin Hollow Road, stormwater plans are being reviewed and the land development plans need provided.

11-15 Rocky Ridge Road, a subdivision plan as a precursor for later development for townhomes and apartments. Discussion ensued. Plan was tabled at the July 9, 2024 PC meeting.

Solicitor's Report –

Bennington Mobile Home Park – Representative Phil Garland was present. Several stipulations for the land use case of Bennington Mobile Home Park were discussed and agreed to about three months ago to move this

through the court's docket. This is the backup plan for the Lexington Townhome property. There is a window where they are allowed to develop under the old SALDO, and they would like 3 years to file this plan because they do not want to waste time and money on providing this back up mobile home plan when the Lexington townhome plan is currently being worked on under the preliminary approval. The court would like this removed from their docket. Discussion ensued.

Executive Session – There was an executive session at 6:57 p.m. regarding Bennington Mobile Home Park and no decisions were made. They returned at 7:17 p.m. The BOS would like to know if the three years can be modified. Phil Garland requested this be tabled until the next meeting and he consults this with his partners.

Drug/Alcohol Policy – Employee Handbook is still being worked on.

SFTF Update/Review – Working to be completed for next month's meeting.

There is nothing new to be reported on Water Street.

New Business – Travis Snyder expressed interest in filling the vacancies on the Zoning Hearing Board and the Park and Recreation Commission. A motion was made by Mark W. to appoint Travis Snyder to the Zoning Hearing Board and the Parks and Recreations vacancies. Second by Duane A. There was no discussion. The motion carried.

A motion was made to advertise for the one Planning Commission, one Dillsburg Area Authority, and two to three Parks and Recreation positions. Second by Paula K. There was no discussion. The motion carried.

Old Business –

Lobar came to inspect the property to provide an estimate for the building improvements.

A decision needs to be made on whether the BOS would like to be Board of Auditors (BOA) to be paid the \$18.00 per hour for their reorganization meeting at the beginning of the year.

There was a motion made by Duane A. to pay \$18.00 an hour to the BOA for their reorganization meeting held at the beginning of the year. Second by Tom K. There was no discussion. The motion carried.

We are still taking bids for office cleaning companies. The current cleaning company had a discussion with Dave B., and they are doing better.

A new Occupancy permit has been created and cannot be easily duplicated.

Andy's computer crashed. A new computer was given to the secretary and Andy has her former computer.

Land & Sea is still working on their items for their soft close, but 196 Chainsaw Road is being given to Bret S. to write a letter because they never completed their inspections on their permits they have expired, and they have no occupancy permit.

Correspondence – A copy was provided of a thank you from Dillsburg Senior Center for the donation.

Adjournment – A motion was made by Mark W. at 7:27 p.m. to adjourn. Second by Duane A. There was no discussion. Motion carried.

Respectfully submitted,

Traci Kauffman

Traci Kauffman, Secretary

Franklin Township