

**FRANKLIN TOWNSHIP YORK COUNTY PA
BOARD OF SUPERVISORS (BOS)
REGULAR MEETING MINUTES
June 8, 2022**

FINAL

Call to Order:

The June 8, 2022, Franklin Township Board of Supervisors (BOS) Meeting was called to order at 7:02pm by Chairman Mark Wenrich. The meeting was held via Zoom and in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Roll Call:

Present: Chairman Mark Wenrich, Vice Chairman David Buckwash, Supervisor Duane Anthony, Supervisor Naomi Decker, Engineer Phillip Brath, Zoning Officer Wayne Smith, Secretary Traci Kauffman, Treasurer/Asst. Secretary Pam Williams, Solicitor Bret Shaffer

Absent: Supervisor David Christensen

Pledge of Allegiance and Prayer – Pledge of Allegiance was led by Chairman Mark Wenrich and Prayer was led by Supervisor Naomi Decker.

Approval of Minutes – There were no meeting minutes for approval.

Conditional Use Hearing 2022-4 date was set for July 13, 2022, at 6:00pm for Jeremy and Rachel Read of Willow Glen Road, Lot 2.

Public Comment (*written request pertaining to Agenda items only*) – No public comment.

Organization Reports:

Police –

A written Monthly Activity Report was submitted for April and May 2022. A written Statistical Recap for April and Year-to-Date Recap for 2022 was provided. Chief David Lash provided a report. May 11 & 12 was their on-site assessment for accreditation, they passed and will receive their certificate in July. A mental health co-responder has been hired and will start in July. UTV has arrived and is in service. Latimore Township has no interest in helping with the placement of lights on Route 15 at the jug handles. Discussion ensued.

Opening of Trash Bids – There was one trash bid from Republic Services. The Township will be continuing with their service with a three-year contract. Residents will pay \$14.00 per bag and \$97.50 per quarter. Trash carts will be provided to all residents unless they do not wish to have one. There will be a mailer sent to all residents regarding the new contract and all pertinent information.

A Motion was made by Chairman Mark Wenrich to approve the Trash Contract for Republic Services.

Second by Supervisor Dave Buckwash.

Discussion: There was no discussion.

The motion carried.

Fire – A written Monthly Municipality, Personnel Incident, and Incident Report by zone, day, and hour was provided for May 2022. Chief Hector Morales reported for the month of May they ran forty-three calls, eleven for the Township for a total of sixty-one for the 2022 year. Chief Morales reviewed the written reports provided and how they break down. Chief Morales indicated that they are not being notified about road closures and detours. Engineer Brath indicated that we are aware of the problem and there will be a better effort made to make notifications. Chief Morales indicated they have several applicants for the part-time positions. No one has been hired yet. Discussion ensued. Chairman Mark Wenrich asked Chief Morales for the revised/updated budget numbers in writing based on the meeting they had with the BOS. Chief Morales responded that he didn't know if Keith had revised the numbers and he would check and provide that to the BOS. Chief Morales also stated that the other townships were all donating what was requested by the fire company.

EMS – Penn State – An April 2022 Emergency Medical Services written report was provided. No current information was provided regarding the new contract. Solicitor Shaffer inquired whether we are being reimbursed when they cannot take a call and another ambulance service takes the call. Discussion ensued. We are to pay \$35.50 per response and they are to pay us \$75.00 for any calls another ambulance service picks-up.

DAA – No written report was provided.

Emergency Management – No report provided.

Route 15 Transportation – The lighting concerns at the jug handles on Route 15 were discussed above.

Engineer's Report – A May 2022 written report was submitted by Engineer Phil Brath. An estimate for the By Pass Road Bridge Project was provided. Discussion ensued.

A Motion was made by Chairman Mark Wenrich to go forward with the engineering estimate and get the required permits to repair the By Pass Road Bridge.

Second by Vice Chair Dave Buckwash.

Discussion: There was no discussion.

The motion carried.

Subdivision and Land Development – Lexington Fields is requesting a time extension for their preliminary plan. There are some issues with the traffic study to work through and Engineer Phil Brath recommends the time extension.

A Motion was made by Chairman Mark Wenrich to approve the time extension by Lexington Fields.

Second by Supervisor Duane Anthony.

Discussion: There was no discussion.

The motion carried.

Approval & Payment of Bills:

A Motion was made by Chairman Mark Wenrich to approve and pay the bills.

Second by Vice Chair Dave Buckwash.

Discussion: There was no discussion.

The motion carried.

Treasurer's Correspondence:

Treasurer's Report –

A motion was made by Chairman Mark Wenrich to accept the Treasurer's Report.

Second by Supervisor Naomi Decker.

Discussion: There was no discussion

The motion carried.

Treasurer's Memorandum:

PSATS provided information regarding the pension increase at an Executive Session before this meeting. Brian Galbraith will provide more information (as requested by the BOS) regarding the pension increase. Discussion ensued.

A desk purchase was discussed for the new part-time assistant secretary. The BOS would like to have multiple desk designs and costs presented to be able to make an informed decision.

The Berkheimer contract for the Heating and Air Conditioning maintenance is up for renewal. The cost has increased by \$40.00 and will be \$295 a year.

A Motion was made by Chairman Mark Wenrich to approve the renewal of the Berkheimer Heating & Air Conditioning Contract.

Second by Supervisor Duane Anthony.

Discussion: Supervisor Naomi Decker asked if the contract will be covering all of the same items as before? Solicitor Bret Shaffer indicated it was the same.

The motion carried.

The Auditor General Liquid Fuels Audit Report from 2017-2021 is included in the packet. The Financial Audit Report is also included in the packet.

When the ARPA money is given to a non-profit, the Township should have a formal beneficiary agreement set up with the organization. Discussion ensued.

No current information on the Animal Control issue.

BCO / Zoning Officer Report –

A May 2022 Written Report & Invoicing from Land and Sea was submitted.

A May 2022 Written Report from Zoning Officer Wayne Smith was submitted. ZO Wayne Smith provided information on his written report. Discussion ensued.

Solicitor – The EMS Agreement was returned to Penn State EMS with Solicitor Bret Shaffer's comments, and we are still waiting on a response regarding the suggested revisions.

Stough/Mason SFTF – There are items missing. The agreements need recorded and executed by the new owners. Solicitor Shaffer explained that all SFTFs should be recorded. We should be receiving copies of annual reports that are submitted to DEP and the bond is subject to a 2% annual inflation increase. Both SFTFs have NPDES permits that expire September 30, 2022. Discussion ensued.

Solicitor Shaffer discussed three lots that belong to Lorin Stough from a prior subdivision on Capitol Hill Road. The plan was approved in 1999 but lots 5, 6, and 7 were not deeded out until 2018. In 2021, they were placed in a

family trust. Then one parcel was transferred to a purchaser and when the deed was recorded someone put the wrong parcel number. Because the wrong number is on the deed, that tax bill is not going to the correct address. Lorin Stough wants to change the information with York County Assessment, and they said the Township has to send a letter and let them know it is okay. Discussion ensued.

Executive Session – There was no Executive Session at this time.

Municipality Reports:

Parks & Recreation – No written report was provided.

Roadmaster – A written report from Roadmaster Andy Gibb was provided in the Treasurer's packet.

Planning Commission – No written report was provided.

Zoning Hearing Board – No written report was provided.

New Business:

A motion was made by Chairman Mark Wenrich to add the appointee of a new Parks & Recreation Commission member to the agenda.

Second by Supervisor Duane Anthony.

Discussion: There was no discussion.

The motion carried.

Community Swimming Pool – A resident inquired as to why we do not have a community swimming pool. It is too expensive and the number of people in the Township does not justify the expense it would incur to the Township and the taxpayers.

PSATS Virtual Class – Secretary Traci Kauffman and Marie Wilcox would like to attend a PSATS Virtual Class on June 28, 2022 regarding Agendas, Minutes, Public Comments & RTKL Requests.

A motion was made by Chairman Mark Wenrich to approve payment and attendance for Secretary Traci Kauffman and Assistant Marie Wilcox to attend the PSATS Virtual Class on June 28, 2022.

Second by Supervisor Duane Anthony

Discussion: There was no discussion.

The motion carried.

Proposed Principal Solar Energy Systems (PSES) Ordinance Amendment – The Planning Commission provided a proposed Zoning Ordinance amendment for Principal Solar Energy Systems (PSES) for review by the BOS. Discussion ensued. There will be a Special Meeting of the BOS on June 16, 2022 at 7pm to discuss this Zoning Ordinance Amendment.

Dillsburg Banner Letter – A letter to the editor in *The Dillsburg Banner* regarding the Township not allowing a Community Garden at their parks was discussed. As of this date, the Township is not interested in a community garden.

Approve Barb Morgret to Parks and Recreation Commission – The BOS interviewed Barb Morgret prior to the meeting to become a member of the Parks & Recreation Commission.

A motion was made by Chairman Mark Wenrich to approve Barb Morgret as a member of the Parks and Recreation Commission.

Second by Vice Chair Dave Buckwash.

Discussion: There was no discussion.

The motion carried.

Old Business:

Building Improvement/Additions – The building improvements/addition are being further reviewed. Discussion ensued.

Letter from Deputy Secretary of the Treasury – Information was provided in a letter from the Deputy Secretary of the Treasury to all SLFRF Recipients.

Review of Grant Requests – No grant requests were received for the ARPA Funds.

Cameras at Ponderosa and Century Lane Parks – Further information regarding installing cameras at Ponderosa and Century Lane Parks will be discussed at next month's meeting.

Correspondence - There was no correspondence.

Public Comment - There was no one present for public comments.

An Executive Session will be held to discuss personnel issues and Water Street and no decisions will be made.

Adjournment:

A motion was made by Vice Chair Dave Buckwash at 8:38pm to adjourn.

Second by Chairman Mark Wenrich.

Discussion: There was no discussion.

The motion carried.

Executive Session –The session started at 8:45 pm to discuss personnel issues and Water Street and no decisions are being made. The session ended at 9:20 pm.

Respectfully submitted,

Traci Kauffman

Traci Kauffman, Secretary
Franklin Township