

**FRANKLIN TOWNSHIP YORK COUNTY PA  
BOARD OF SUPERVISORS (BOS)  
REGULAR MEETING MINUTES  
March 11, 2026 - 6:00 PM**

( X ) Chair Mark Wenrich ( X ) Vice Chair Dave Buckwash ( X ) Supvr. Duane Anthony  
( X ) Supvr. Thomas E. Keefer Jr. ( X ) Supvr. Stuart Keckler  
( X ) Solicitor Bret Shaffer ( X ) Secretary Lyndsey Gibb ( X ) Engineer Phil Brath  
( X ) ZO Wayne Smith ( X ) Treasurer/HR Administrator Pam Williams

Call to Order – March 11, 2026, Franklin Township BOS Meeting was called to order at 6:00 pm by Mark. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer – Pledge and prayer led by Mark.

Water Street Ordinance Public Hearing – A public hearing for the ordinance vacating the portion of Water Street from Hickory Road to Lake Lea Drive was advertised. The remainder of the street will remain open to the public. Adjacent property owners were notified of this and have all signed agreements. This Ordinance will take the portion of Water Street and make it privately owned by the adjacent property owners relinquishing maintenance and all liability from the township. There is a settlement agreement between the Miller family and Franklin Township which includes the two lawsuits and environmental board appeal being withdrawn, the bridge permit is to be transferred to the Millers, and then Franklin Township will receive \$500,000 from the Millers.

A motion was made by Dave to move consideration of the Water Street Resolution up on the agenda to be a part of this hearing. Seconded by Stuart, motion passed.

There was no one was present for public comment.

A motion was made by Dave to approve and enact Ordinance 2026-1 an Ordinance for the vacation of Water Street previously explained by Solicitor Bret Shafer contingent on both parties (the township and the miller family) moving into the settlement agreement. Seconded by Duane, Motion passed.

A motion was made to approve Mark the Chairman of the Board of Supervisors to sign the settlement agreement between the Millers and the township. Seconded by Duane, motion passed.

A motion was made by Stuart to authorize Mark to sign the agreement to vacate the road to be recorded on behalf of Franklin Township. Second by Tom, motion passed.

A motion was made by Dave to authorize the Roadmaster to purchase reasonable signage consistent with the settlement agreement and meet onsite with Ms. Sarah Miller Coulson to place the private road signs. Seconded by Duane, motion passed.

Jonathan Dixon, attorney of Miller family spoke to ensure the Miller family is still in full support of the agreement.

Dave made a motion to adjourn the Ordinance hearing for Ordinance 2026-1 at 6:10 pm. Second by Duane, motion passed.

Police – Chief Lash reviewed the submitted report in the packet as well as provided department updates.

Public Comment – Robin Brice- Resident shared a speed study that was done by Northern York Regional Police on Baltimore Street as well as letting the Board of Supervisors know she and a few other residents filed a petition to intervene with PennDOT for the Lexington Fields project. She also shared concerns regarding trash removal service and the dissatisfaction with the service in her area. The board let her know they are aware and have been talking about options for when our contract is up.

CEO/ZO – Wayne Smith was present to give his report that is included in the meeting packet. After an update on 200 Franklin Church Road was given, Wayne and Phil were instructed by the Board of Supervisors to work together to issue a violation notice if the matter of stormwater is still not resolved after one final warning to then be able to receive his building and zoning permits. The reoccurrence date is to be set at the April 8<sup>th</sup> Board of Supervisors meeting if the resident has still not complied.

Engineer – Phil Brath provided a written report that is part of the meeting packet.

- Data Center Ordinance-  
Phil and Bret have been reviewing and working on language in the draft. The Board of Supervisors were happy with changes made. A motion was made by Dave to proceed with sending the Ordinance Center Draft to York County Planning Commission for their review. Mark seconded, motion passed.
- Subdivision/ Land Development-  
715/717 Range End Road (JVI)- Phil was in contact with them. They provided a timeline for property cleaning up and improvements. JVI was supposedly leaving that site in December of 2025, and are still residing there. They are now stating their lease expires on 8/31/26. A new land development plan will be submitted in the future. Phil will continue following up on the progress made.

Lexington- Phil has started the HOP filing process. An applicant authorization for agent to apply for a HOP was needed from the Board so that Phil may do this on the townships behalf. A motion was made by Mark to authorize Mark to sign Form 950AA. Seconded by Tom, motion passed.

Joseph Machine Company- Engineer Chris Hoover was present to go over the Land Development plan for 595 Range End Road. The entire plan will be built eventually but done in 2 phases. The NPDES Permit has been acquired at this point. A motion was made by Mark to approve all 3 waiver requests requested by the applicant. Second by Duane, motion passed. Another motion was made

by Mark to approve the Final Land Development Plan for the building addition at Joseph Machine Company located at 595 Range End Road contingent on satisfaction of the March 5, 2026 letter from the engineer. Second by Dave, motion passed. A motion was made by Mark to approve the bonding amount of \$550,349.80 provided by Phil. Second by Dave, motion passed.

#### Reports –

Roadmaster – A motion was made by Mark to approve advertising for stone, paving, and tar and chip bids. Second by Duane, motion passed.

BCO – No report was provided

Fire – Hector Morales was present and gave January and February fire activity reports.

EMA – No report provided

DAA – No report was provided.

EMS – No Report was provided.

Parks & Rec – No Update

#### Approval of Minutes –

- A motion was made by Dave to approve February 11, 2026, regular Board of Supervisors meeting minutes. Second by Tom, motion passed.
- A motion was made by Dave to approve February 11, 2026, Conditional Use Hearing 26-1 minutes. Second by Tom. No discussion, motion passed.
- A motion was made by Dave to approve February 11, 2026, Conditional Use Hearing 26-2 minutes. Second by Tom. No discussion, motion passed.
- A motion was made by Dave to approve the February 25, 2026, Board of Supervisors workshop meeting minutes. Second by Tom, motion passed.

Approval & Payment of Bills – A motion was made by Mark to approve and pay the bills. Second by Dave, motion passed. As part of discussion two additional bills were not on the list from Toshiba and PSATS that had come in late were also paid. Motion passed.

Treasurer's Report – A motion was made by Mark to accept the Treasurer's Report, second by Dave, motion passed.

#### Treasurer's Memo –

- A CD matured with a balance of \$136,628.27. Currently in the money management account at Members 1<sup>st</sup>. It was decided to leave it in this account as the new building process will be starting and bills will be coming in.
- A motion was made by Duane to renew United Concordia Dental Insurance. Second by Dave, motion passed.
- On 6/6/25 there was an accident at S. Cherry Ln and Old Cabin Hollow Road damaging the stop sign and sign post. They sent back a settlement offer in response to a bill sent by Pam. A motion was made by Mark to allow Pam to sign off on the settlement in the amount of \$23.95. Second by Duane, motion passed.
- No update on the financial audit at this time.

- The state highway fund shows a negative balance but will be rectified when liquid fuels money comes through very soon.

Solicitor –

- A motion was made by Mark to approve Resolution 2026-02 for the use of electronic signatures. Second by Dave, motion passed.
- The employee handbook will be tabled until next month.

New Business –

- CUH 2026-4 was scheduled for April 8, 2026 at 5:30 pm.
- America 250 Resolution is being tabled until next month and there is clarification on if this has already been discussed.

Old Business –

- New Building Update- Bret reviewed the contract provided from COR Construction. He sees no issues with it. A motion was made by Duane to authorize Mark to sign the COR Contract allowing them to be the project manager. Second by Tom, motion passed. Dave, Tom, and Pam met with Corey regarding plans. He is working on getting actual plans made up representing all of that. Gibson- Thomas Engineering will be used as the engineering firm for the project. A motion was made by Duane to authorize Corey to spend \$10,000 in the event of not being able to get full Board of Supervisor approval with the okay from either Dave or Tom but no more than 2 incidents totaling \$20,000. Second by Stuart, motion passed.
- The YCSPCA contract was not budgeted for this year therefore Franklin Township will not be renewing the contract.
- The trash contract should be advertised around October/November 2026 and will be placed on the agenda in August for discussion.
- Office Procedures: Residents requesting to review property files should be required to fill out a Right to Know Request to do so. It was confirmed that Zoom is to be used for internal use only and will not be opened up to public use. A new website is also in progress and the office staff as well as Dave will continue to work on this.

Correspondence –A motion was made by Dave to accept Bob Weaver's resignation effective 3/13/26. Second by Mark, motion passed.

Executive Session – No Executive session was needed.

Adjournment – A motion was made by Mark at 8:06 pm to adjourn the meeting, second by Dave. Motion passed.

Respectfully submitted,

*Lyndsey Gibb*

Lyndsey Gibb, Secretary  
Franklin Township