

**FRANKLIN TOWNSHIP YORK COUNTY PA
BOARD OF SUPERVISORS (BOS)
REGULAR MEETING MINUTES
March 8, 2023
6:00 PM**

Present: Chairman Mark Wenrich, Vice Chair David Buckwash, Supervisor Naomi Decker, Supervisor Duane Anthony, Supervisor Kevin Cummings, Engineer Phillip Brath, Zoning Officer Wayne Smith, Treasurer/Asst. Secretary Pam Williams, Secretary Traci Kauffman, Office Assistant Marie Wilcox, Solicitor Bret Shaffer

Call to Order:

The March 8, 2023, Franklin Township Board of Supervisors (BOS) Meeting was called to order at 6:00 pm by Mark W. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer – Pledge and prayer were led by Mark W.

Approval of Minutes –

A motion was made by Kevin C. to approve the Conditional Use Hearing Minutes 2023-1 on February 8, 2023 as written.

Second by Dave B.

There was no discussion.

The motion carried.

A motion was made by Naomi D. to approve the regular BOS Meeting Minutes on February 8, 2023.

Second by Kevin C

There was no discussion.

The motion carried.

A motion was made by Naomi D. to correct the February 8, 2023 BOS Regular Meeting Minutes to continue paying the monthly payments for the fire truck that will total \$16, 915.00.

Police –

A verbal report was provided by Chief Lash, a written Monthly Activity Report, and a Statistical Recap was submitted for February 2023.

Route 15 construction will start this week and go through August. They will be closing Golf Course and Range End temporarily and closing cross traffic on Glenwood and will put deceleration lanes in. Discussion ensued.

Public Comment (written request pertaining to Agenda items only) –

Jesse Suders, Director of Municipal Strategy at Dawood Engineering spoke regarding the RAC-P grant and several other grants and the process by which to apply. He also discussed the various ways of paying for their service. He will provide more information in writing for the BOS Special Meeting on March 13, 2023 at 6:00 p.m.

Organization Reports:

Fire – A written and verbal report for February 2023 was provided by Chief Morales. There were forty-one calls for the month of February and eleven were in the Township, for a yearly total of 23 in the Township. Chief Morales presented the BOS with a Plaque of Appreciation for all of their contributions to the fire company.

Emergency Management – There was no report.

Zoning Officer Report – A February 2023 written and verbal report was provided by Wayne S.

EMS – Penn State – There was no report.

BC0 – February 2023 written report was provided by Land and Sea Services, LLC.

Engineer’s Report – A February 2023 written and verbal report was submitted by Phil B.

The request to place “Brake Retarder” signs on Route 194 will need to be deferred to Carroll Township because it is on their part of the roadway (which is actually a state road). The engineer will ask Carroll Township about placing the signs.

Route 15 – This was previously discussed above.

Subdivision and Land Development –

Plans for 313 Franklin Church Road and the Byers (11ByPass Road) subdivision will be going before the Planning Commission.

The engineer and solicitor spoke with York County Planning Commission regarding what constitutes a significant change in plans. The YCPC are meeting to make their own determination. They look at lots, square footage of buildings if increased, the number of lots increased, revising road layout. The problem is it is a preliminary plan, and they don't see it until it is finalized. Discussion ensued.

EMA – Laurin Fleming presented a verbal report regarding an upcoming CERT Training and organizing all the CERT equipment stored here at the Township, Debris Management for natural disasters, and Hazard Mitigation Planning.

Approval & Payment of Bills:

A motion was made by Mark W. to approve and pay the bills.

Second by Kevin C.

There was no discussion.

The motion carried.

Treasurer's Report –

A motion was made by Mark W. to approve the Treasurer's Report.

Second by Kevin C.

There was no discussion.

The motion carried.

Treasurer's Memorandum –

Action needs to be taken to adopt the PSATS Trust Act 44 Disclosure Form.

A motion was made by Kevin C. to adopt the PSATS Trust Act 44 Disclosure Form.

Second by Duane A.

There was no discussion.

The motion carried.

The Second-Class Township Code proposes an annual salary increase for Supervisors from \$1,875. to \$2,500. Any change in salary/compensation of the elected officer becomes effective at the beginning of the next term of the Supervisor. Discussion ensued. This item will be tabled and discussed closer to the 2024 budget meetings.

The Liquid Fuels Tax money received was \$231,278.23.

More research needs to be done for the Cyber Risk Policy. Discussion ensued.

Roadmaster's Report –

The Roadmaster would like the BOS to accept the Municibid from Dustin Miller for \$6,400.00 for the EX-Mark Mower.

A motion was made by Mark W. to accept the Municibid from Dustin Miller for \$6,400.00 for the Ex-Mark Mower.

Second by Duane A.

There was no discussion.

The motion carried.

Solicitor's Report –

Repeal 2010-2 Non-UCC – The Non-UCC Appeal will be tabled until the April 12, 2023 meeting and will be re-advertised if it is needed.

Zoning Amendment Updates – The AHU (formerly granny flat) and the Solar Energy System ordinance are being reviewed by the Planning Commission at their next meeting on March 14, 2023. The BOS would like to also review the Dispensary Ordinance before making any decisions.

SFTF Update – Marie W. is working on a spread sheet to be reviewed and Bret S. will provide more information at a later date.

Drug /Alcohol Policy – No new information.

CDL – The road crew members will be provided with emails for us to comply with the CDL queries for the Clearinghouse. Discussion ensued.

Executive Session – No Executive Session was needed at this time.

New Business:

Gibson-Thomas Engineering indicated in written correspondence that they now have a drone service available and provided information on how this service can be utilized.

Get Outdoors (GO) York would like to be allowed to place an etching post in Ponderosa Park to go along with the York County Library System reading program this summer (June through August).

A motion was made by Kevin C. to allow an etching post to be placed in Ponderosa Park for the York County Library System reading program this year.

Second by Dave B.

There was no discussion.

The motion carried.

Terry Hoffman received an email regarding Community Go Red Day for the second Thursday in May to volunteer in the community. They would be volunteering in our parks.

A motion was made by Kevin C. to allow volunteers to clean up our parks on the second Thursday in May.

Second by Mark W.

There was no discussion.

The motion carried.

Next Level Sports will be paying \$25 a day to use the parks during the day for sports camps this summer. There will be no conflicts with the existing sports teams. They will need to provide current liability insurance.

A motion was made by Kevin C. to allow Next Level Sports at a payment of \$25 a day (\$125/week) to use the parks this summer for sports camps contingent upon their liability insurance being up to date.

Second by Mark W.

This will be held June to August 2023.

The motion carried.

The soccer/baseball teams are looking to put two AED machines at Century Lane Park and one at Ponderosa and pay any costs associated with the machines. The BOS indicated there is no problem with the teams placing the AED machines at the parks.

Soccer is being billed \$400 for the weekend soccer tournament. The Fee Schedule indicates it should be \$500.

The Parks and Recreation (P & R) Commission will be provided \$12,086.00 from the General Fund in their budget and if any larger costs are accrued, the Commission may come before the BOS to request any monies over that amount.

The P & R Commission would like the BOS to review the park rules and place updated signs in the parks.

Anyone in the parks after hours is a police issue.

STC 2023 Outreach Campaign – They are looking for public comment on how PA's transportation system performed over the last two years.

Wellsville Soil Health Luncheon – This will be held at the Wellsville Fire Company on March 14 from 10:30am to 1:30pm.

Old Business:

Building Improvements – was discussed during the public comment section.

Office Procedures – The new phones were ordered and when they arrive training will be completed for their use.

A reply with the stated reasons of why we cannot put a pool in the Township has been sent per last month's request by Alison Madison.

Mini Boot Camp Training is a substantial distance away and will be held on a Saturday, so the staff will wait until there will be a closer training.

The new heat pump was installed by Central Penn.

The scanner needs to be ordered, and someone's credit card limit needs to be increased to make the purchase.

A motion was made by Duane A. to increase Pam's credit card to \$4,000.00 to make the scanner purchase.

Second by Mark W.

There was no discussion.

The motion carried.

File Cabinets – The file cabinets were ordered and arrived the next day.

Marie W. requested permission for two webinar training courses (Is Your Town PDF/A Compliant? and Municipal Records Management) at \$30.00 each. It was suggested that Traci K. and Pam W. also attend.

A motion was made by Kevin C. to approve the two webinars for Marie W., Traci K., and Pam W. (Municipal Records Management & Is Your Town PDF/A Compliant) and one other training for Pam W. at \$30 each.

Second by Mark W.

There was no discussion.

The motion carried.

The Fire Company discussion group had a meeting. The discussion was on their long-term plan of having one main station and one sub-station. The fire company expressed concern regarding the funding being provided by the current Board and a different Board in the future terminating funding. Once a decision is made it cannot be revoked. A milage rate based on the assessed value of properties would create a fairer way of figuring the amount to be paid not based on percentages or population. Discussion ensued.

Correspondence – There was none.

ADD ON ITEMS – There was none.

Public Comment – Calvin Hipp indicated that he was still interested in being appointed as a representative to the Dillsburg Area Authority (DAA).

Reminder: The Conditional Use Hearing for Carroll Township regarding the proposed warehouses in the Mixed-Use Zone will be held on 3/14/2023 at 6:00 p.m. Phase 1 Plan has been withdrawn and may be brought back in at a later date.

The BOS will need to sign the CUH 2023-1 Decision for 300 Stephanie Drive at their Special Meeting on 3/13/2023 at 6:00 p.m.

Adjournment:

A motion was made by Kevin C. at 7:51 p.m. to adjourn.

Second by Mark W.

There was no discussion.

The motion carried.

Executive Session:

An executive session was held after the meeting to discuss Lexington and Personnel matters and no decisions will be made.

Respectfully submitted,

Traci Kauffman

Traci Kauffman, Secretary

Franklin Township