

FRANKLIN TOWNSHIP
BOARD OF SUPERVISORS (BOS)
BUDGET MEETING MINUTES
November 16, 2023, 6:00 PM

Call to Order and Roll Call: (x) Wenrich (x) Buckwash (x) Decker (x) Anthony
(x) Cummings (x) Williams (x) Engineer P. Brath (by phone)

Chairman Mark Wenrich called the meeting to order at 6:03 PM

Discussion was held on the proposed Warehouse and Distribution/Fulfillment Centers Ordinance. The question was asked if Section 461, Item D which states “the terminal shall have direct access to an arterial roadway or a road having adequate structural and geometrical characteristics as determined by the Township Engineer to handle the anticipated future truck traffic” should be replicated in all categories. Engineer Brath stated it would be added to sections 459 and 463. Discussion ensued on the sizes of warehouses.

Per Engineer Brath, the Carroll Township meeting is in mid-December. He recommended Franklin Township advertise their ordinance or send it to the York County Planning Commission (YCPC), then advertise. Engineer Brath will add to the section numbers discussed above using wording from Section 461, Item D and adding it to Section 459 as Item D and Section 463, Item K, then send it to the YCPC. The BOS could advertise at the December 13, 2023, BOS meeting.

A motion was made by Supervisor Kevin Cummings to send the draft Warehouse and Distribution/Fulfillment Centers Ordinance to the YCPC with the changes discussed at the November 16, 2023, Budget meeting.

Second by Supervisor Kevin Cummings

Discussion-there was no discussion.

The motion passed.

Engineer Brath also stated an email was received stating L-Cubed cannot begin any work until their NPDES Permit is received.

STATE HIGHWAY BUDGET

A motion was made by Supervisor Kevin Cummings to accept and display the 2024 State Highway Budget as the final budget.

Second by Vice-Chairman Dave Buckwash

Discussion-there was no discussion.

The motion passed.

The BOS reviewed Solicitor Shaffer’s comments on the Approved Code Services, Inc. proposal and fee schedule. It was noted the rates are higher than the current rates of our BCO. The new rates are hourly rather than fees as a percentage of square footage. There was a question on the Per Permit Option, New Single-Family Dwelling rate, who will be issuing the permits and on the absence of a Demolition Permit fee.

It was noted that Approved Code requires an RFQ for expedited plan review, as expedited review is outside the normal course of business. For a RFQ being required for work over 1200 Amps, which is a service that the Township needs to offer in the normal course of business, if it's not on the fee schedule, then the recommendation is to allow a permittee the option to get a quote and have the work done by any third party with the appropriate certification. If that's agreed to, we'll need to specify in our fee schedule that the permittee has this extra right to seek their own quote to have the work done by someone of their own choice. The BOS requested that an invitation be sent for a representative from Approved Code Services, Inc. to attend the BOS meeting on 12/13/2023 to answer the questions still remaining on the fees/rates.

Discussion ensued on Weight Limit signs. The cost is approximately \$1,500 and will be purchased.

Discussion was also held on the invitation from the Northern York County Regional Police (NYCRP) for their Christmas Luncheon.

The General Fund Expense section was reviewed by line.

437.28, Repair of Tools/Machinery-was increased from zero in 2023 to \$500 for 2024.

439.15, Highway Wages/Project-was increased from zero in 2023 to \$2,000 for 2024.

484.21, Workers Compensation Ins.-was increased to \$10,000 for 2024 from \$8,500 in 2023.

489.10, Misc. Expenditures-this was decreased to \$2,065.20 for 2024 from \$4,065.20 in 2023.

Calculations were made and an additional \$9,070.94 was added to the 2024 budget for 413.32, BCO Salary-Outsource. All calculations in the General Fund budget resulted in a \$75,000 surplus so far. Discussion ensued on where to apply the surplus. Pam said much of the surplus was due to not having the fire truck payment going forward, not having an MMO to pay in for 2024, etc.

It was agreed to put additional funds in 409.72-Capital Improvements, \$50,000 for a total of \$75,000 for 2024 and an additional \$25,000 in 430.70-Capital Purchases-Highway for a total of \$40,000 for 2024. Supervisor Cummings discussed some accomplishments of former Supervisor Mike Ryan on work on the budgets.

A motion was made by Supervisor Kevin Cumings to advertise the General Fund Budget with the changes made at the 11/16/23 budget meeting as well as the State Highway and Parks/Recreation budgets for public display.

Second by Vice-Chairman David Buckwash

Discussion-there was no discussion.

The motion passed.

Supervisor Cummings thanked Pam for all her work on the budgets.

The final budget meeting will be on 12/27/23 at 5:30 for approval of the budgets.

The BOS discussed the communication that came out concerning changes to agenda items. Discussion ensued on adding interest charges to invoices that aren't paid and when second and third notices have to be sent. The BOS agreed Pam should check with Solicitor Sheaffer then place it on an agenda for further discussion.

Discussion ensued on permission being granted to attend the NYCRP Christmas Luncheon.

A motion was made by Vice-Chairman Buckwash for Traci, Marie and Pam to attend the NYCRP Christmas Luncheon with pay. The office staff has a direct link with the NYCRP.

Second by Supervisor Kevin Cummings

Discussion-there was discussion on who should attend and if attendees should be paid to attend.

The motion passed.

Naomi Decker opposed.

Discussion ensued on Solicitor Shaffer's email regarding Brookline MHP.

A motion was made by Supervisor Anthony to accept Solicitor Shaffer's recommendations on one, two, part of three, part of six and part of seven and abandon the rest.

Second by Supervisor Kevin Cummings

Discussion-there was no discussion.

The motion passed.

An Executive Session was held from 8:00 to 8:25 PM. No decisions were made.

The October 4, 2023, Budget Meeting Minutes will be on the December 13, 2023, BOS Meeting agenda for approval.

A motion was made by Supervisor Kevin Cummings to adjourn the meeting at 8:26 PM

Second by Vice-Chairman Dave Buckwash

Discussion-there was no discussion.

The motion passed.

Pamela Williams

Pamela Williams-Treasurer/Asst. Secretary