

**FRANKLIN TOWNSHIP YORK COUNTY PA  
BOARD OF SUPERVISORS (BOS)  
REGULAR MEETING MINUTES  
October 11, 2023 - 6:00 PM**

**( X ) Chair Mark Wenrich ( X ) Vice Chair Dave Buckwash ( X ) Supvr. Naomi Decker ( X ) Supvr. Duane Anthony ( X ) Supvr. Kevin Cummings ( X ) Solicitor Bret Shaffer ( X ) Secretary Traci Kauffman  
Absent: ( X ) Engineer Phil Brath ( X ) ZO Wayne Smith ( X ) Treasurer/Asst. Sec. Pam Williams (Present for part of the meeting.)**

Call to Order – October 11, 2023, Franklin Township Board of Supervisors (BOS) Meeting was called to order at 6:00 pm by Mark W. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer – Pledge and prayer were led by Mark W.

Police – A written report was provided. Chief Lash indicated that there was a report made by the Soccer Club regarding damage to the fields at one of the parks in the Township. Three new officers graduated from the Academy in July, finishing up their field training, and will be ready for duty by the end of October. New cadets graduate in December. T-Mobile is providing free mobile phone service through “Connecting Heroes” to the department, and it will help cut costs and each officer was provided with a mobile phone. The new NYCPRD building bids will go out in November, with bids being awarded in January, and building to start in March. On October 18, 2023 the 15<sup>th</sup> Annual Community Picnic in memory of Officer David Tome will be at Little Creek Park in Jackson Township.

Approval of Minutes – There were no minutes to approve.

Public Comment (written request pertaining to Agenda items only) – There was no public comment.

Organization Reports:

Fire – A written report for September 2023 was provided.

EMA – There was no report.

DAA – The written minutes were provided. Calvin Hipp provided a verbal report. The DAA dedicated the water/sewer lines for Windy Heights, Stone Bridge, Logan Meadows 1 & 2. Phase 3 of Logan Meadows is being started. Negotiations with Penn Dot for bridge work at 194 at the Franklinton Pump Station for a piece of their property.

EMS – Penn State – A written report was provided.

BCO/Land & Sea Services – A written report was provided.

ZO/CEO Report – A September 2023, written report was provided by Wayne Smith.

Engineer – A written report was provided. Engineer Mark Bruening was filling in for Engineer Phil Brath. He reviewed Phil’s written report that is provided in the packet.

Dave B. and Engineer Phil B. attended a meeting that was held in York County regarding the Cabin Hollow Road Bridge. A right-of-way is needed by the property owners and two agree and two are not in agreement. The road way/bridge does not meet the criteria of staying a one-lane bridge. A replacement bridge would have to be two lanes. Posting the roadway prohibiting trucks would involve four municipalities. If the bridge is hit again, the county indicated that they would close the bridge with approximately 400 cars per day using it. Discussion ensued.

Lexington Fields – will be discussed during the Solicitor’s Report.

Approval & Payment of Bills – A motion was made by Mark W. to approve and pay the bills. Second by Duane A. There was no discussion. The motion carried.

Treasurer’s Report – A motion was made by Kevin C. to approve the Treasurer’s Report. Second by Mark W. There was no discussion. The motion carried.

Treasurer's Memorandum –The cost for the rear mount boom mower was approved to be paid by the ARPA Funds. The ARPA Funds have been frozen. Should it be paid out of ARPA or the General Fund? Discussion ensued.

A motion was made by Duane A. to approve the invoice for the rear mount boom mower to be paid from the General Fund instead of the ARPA Fund. Second by Kevin C. There was no discussion. The motion carried.

A Budget Meeting will be held on November 15, 2023 at 6:00 p.m. A request was made to change it to November 16, 2023 at 6:00 p.m.

Provided for the Supervisors information was the Actuarial Valuation Report for the employee pension plans.

Need to designate the ARPA Funds.

Roadmaster's Report – Roadmaster road reports are included in your packet.

Solicitor's Report – Ordinance 2023-3 for establishing Compensation of Supervisors was advertised in the newspaper and needs to be voted on for approval. This will become effective for Supervisors who come in 2023 and after.

A motion was made by Kevin C. to approve Ordinance 2023-3. Second by Dave B. There was no discussion. The motion carried.

Solicitor Bret Shaffer did research on the Marijuana Growing/Processing issue because of the comments received from York County Planning Commission. He will be getting in touch with DEP (Department of Environmental Protection) to speak with them regarding this issue and the Solar Amendment.

Solicitor Bret Shaffer indicated he will also be speaking with DEP regarding the SFTF (Small Flow Treatment Facilities).

Changes to the Employee Handbook are being worked on in regard to the Employee Drug/Alcohol Policy and some other policies and he is looking at getting this completed for the end of the year.

Lexington – Mr. Phil Garland appeared on behalf of the developer of the Lexington Fields subdivision to discuss the terms of the Board's conditional approval of the preliminary subdivision plan at the September 13 BOS meeting. Specific items of discussion included the calculation and payment of rec fees; whether any retaining wall would be placed at Oakdale Drive; whether the building lots to be eliminated for parking included the lot to be eliminated for access to Lot 290; and whether the Township would commit to using eminent domain for the creation of the turning lane on Route 194.

The Board made clear, respectively, that the rec fee of \$1,200 per lot would be paid at each phase before recording of each final plan; that any retaining wall needed at Oakdale Drive would have to be constructed outside of the 50-foot right of ways of each Glenwood and Oakdale; that the building lots to be eliminated for parking were in addition to the lot to be eliminated for access to Lot 290; and that under no circumstances would the Township commit itself to using eminent domain to aid in the creation of the turning lane required for Route 194.

SFTF- Engineer Mark Bruening from Gibson Thomas discussed SFTFs with the Board, specifically how individual systems function and what the Township's concerns regarding enforcement should be. He stated that bonds are generally decreased over time and that he did not typically see permanent bonds retained by municipalities, as DEP enforces malfunctioning or unmaintained SFTFs and the Township nevertheless has other enforcement methods. He stressed the importance of coordinating with the SEO on the system implementation and maintenance. The Solicitor indicated that the comments offered by Engineer Bruening would help in revising the operation and maintenance agreements for SFTFs in the Township.

#### New Business –

The BOS requested for a Single Trash Hauler be put back on the November 2023 agenda.

The date for the Fee Schedule Workshop meeting will be October 25, 2023 at 6:00 p.m.

The BOS, at this time, has chosen not to provide funds or information for the requests for West Shore Wild Life Center, Well Water and Children's Health Study, Vehicle Chargers, Statewide LSA Grant, and the Fire Protection and Emergency Services Consulting.

Old Business –

The building design needs to be finalized, and a copy of the LoBar design was presented. Discussion ensued. The plans need to be provided by November.

Resolution 2023-6 needs passed to apply for the Statewide Local Share Assessment grant and approve the designees of Treasurer Pam Williams and Supervisor Dave Buckwash.

A motion was made by Mark W. to approve Resolution 2023-6 Statewide Local Assessment grant and approve the designees of Treasurer Pam Williams and Supervisor Dave Buckwash. Second by Duane A. There was no discussion. The motion carried.

On September 19, 2023 a virtual meeting was held with John Cherry, Cherie Smith, both of Dawood, Dave B. and Treasurer Pam W. in attendance. Dawood is working on applying for the one-million-dollar grant and the window for that will close in November, a plan needs settled on, and they are working on an LSA match for the RACP funding. Senator Regan's office has put the Township on the list for the RACP grant.

A locking key cabinet was purchased for the main office.

A vacuum cleaner is needed for the office areas in the event of spills and things, and the cleaning contract needs reviewed and some changes may need to be made.

A motion was made by Kevin C. to approve the purchase of a vacuum cleaner for no more than \$300.00. Second by Duane A. There was no discussion. The motion carried.

There should be a review of the road names and spellings that are in the Ordinances. Each year there should be deeds provided for any new streets that need added and when adding them by resolution, if any changes to other streets need made, they can be made. A data base needs to be created to compile a comprehensive list of roads in the Township.

Crossroads Warehouse submitted a new plan to Carroll Township and are proposing to direct all traffic onto Glenwood Road in Franklin Township. The proposal needs to be brought before our Township before they can get approval to use a road in our Township. Discussion ensued.

Dave B. and Naomi D. attended the September 25, 2023 NYCFD meeting. The Fire Company was dispatched within a few minutes of the meeting starting. Almost everyone left and they had a discussion regarding the new truck ordered and the truck the Township purchased and when it is no longer usable, what the Township would do with it.

On October 5, 2023, Brandon Slatt, Carroll Township Manager, stopped by the office to discuss the Comprehensive Plan and wanted something in writing to let them know we do not want to be part of the updating the current Comprehensive Plan.

A motion was made by Duane A. authorizing Dave B. to send an email on behalf of the Board of Supervisors indicating that they do not wish to be part of the updating of the current Comprehensive Plan to Carroll Township. Second Mark W. There was no discussion. The motion carried.

A resident of 124 W. Greenhouse Road started a project in 1992 or 1993 and put in the foundation for a carport. At that time the project met all of the requirements (ordinances) of the Township at the time. The project was halted due to lack of funds and military service. Upon trying to resume the project, he needed to apply for a variance from the Zoning Hearing Board. The newspaper made a mistake, and the first hearing was not advertised. A second hearing was held. Other projects in the Township are still approved under the old ordinances and why did we make this resident have a hearing? Discussion ensued. The Board of Supervisors decided the resident should be refunded for the hearing.

A motion was made by Kevin C. to reimburse Mr. Doug Roth for the fees he paid for the Zoning Hearing and the Township would pay the amount due in full to the stenographer. Second by Dave B. Discussion was held regarding paying the stenographer's fee. The stenographer's full amount will be paid by the Township. The motion carried.

Correspondence – There was no correspondence.

Add on Items – The retirement and soft closing of Land & Sea Services, LLC for 2024. Discussion ensued. The Township will need to start looking for a new contractor to provide services as our Building Code Officials.

Public Comment – There was no public comment.

Adjournment – A motion was made by Mark W. at 8:45p.m. to adjourn. Second by Dave B. There was no discussion. The motion carried.

Executive Session – The BOS went into executive session at 9:01 p.m. to discuss Water Street and no decisions were made. They returned at 9:11p.m.

Respectfully submitted,

*Traci Kauffman*

Traci Kauffman, Secretary  
Franklin Township

With the Assistance of: Solicitor Bret Shaffer, Esq.