

**FRANKLIN TOWNSHIP YORK COUNTY PA  
BOARD OF SUPERVISORS (BOS)  
REGULAR MEETING MINUTES  
October 12, 2022**

**FINAL**

**Call to Order:**

The October 12, 2022, Franklin Township Board of Supervisors (BOS) Meeting was called to order at 7:02pm by Chairman Mark Wenrich. The meeting was held via Zoom and in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

**Present:** Chairman Mark Wenrich, Vice-Chair David Buckwash, Supervisor Duane Anthony, Supervisor Naomi Decker, Engineer Phillip Brath, Zoning Officer Wayne Smith, Treasurer/Asst. Secretary Pam Williams, Secretary Traci Kauffman, Solicitor Bret Shaffer

**Absent:** No one.

**Pledge of Allegiance and Prayer –** Pledge was led by Chairman Mark Wenrich, prayer was led by Supervisor Naomi Decker.

**Approval of Minutes –**

**A motion was made** by Supervisor Naomi Decker to approve the August 10, 2022 BOS Regular Meeting Minutes with the correction under the Engineer's Report being "Supervisor Duane Anthony" and not "ZO Wayne Smith".

**Second by:** Vice-Chair Dave Buckwash

**Discussion:** There was no discussion.

**The motion carried.**

**A motion was made** by Supervisor Duane Anthony to approve the September 14, 2022 BOS Regular Meeting Minutes.

**Second by:** Vice-Chair Dave Buckwash.

**Discussion:** There was no discussion.

**The motion carried.**

**Public Comment (*written request pertaining to Agenda items only*) –**

Scott Barnhart of JVI representing 715/717 Range End Road would like to meet with the Solicitor, Engineer, and Zoning Officer to review the previous settlement agreement to find out if the agreement follows the property or the settlement applies only to the owner of the property when the settlement was reached.

Jevon Beale from the Central PA Conservancy spoke regarding 916 acres to be put into conservation. The access issues with the subdivision are being reviewed, and the area they are purchasing will still be open to the public. The property also covers parts of South Middleton and Monroe Township, they defer to Franklin Township regarding the subdivision because the access point will be in our Township. Discussion ensued. It was requested that our Solicitor write a general letter of support for the securing of any further grants.

**Organization Reports:**

**Police –**

A written Monthly Activity Report and a Statistical Recap was submitted for August 2022 and Year-to-Date Recap for 2022. A verbal report was provided by Lieutenant Greg Anderson

**EMS – Penn State –** No written report was provided. Representative Scott Buchle was present to review the contract for the ambulance service and request a flat rate fee based on the volume of calls instead of a "per call" or "missed call" fee. Discussion ensued.

**BC0/Zoning Officer Report –** A September 2022 written report was provided by Land and Sea Services, LLC.

A September written report was provided by ZO Wayne Smith. The situation with 50 Tuckahoe Road from a few years ago was not enforceable and the BOS would like that in writing for the file.

**Executive Session –**The session regarding Personnel Issues and the Elicker Settlement (715/717 Range End Road) started at 7:58 pm and ended at 8:19 pm. The BOS deferred on the Elicker agreement until after the meeting with the Solicitor, Engineer and Zoning Officer, and no other decisions were made .

**Fire –** Chief Hector Morales provided a written report. There were twenty-eight calls for the month and six were in the Township and there were 334 calls for the year, the Township total now being eighty-eight. The interest rate is locked in for the fire engine to be purchased. The BOS requested an actual budget for their review.

**Emergency Management** – Laurin Fleming provided a verbal report. The CERT class recruited nine new members. On September 24, 2022 from 8am to 1pm a CERT Class for the Township supervisors and staff will be held. A new CERT Disaster Training is tentatively scheduled for November 12, 2022 at Ponderosa Park.

**Engineer's Report** – A September 2022 written report was submitted by Engineer Phil Brath.

**Changing Deadline for Review/Approval of CUH Plans Submitted** – Additional time for review of the Conditional Use Hearing (CUH) application and plans is needed. Discussion ensued. The deadline for submitting this information will be 9 days from the regular Wednesday BOS meeting.

**A Motion was made** by Duane Anthony to adjust the CUH application and plan submission to nine days prior to the meeting.

**Second by** Vice-Chair Dave Buckwash

**Discussion:** There was no discussion.

**The motion carried.**

**Route 15** – No report.

#### **Subdivision and Land Development –**

**Crossroads Warehouse Project** – Carroll Township sent information regarding highway improvements and the rerouting of Route 74 to Route 15 to York County Planning Commission (YCPC). YCPC indicated that since it crossed over into Franklin Township, we should be included in the discussion. Discussion ensued.

**Camp Tuckahoe** – Please see above in Public Comments.

#### **Approval & Payment of Bills:**

**A Motion was made** by Chairman Mark Wenrich to approve and pay the bills.

**Second by** Vice-Chair Dave Buckwash.

**Discussion:** No discussion.

**The motion carried.**

#### **Treasurer's Report –**

**A motion was made by** Chairman Mark Wenrich to accept the Treasurer's Report.

**Second by** Vice-Chair Dave Buckwash.

**Discussion:** There was no discussion

**The motion carried.**

#### **Treasurer's Memorandum –**

The Pension Meeting for October 6, 2022 will be rescheduled. The new Pension Meeting will either be on October 25 or November 3.

Treasurer Pam Williams requested permission to attend three trainings.

**A motion was made by** Chairman Mark Wenrich to allow Treasurer Pam Williams to attend all three trainings.

**Second by** Supervisor Duane Anthony.

**Discussion:** There was no discussion

**The motion carried.**

#### **Information Items –**

The Road Report is included in the Treasurer's Packet.

The Dillsburg Area Authority (DAA) is increasing from 16 to 19 fire hydrants, which will increase the fee, and will need to be discussed at the Budget Meeting.

The BOS authorized the meal and tip for the CERT Training and for the Disaster Drill Training.

#### **Solicitor –**

**EMS Agreement** – There are decisions to be made for the new agreement.

**Solar Energy System (SES) Ordinance** – Reminder SES hearing will be November 16, 2022 at 6:30pm.

**Stough/Mason Letter** – It will be sent out this week.

**Letter/Mobile Home Parks Regarding Cats** – This is being removed from the agenda going forward.

**Act 57 Resolution** – Act 57 Resolution needs completed by January. It will be available for signatures next month.

**One Ordinance Amendment for: Marijuana Dispensaries/Processing Facilities, Electronic Signs, Kennels, and Vet Clinics** – All of the amendments will be combined into one amendment and reviewed by the BOS and Planning Commission. Discussion ensued.

**Executive Session** – There was no Executive Session at this time.

Resolution for the Employee Handbook as approved in the September 14, 2022 BOS meeting minutes is complete and needs signed.

**New Business:**

**Appointment to BOS Vacancy –**

**A motion was made by** Chairman Mark Wenrich to make an appointment to the Board of Supervisors tonight.

**Second by** Vice-Chair Dave Buckwash.

**Discussion:** There was no discussion.

**The motion carried.**

**Above motion was withdrawn.**

**A motion was made by** Vice-Chair Dave Buckwash to appoint Kevin Cummings to the Board of Supervisors tonight.

**Second by** Chairman Mark Wenrich.

**Discussion:** Supervisor Naomi Decker stated for the record that Mr. Cummings prior service included a failure to uniformly enforce the SALDO, with a difference of respect to different citizens who came before the BOS.

**In favor:** Chairman Mark Wenrich, Co-Chair Dave Buckwash

**Opposed:** Supervisor Naomi Decker, Supervisor Duane Anthony

**Appoint alternate BOS Member to NYCRPD & NYCF&R –**

**A motion was made by** Vice-Chair Dave Buckwash to resign as Alternate on the NYCF&R discussion group.

**Second by** Chairman Mark Wenrich.

**Discussion:** There was no discussion.

**In favor:** Chairman Mark Wenrich, Supervisor Naomi Decker & Supervisor Duane Anthony

**Abstain:** Vice-Chair Dave Buckwash

**A motion was made by** Chairman Mark Wenrich for Co-Chair Dave Buckwash to move up to second member for the NYCF&R discussion group.

**Second by** Supervisor Duane Anthony.

**Discussion:** There was no discussion.

**In favor:** Chairman Mark Wenrich, Supervisor Naomi Decker & Supervisor Duane Anthony

**Abstain:** Vice-Chair Dave Buckwash

**A motion was made by** Chairman Mark Wenrich to appoint Supervisor Duane Anthony for the alternate for the NYCF&R discussion group.

**Discussion:** There was no discussion.

**In favor:** Chairman Mark Wenrich, Supervisor Naomi Decker & Vice-Chair Dave Buckwash

**Abstain:** Supervisor Duane Anthony

**A motion was made by** Chairman Mark Wenrich to nominate Supervisor Duane Anthony as the alternate for the NYCRPD Commission.

**Second by:** Vice-Chair Dave Buckwash

**Discussion:** There was no discussion.

**In favor:** Chairman Mark Wenrich, Supervisor Naomi Decker & Vice-Chair Dave Buckwash

**Abstain:** Supervisor Duane Anthony

An explanation on how the Vacancy Board will work in the event of a tie was given. The BOS has thirty days from the date of the resignation, September 14, 2022, of BOS member Dave Christensen to choose someone. Upon the thirty days expiration, the Vacancy Board has to meet within fifteen calendar days. The Vacancy Board Chairman needs to be present at the meeting on 10/25/2022 at 6:30pm. A motion will be made until someone is chosen, and if no agreement can be achieved, the Court of Common Pleas will make the decision. Discussion ensued.

**Advertising for PC Vacancy** – The secretary requested to advertise the Planning Commission vacancy.

**A motion was made by** Chairman Mark Wenrich to allow the secretary to advertise the Planning Commission vacancy.

**Second by** Supervisor Duane Anthony.

**Discussion:** There was no discussion.

**The motion carried.**

Solicitor Bret Shaffer it is allowable to make more than one motion to select someone for the BOS vacancy.

**A motion was made by** Supervisor Duane Anthony to nominate Fred Deluca to the Board of Supervisors tonight  
**Second by** Supervisor Naomi Decker.

**Discussion:** There was no discussion.

**In favor:** Supervisor Duane Anthony and Supervisor Naomi Decker

**Opposed:** Chairman Mark Wenrich and Vice-Chair Dave Buckwash

**Date for Conditional Use Hearing 2022-6 –** The application and plans are ready for a Conditional Use Hearing date for CUH 2022-6, Shawn Anderson, 153 Chainsaw Road. An inquiry was made about needing a Zoning Variance. Solicitor Bret Shaffer indicated that whichever hearing is held first the other will make their decision contingent upon the other one approving it. Discussion ensued.

**A motion was made by** Supervisor Duane Anthony to set the date for CUH 2022-6 on November 16, 2022 at 5:30pm.

**Second by:** Chairman Mark Wenrich.

**Discussion:** There was no discussion.

**The motion carried.**

**Old Business:**

The November BOS meeting has been rescheduled to November 16, 2022 at 7:00pm.

**Sales of Assets/Motions for Bids:** If there is anything to sell, more information will be provided at a later date.

**Building Improvement/Additions –** Lobar would like to attend the November 16, 2022 meeting to discuss the building improvements and additions. Discussion ensued. The RAC-P Grant is being investigated and to be eligible your Township must be included in one or more of the PA Capital Budget Project Itemization Acts. Representative Dawn Keefer's office will be contacted to find out more about this. Discussion ensued.

**Handicapped Porta-Potty at Century Lane Park –** An inquiry was made as to why we do not keep a handicapped porta-potty all year round at Century Lane Park. Discussion ensued. The BOS decided to place a handicapped port-potty in Century Lane Park for the winter.

**A motion was made by** Chairman Mark Wenrich to place a handicapped porta-potty in Century Lane Park for the winter and revisit this issue for ADA compliance when the park is opened in the Spring.

**Second by:** Vice-Chair Dave Buckwash

**Discussion:** There was no discussion.

**The motion carried.**

**Office Procedures –** The amendments are being combined into one zoning ordinance. The file cabinets have arrived. Terminix comes and sprays during the day and we would prefer they spray later in the day. Discussion ensued.

**Fee Schedule –** When Land and Sea, LLC indicated that there is no permit needed, an administrative fee is being charged. Land and Sea Services, LLC build their fee into the inspections that the resident requires and are not charging the Township. Discussion ensued. That administration fee will no longer be charged. It was decided that if there is no permit required, no review fee is needed for Stormwater Management and Zoning.

**Correspondence –** Correspondence was received from Hoffman Homes for Youth and no action was taken.

**ADD ON ITEMS –** There are no add on items.

**Public Comment –** There was no public comment.

**Executive Session –** There was no Executive Session.

**Adjournment:**

**A motion was made by** Chairman Mark Wenrich at 9:54pm to adjourn.

**Second by** Vice-Chair Dave Buckwash.

**Discussion:** There was no discussion.

**The motion carried.**

Respectfully submitted,

*Traci Kauffman*

Traci Kauffman, Secretary

Franklin Township