

**FRANKLIN TOWNSHIP YORK COUNTY PA
BOARD OF SUPERVISORS (BOS)
REGULAR MEETING MINUTES
September 10, 2025 - 6:00 PM**

(X) Chair Mark Wenrich (X) Vice Chair Dave Buckwash (X) Supvr. Duane Anthony (X) Supvr. Thomas Keefer (X) Supvr. Kevin Cummings (X) Solicitor Bret Shaffer (X) Secretary Traci Kauffman (X) Engineer Phil Brath (A) ZO Wayne Smith (X) Treasurer/HR Administrator Pam Williams

Call to Order – September 10, 2025, Franklin Township BOS Meeting was called to order at 6:00 pm by Mark. The meeting was held in person at 150 Century Lane, Dillsburg, PA. Visitors in attendance are listed on the meeting sign-in sheet.

Pledge of Allegiance and Prayer – Pledge led by Mark. A moment of silence was observed in memory of Charlie Kirk. Prayer was led by Kevin.

Police – Chief Lash submitted his written report for the board to review.

Public Comment – Alison Madison, of 123 St. George Dr discussed an on-going concern of the visibility of the intersection of St. George St. and South Mountain Rd. Ms. Madison cited 67 PA Code 441 which states that if the state is not taking care of her visibility concern then the responsibility falls back on Franklin Township as stated by Phil A mirror may be permitted. There was a discussion amongst the board. Andy will be given a Penn Dot form to figure the distances, and a determination will be made from there.

CEO/ZO – Wayne Smith provided a written report that is part of the meeting packet.

Engineer – Phil Brath provided a written report that is part of the meeting packet. A data center ordinance update was discussed by the Planning Commission; The Planning Commission would like the Zoning Ordinance updated. The update would include the definition of data center and provide a location that would permit data centers in the Industrial zone. Discussion ensued.

SDLD-Lexington Phasing schedule is identical to what was provided in 2024.No changes. We acknowledge receipt.

531 Clear Springs Rd.-accept withdrawal of application. Motion to accept their withdrawal by Mark, seconded by Kevin.

Awareness letter- No official plan submitted.

Reports –

Fire – A written report was provided and is part of the meeting packet.

DAA – Calvin provided a written report that was included in the meeting packet.

EMA – Laurin was not present but, had previously indicated that the MOU was under review by the historical society.

Roadmaster – A written report was provided and is part of the meeting packet. Line painting by DE Gemmill was approved.

Parks & Rec – Inflatables will be addressed by the Parks & Rec Board.

Twin Hills Park-Considering making a walking path. Cost will be explored.

Dillsburg Girls Softball-would like to upgrade their dugout and the infield. The softball club would cover the cost. ACS will be included in the project.

BCO – A written report was provided and is part of the meeting packet.

EMS – A written report was provided and is part of the meeting packet.

Approval of Minutes –

A motion was made by Kevin to approve August 13,2025 BOS Regular Meeting minutes. Second by Duane. Motion passed.

A motion was made by Kevin to approve September 2, 2025 Special Meeting minutes. Second by Tom. Motion passed.

Approval & Payment of Bills – A motion was made by Mark to approve and pay the bills. Second by Kevin. Motion passed.

Treasurer's Report – A motion was made by Mark to accept the Treasurer's Report. 2nd by Kevin. Motion passed.

Treasurer's Memo –

- Defined benefit pension- no action, remains frozen
- MMO- Non uniform pension plan, administrative action needed to be approved in public meeting. Kevin made a motion, Duane 2nd motion, Motion passed.
- Township property and liability & trust insurance we qualify automatic by pass renewal. Duane made a motion, Kevin 2nd the motion. Motion passed.
- Reminder budget meetings are scheduled for September 24, 2025 & October 15, 2025.
- Treasurer will be out of office, October 6, 2025 thru Octboer 13, 2025.

Solicitor –

- Fire Fighter Tax Credit Ordinance – No new information.
- Ordinance to Amend Forms – No new information.
- Employee Handbook Amendments – reviewing.
- SFTF Update/Review – No new information.
- Executive Session: (a) Lexington/Bennington (b) Brookshire (c) Miller/Water Street (d) Other

New Business –

- Fee Schedule Meeting October 9,2025 at 6:00 PM. Mark made a motion to allow Traci to advertise for the Fee Schedule Meeting, Dave 2nd. Motion passed.
- October 2, 2025 will be deadline for letter of intent submissions for fee schedule.
- After the Road crew position was advertised in August, we only had one applicant. Permission to advertise in The Sentinel granted. In addition, road crew opening should be added to the township website. Motion to advertise in The Sentinel made by Duane and 2nd by Tom.
- 250th Semiquincentennial Celebration, referred to Parks & Recreation.
- Halloween will be October 30, 2025 – 6:00-8:00 according to Resolution 2024-10.
- York County Quick Response team donation-Will take donation request under advisement.

Office Procedures –

- SPCA-will not be renewed..
- Building improvements- meeting was held on September 2, 2025 waiting for information regarding elevators & second floor. Will meet with Lobar once information is obtained. Will confer with Phil concerning project. Project put out to bid.
- Park Cameras- .The need for cameras has been recognized and the board would like to wait to see the budget before committing. Decision tabled until after budget has been established.

An Executive Session was held regarding a personnel issue.

No decision was made at Executive session.

“All Other Business Deemed Necessary by the BOS” added to the agenda.

Adjournment – A motion was made by Kevin at 7:34 p.m. to adjourn. 2nd by Dave. Motion passed.

Respectfully submitted,

Marie Wilcox

Marie Wilcox, Assistant
Franklin Township