

**FRANKLIN TOWNSHIP  
BOARD OF SUPERVISORS (BOS)  
BUDGET MEETING MINUTES  
September 24, 2025, 6:00 PM**

**Call to Order**

**Roll Call: (x) Wenrich ( ) Buckwash (x) Anthony ( ) Keefer (x) Cummings  
(x) Williams**

Chairman Mark Wenrich called the meeting to order at 6:00 PM

The Board of Supervisors (BOS) reviewed two applications that were received for the vacant Secretary position. The BOS also reviewed the advertisement for Secretary position to be run in The Dillsburg Banner and approved it. Interviews were set up for the two applicants for 9/30 at 6:00 and 6:30 PM pending no scheduling conflicts with the interviewees.

The BOS said the Fee Schedule Meeting would not be held on 10/9/25 as discussed. The need for this meeting will be reviewed at the 10/15/25 Budget Meeting.

**NYCFR**

Mark Snyder reviewed the changes that were submitted on the updated NYCFR 2026 budget. He stated they removed the expenses for overnight staffing as they are not yet ready for that. Discussions were held on what the different participating townships were contributing. The BOS questioned Mark on how Carroll and Washington townships and Dillsburg Borough calculate their contributions. The BOS reviewed the assessment totals for each municipality that were used in 2023 when determining the rate for Franklin Township. Treasurer Pam Williams is going to obtain the most recent real estate assessments for each municipality.

Mark stated they paid the mortgage with some of the CD saving \$30,000 on their budget each year and it is now paid off. The truck was sold for \$185,000 and the engine was sold for \$15,000. Also, changes are being made with Choice Marketing in fundraiser marketing expenses. The BOS asked Mark to respond after his meetings with the other municipalities on how they determine their contributions before our next budget meeting on 10/15/25.

**PARKS AND RECREATION**

Travis Snyder, P&R Chairperson, was not at the meeting to inform the BOS if P&R had any requests for their 2026 budget. The BOS proceeded with completing the 2026 P&R budget. The income accounts were reviewed, and nothing was changed for 2026. The BOS asked Pam if we received our paver and if the 1B that's swept up can be used for our walking paths in the park. They also asked if both parks are ADA compliant now and if they have any Capital Improvements scheduled for 2026. Pam will check with Andy.

**STATE HIGHWAY BUDGET**

The State Highway budget will be finalized once the LF/State Aid amount is received and also after further discussion is held on the 2026 paving request and the request to purchase a new dump truck and lawn mower.

**OTHER BUSINESS DEEMED NECESSARY BY THE BOS**

An update on the RAC-P Grant application and the progress of the building renovation planning was tabled until the next BOS or budget meeting as Vice-Chairman Dave Buckwash did not attend the meeting. The BOS also asked that Fire Tax be placed on the 10/8 BOS Meeting agenda as a discussion item.

For the next meeting on October 15, we will continue the State Highway budget review after the Estimated Liquid Fuels Payment amount is released and continue reviewing the General Fund Budget.

**MOTION** was made by Supervisor Duane Anthony to adjourn the meeting at 8:31PM.

**SECOND** by Chairman Mark Wenrich

**DISCUSSION:** There was no discussion.

**MOTION PASSED**

*Pamela Williams*

Pamela Williams-Treasurer/Asst. Secretary